



TERMS OF REFERENCE

FOR

**SUPPLY, DELIVERY AND COMMISSIONING OF A 60KW
STANDBY GENERATOR IN MOUNTAIN ZEBRA NATIONAL
PARK**

RFQ NO:

32837RR/MZNP/2026-27

REQUEST FOR QUOTATION

You are hereby invited to submit proposal / price quotation for:
Supply, delivery and commissioning of a 60KW Standby Generator in Mountain Zebra National Park

RFQ NUMBER	32837RR/MZNP/2026-27
ADVERTISEMENT DATE	27 October 2026
CLOSING DATE	11 November 2026
CLOSING TIME	11:00
BID DOCUMENT DELIVERY ADDRESS	frontierscmquotations@sanparks.org (Please note that any submissions made to any other email other than the designated email will not be accepted)
BID VALIDITY PERIOD	90 days (commencing from the RFQ Closing Date)
ENQUIRIES	Email: frontierscmquotations@sanparks.org Contact no: 041 508 5406
OFFERS SUBMITTED	No alternative offers/ options will be accepted

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	32837RR/MZNP/2026-27	CLOSING DATE:	11 NOVEMBER 2026	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY, DELIVERY AND COMMISSIONING OF A 60KW STANDBY GENERATOR IN MOUNTAIN ZEBRA NATIONAL PARK				
BID RESPONSE DOCUMENTS MAY BE SENT TO THE BELOW EMAIL					
frontierscmquotations@sanparks.org					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	BANDISIWE MDA		CONTACT PERSON	JABULANE MNGOMEZULU	
TELEPHONE NUMBER	041 508 5406		TELEPHONE NUMBER	048 801 5700/ 5723	
E-MAIL ADDRESS	frontierscmquotations@sanparks.org		E-MAIL ADDRESS	mountainzebrascmquotations@sanparks.org	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

1. PURPOSE

The purpose of these terms of reference (ToR) is to invite bidders to submit quotations for the supply, delivery and commissioning of an enclosed 60KW generator 3 phases, inclusive with the following, changeover switch with cables and enclosure for standby power. This requires mechanical and electrical interfacing compatibility for stand-alone power source [compatible solar interface] for guesthouses to serve the existing electrical infrastructure in Mountain Zebra National Park in the Eastern Cape Province.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entity.

The primary mandate of SANParks is to expand, protect, conserve, and control the system of national parks, terrestrial and marine, that it is assigned to manage. SANParks currently manages over 4 million hectares of terrestrial and 369 657 ha marine protected biodiversity through a system of 21 National Parks and 10 Marine Protected Areas: (MPAs), representing approximately 67% of state owned terrestrial protected areas and 22% of State Managed MPAs. This places SANParks in an ideal position to not only meaningfully contribute to the protection and sustainable use of the megadiverse biodiversity of South Africa, but also to be a key player in building climate resilience through ecosystem-based mitigation and adaptation.

3. SCOPE OF WORK

South African National Parks (SANParks) hereby invites suitably qualified contractors to submit quotations for the Supply, delivery and commissioning of a 60KW Standby Generator [3phase] silent type in Mountain Zebra National Park, Eastern Cape.

3.1 General information

- 60kVA standby power at 230/400v at 50Hz 1500rpm generator and canopy for sound reduction
- Supply and install, with commissioning, inclusion of 50m cabling from Generator to the house.
- Supply and install generator into current DB's and commission for the two Guest houses,
- High-quality and reliable four-cylinder 4.3l turbocharged diesel engine IDEAL for home and business applications
- Silent canopy which can stand outside with lockable doors
- Automatic changeover (ATS), maintenance free batteries and trickle charger included
- H-specification insulation, brushless alternator with AVR provides stable output

- High-temperature and oil pressure sensor to protect against engine damage
- Easy to use digital controller with auto/manual start options
- All sets undergo a comprehensive testing/pre-delivery inspection prior to delivery with traceable paper trail certified
- One year/1000-hour warranty
- Extended j3CR12 stainless steel exhaust to be provided for external gas release
- All supports and material to be supplied and installed as the generator is placed in house

3.2 Electrical scope

- The electrical generator integration requires Certification of Compliance as per SANS 10142-1 regulation and standards. For all electrical components installed to be safe
- Earthing to be done in accordance with SANS 10142 regulations standards and earth spike to be connected to earth (provision to be made for installation and reticulation from the unit).
- Gromets to be incorporated to prevent dust and friction.
- For the safety of the users, all disconnectors and switch gears be integrated in enclosures marked AC [engraved]. Must be lockable.

3.3 Control supervision and protection panel is

- Mounted on the genset base frame. The control panel is equipped as follows:
 - Auto mains failure control panel
 - Controller with Smartgen automatic transfer switch
 - Smartgen HGM6120N electronic controller or similar
 - Emergency stops push button
 - Static battery charger
 - Four-pole electrically and mechanically interlocked ATS

3.4 Smartgen Hgm6120n Features

- This module is used to monitor mains
- supply and automatically start a standby generating set
- Shutdown alarms

3.5 Stop/Reset-Manual-Auto-Test-Start, Automatic Shutdown and Fault Conditions

- Under/over speed; fail to start
- High engine temperature; fail to stop
- Low oil pressure: charge fail
- Under/over generator volts
- Under/over generator frequency
- Emergency stop/start failure
- Under/over mains voltage
- Charge failure

3.6 Metering Via LCD Display

- Generator amps (L1, L2, L3)
- Generator frequency; generator (cos)
- Engine hours run; plant battery (volts)
- Engine oil pressure (psi and bar)
- Engine speed (rpm) and Engine temperature (degrees C)
- Enclosures to be steel and to be fitted on the outside or suitable position for easy access unit.

- All electrical safety precautions need to be installed such as generator safety devices disconnectors, in such a manner that they are easily accessible and interchangeable without constraints for internal and external protection purposes.

3.7 Specifications Technical suggested to be used as guidelines

General

Structure type	Silent weather resistant enclosure
Dimensions Length x Width x Height	2400mm x 1050mm x 1750mm
Dry weight	1208kg
ATS unit included	Included
Four-way protection system included	Included

Engine

Engine make	SDEC
Engine model	4ZTAA4.1-G22 suggested
Displacement	4.3l
Cylinder bore/Stroke	105mm x 124mm min requirement
Fuel system	In-line fuel injection pump
Governor	Electronic
Cylinders	Four cylinders water cooled
Engine output power (1500rpm)	62kW
Turbocharged/normally aspirated	Turbocharged
Cycle	Four strokes
Combustion system	Direct injection
Compression ratio	16.0:1
Fuel tank capacity	290l
Fuel consumption 100%	15.1 l/h
Fuel consumption 75%	11.8 l/h
Fuel consumption 50%	8.1 l/h
Fuel consumption 25%	4.9 l/h
Oil type	15W-40
Engine oil capacity	13l
Cooling method	Water-cooled radiator/fan
Coolant capacity	17l
Starter	24v DC charge alternator
Engine speed	1500rpm
Filters	Replaceable fuel filter/oil filter/dry element air filter
Battery	Maintenance-free battery including rack and cables

Alternator

Alternator make	StromerPower or similar such as leroy summer
Standby power output	60kVA
Prime power output	60kVA
Insulation class	Class-H with circuit breaker protection
Type	Brushless preference
Phase and connection	Three phase/four wire
AVR	Included
AVR model	SX460 or similar
Voltage regulation	± 1%
Voltage	230/400v
Rated frequency	50Hz
Voltage regulate change	≤ ±10% UN
Phase change rate	± 1%
Power factor	0.8φ
Protection class	IP23 standard/screen
Stator	2/3 pitch
Rotor	Single bearing
Excitation	Self-exciting
Regulation	Self-regulating

3.8 Scheduled Maintenance Requirements

- The successful bidder shall provide preventative maintenance services for the supplied generator in accordance with the manufacturer's recommended maintenance schedule and the requirements specified in this Terms of Reference.
- Minor Service (Every 250 hours): Involves changing engine oil, oil filters, and fuel filters.
- Major Service (Every 1,000 hours / Annually whichever comes first): Includes the minor service protocols plus air filter replacements, cooling system flushes, belt inspection, and a functional load bank test.
- All maintenance shall be performed by suitably qualified personnel, and service reports shall be provided to SANParks after each maintenance intervention.

4. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents) - RETURNABLES

SANParks has set out the minimum administrative criteria that must be met by a bidder. The below administrative documents must be completed and signed by the authorized representative of a bidder. If a bidder fails to fully comply with the criteria, SANParks reserves the right at its sole discretion to allow such bidder an opportunity to submit and/or supplement the information and/or documentation submitted within a grace period of (seven) 7 calendar days prior to disqualifying the bidder.

SANParks will disqualify (where non-submission is indicated below to result in disqualification) a bidder who does not achieve full compliance with the criteria within the seven (7) calendar days grace period.

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD1 (Invitation to Bid),	Bidders to complete and sign	Yes
Submission of the pricing schedule in the RFQ document	Bidders to submit a completed pricing schedule	Yes
Submission of fully completed SBD 4 (Declaration of Interest),	Bidders to complete and sign	Yes
Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by an original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.	Bidders to complete and sign	No
Proof of registration with National Treasury Central Supplier Database (CSD).	Bidders must be registered on CSD prior to submitting quotation. Bidders are required to submit proof of such registration	No. A bidder must be registered on CSD to be eligible for award.

5. MANDATORY RETURNABLE DOCUMENTS

Bidders who fail to comply with the below requirements will be eliminated and not progress to the next phase of evaluation. Bidders who comply with the below will progress to the next phase of Price and Preference Evaluation.

Description of requirement	Indicate COMPLY/NOT COMPLY	Comment or reference to proposal
GENERAL		
Compulsory Enterprise Questionnaire		
Only tenderers with a valid CIDB Grading of 1 EP or EB or higher are eligible to apply. Proof of CIDB registration must be submitted		
Proof of valid registration with the Department of Labour. <ul style="list-style-type: none">A clear copy of both sides of the identification document of the person registered as an IE or ME for electrical work.		

6. COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: CSD Number:

Section 5: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 6: Particulars of companies and close corporations

Company registration number:

Close corporation number:

Tax reference number:

Section 7: SBD 1 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 8: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 9: SBD6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) Authorises the Employer to obtain a tax clearance certificate from the South African Revenue Services that it is in order.

ii)	Confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
iii)	Confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
iv)	Confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
iv)	Confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Name	Position	Signed

Enterprise name	Date

7. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

8. PRICING

NB: No alternative offers/ options will be accepted

SUPPLY, COMMISSIONING AND DELIVERY 60KW STANDBY GENERATOR IN MOUNTAIN ZEBRA NATIONAL PARK				
Item No	Item Description	Quantity	Unit Price	Price excluding VAT
1.	Supply, delivery, installation and commission of a complete, silent 60kw generator set , 3-phase as per specifications. <ul style="list-style-type: none">• Canopy to be minimum 1.5 mm mild steel. Noise reduction to be provided to the best achievable level. <ul style="list-style-type: none">• Complete generator set and associated equipment to be suitable for the intended standby application.	1	R	R
2.	Electrical cable for integration into DB boards. All equipment should be 3 phases <ul style="list-style-type: none">• SWA cable to be provided and glanced to all equipment• External-mounted changeover switch in an enclosure, separating the two-house DB boards.• Provision to be made for future solar integration.• Steel enclosure to be used for integration (standard electrical enclosure / orange type).	Sum		
3.	AC components, disconnectors and protection devices. Circuit breakers and SPDs in the guest-house DB boards to be suitable for the existing requirements. All additional material required, although not specifically stated, to complete the installation and ensure compliance with applicable standards and regulations must be detailed and quoted.	Sum		
4.	AC/DC internal wiring, connections and control gear, including circuit breakers and disconnectors.	Sum		
5.	Earthing system HDG earth spikes. <ul style="list-style-type: none">• Main earthing point.• All associated earthing wiring for at least 20 m.• Earthing to be provided for the	1		

	generator and houses and installed to comply with applicable requirements.			
6.	Electrical compliance and certification <ul style="list-style-type: none"> • Both houses to comply with SANS 10142-1 and the latest applicable edition/amendments. • Certificate(s) of Compliance (CoC) to be issued for the full scope of works. • Defects identified in the external reticulation are to be quoted separately and do not form part of this scope. Only valid quotations for required repairs will be considered. 	Sum		
7.	Delivery documentation, warranty and compliance documentation: Provide all required delivery documentation, manufacturer's warranty and guarantee documentation, equipment manuals, commissioning and test records, and applicable compliance documentation. This item must exclude delivery, transport, handling or other costs already included in Item 1 or elsewhere in the pricing schedule. If all such documentation is included in the other items, the price for this item must be zero	1		
TOTAL				R
				R
VAT				
GRAND TOTAL				R

9. PROTECTION OF PERSONAL

INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully, and transparently.

10. TIMELINES

Upon appointment the recommended supplier is expected to supply and deliver the required goods within a period of ten (10) working days from the date of issue of purchase order, this should include off-loading, positioning and demonstration. Failure to deliver within the specified timelines, SANParks reserve the right to cancel the Purchase Order.

11. FINANCIAL PAYMENT

Payment will be effected in accordance with the PFMA (within 30 days of receipt of invoice) after delivery of goods.

12. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

DECLARATION OF INTEREST (SBD4)

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE
APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- (a) The applicable preference point system for this tender is the 80/20 preference point system.
- (b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

2.1 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

2.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

3 POINTS AWARDED FOR SPECIFIC GOALS

3.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

3.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	
Local suppliers adjacent to Mountain Zebra National Park	<ul style="list-style-type: none"> Municipal rates bill in the name of the bidder company or name of directors of company (not older than 3 months) Letter from traditional authorities or ward councilor confirming business address. Signed and valid Lease agreement (Submit three months of proof of rental payments (bank proof, EFT slips or receipts that match the landlords' details on the lease) Proof of company ownership (e.g. CIPC with local address) SARS tax bill indicating local address <p>NB. The municipality rates bill provided must be where the business operates</p> <ul style="list-style-type: none"> Where a supplier is a tenant, they must submit a copy of the municipal bill plus a letter of consent from the landlord tying the business to the address) 	<p>Total points: 20</p> <p>Entities located within the Inxuba Yethemba Municipality = 20 points</p> <p>Entities located outside the Inxuba Yethemba Municipality but within the Eastern Cape Province = 10 Points</p> <p>Entities located outside the Eastern Cape Province = 0 Points</p>	 <p>CLAIM POINTS IF YOU QUALIFY</p>

4 DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm.....

4.2. Company registration number:

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3.2, **the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;**
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.
 - (e) forward the matter for criminal prosecution, if deemed necessary

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SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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