



TERMS OF REFERENCE

Quotation Request for the appointment of service provider for the supply, delivery, and installation of boom gates in Addo Elephant National Park

RFQ NO:

30875-AENP-2026/27

REQUEST FOR QUOTATION

You are hereby invited to submit proposal / price quotation for:
APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF
CENTURION BOOM GATES IN ADDO ELEPHANT NATIONAL PARK

RFQ NUMBER	30875-AENP-2026/27
ADVERTISEMENT DATE	10 September 2026
CLOSING DATE	24 September 2026
CLOSING TIME	11:00 AM
BID DOCUMENT DELIVERY ADDRESS	Addoscmquotations@sanparks.org (Submissions sent to any other email address will not be considered).
BID VALIDITY PERIOD	90 days (commencing from the RFQ Closing Date)
ENQUERIES	Email: Addoscmquotations@sanparks.org Contact no: 042-233-8661
OFFERS SUBMITTED	No alternative offers/ options will be accepted.

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS							
BID NUMBER:	30875-AENP-2026/27	CLOSING DATE:	24 September 2026	CLOSING TIME:	11:00 AM		
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF CENTURION BOOM GATES IN ADDO ELEPHANT NATIONAL PARK						
BID RESPONSE DOCUMENTS MAY BE SENT TO THE BELOW EMAIL							
Addoscmquotations.scm@sanparks.org							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Goodman Mawela			CONTACT PERSON	Edward Moumakoe		
TELEPHONE NUMBER	042 233 8661			TELEPHONE NUMBER	042 233 8600		
E-MAIL ADDRESS	Addoscmquotations.scm@sanparks.org			E-MAIL ADDRESS	Edward.moumakoe@sanparks.org		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]							
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]			ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					☐ YES ☐ NO		

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES	☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES	☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES	☐ NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.		

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

1. PURPOSE

The purpose of this request is to appoint a service provider for the supply, delivery, and installation of Centurion boom gates to Addo Elephant National Park.

BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entity.

The primary mandate of SANParks is to expand, protect, conserve, and control the system of national parks, terrestrial and marine, that it is assigned to manage. SANParks currently manages over 4 million hectares of terrestrial and 369 657 ha marine protected biodiversity through a system of 21 National Parks and 10 Marine Protected Areas: (MPAs), representing approximately 67% of state owned terrestrial protected areas and 22% of State Managed MPAs. This places SANParks in an ideal position to not only meaningfully contribute to the protection and sustainable use of the megadiverse biodiversity of South Africa, but also to be a key player in building climate resilience through ecosystem-based mitigation and adaptation.

2. SCOPE OF WORK

The scope of the work is to provide the supply, delivery, and installation of Centurion boom gates to Addo Elephant National Park (Main Camp and Mathyolweni).

See pricing schedule on section 6 of the document.

Key Technical Specifications

- Input Voltage: $(90\text{V} - 240\text{V AC}) \pm 10\% @ 50\text{Hz}$ (Wide range for unstable power) [1].
- Motor Voltage: (12V DC) battery-driven (standard (7Ah) capacity, with space for larger batteries) [1].
- Max Daily Cycles: Up to $(3,000)$ operations per day [1].
- Raise Time:
 - o (3.0m) pole: (<1.2) seconds [1].
 - o $(4.5\text{m}/6\text{m})$ poles: (~ 3) seconds [1].
- Boom Pole Lengths: (3.0m) , (4.5m) , or (6.0m) options [1].
- Operating Temp: (-15°C) to $(+50^{\circ}\text{C})$ (up to $(+65^{\circ}\text{C})$ for some variants) [1].
- Protection Rating: (IP54) or (IP55) (dust and splash resistant) [1]. [1, 2, 3, 4, 5

Main Features

- **Battery Backup:** Integrated $\backslash(12\text{text{V}}\backslash)$ system enables continued operation during power failures, maintaining high performance (up to $\backslash(3,000\backslash)$ cycles on standard battery) [1].
- **Intelligent Speed Control:** A high-torque DC motor combined with a precision gearbox ensures smooth, rapid, and quiet operation, even with $\backslash(6\text{text{m}}\backslash)$ poles [1].
- **Collision Sensing:** Features high-sensitivity electronic collision detection for enhanced safety while lowering [1].
- **Durable Construction:** Available in sheet metal housing (pre-galvanized mild steel or grade $\backslash(430/316\backslash)$ stainless steel for coastal areas) with a robust die-cast aluminium cover [1].
- **LCD Interface:** An intuitive, user-friendly LCD screen is located at the top of the enclosure for easy commissioning, diagnostics, and setup [1].
- **Accessory Support:** Compatible with inductive loops, infrared beams, traffic lights, and [CLAWS] barrier spikes [1]. [1, 2, 3, 4, 5]

Enhanced Security & Functionality

- **Chrono Guard Technology:** Onboard timer functionality allows for scheduling automated operations (e.g., closing at a specific time) [1].
- **Onboard Receiver:** Includes a NOVA code-hopping receiver, allowing for $\backslash(500\backslash)$ transmitter buttons to be stored and managed [1].
- **Easy Maintenance:** The top-mounted electronic controller provides easy access for installers and technicians [1].
- **Breakaway Coupler:** Optional accessory to protect the barrier mechanism if the boom pole is struck by a vehicle [1]. [1, 2]

Please illustrations below:

CHRONOGUARD TIMER TECHNOLOGY (a world first)

The SECTOR II is an advanced 4-way access control of the traffic barrier entrance to the road level.

Note: CHRONOGUARD ChronoGuard timer technology is not an off-the-shelf timer. It is a timer that allows the barrier to be set to operate automatically or be time based at any time you choose. As both a Real Time Clock and Calendar timer allows you to set up different entrances, which can be set for public holidays, special time periods, etc.

Once you've set up the SECTOR II's ChronoGuard using the intuitive LCD screen on the controller, you'll start seeing particularly noticeable results.

Very often, traffic barriers are used in conjunction with industrial gates of the entrance to the entrance, parking, loading, unloading, etc. The traffic barrier allows access during the day when traffic volume is high, while the gate is used at night when greater security is required. ChronoGuard can be used to automatically switch operation from the SECTOR II to the gate when so and when required. Security has never been this convenient.

To increase security and control traffic, flow you can automatically shut down access, traffic times controlled by the SECTOR II at specific times of the day, or even weekend and on holidays.

ChronoGuard gives you the ability to time bar transmitters that have been learned into the system. This gives you the flexibility to control when your barrier can be opened by specific transmitters. For example, staff may be given access to the office park during the week, but no weekend you may wish to limit their access to the property.

ChronoGuard technology allows for several scheduled time based functionality, all of which is easy to set up on the controller via the intuitive menu system and LCD user interface. The following functionality is available:

- Time schedule entry of the physical inputs and outputs of the controller, as well as particular remote buttons learned into the system.
- Time bar many of the physical inputs and outputs of the controller, as well as particular remote buttons learned into the system.
- The Real Time Clock and Calendar timer has the following flexibility:
 - It supports 100 time periods, that may be set according to:
 - Weekdays (2 x 7)
 - Weekends (2 x 7)
 - Special calendar events (public holidays, etc.) occurring on any date until the year 2100.
 - Annual calendar events (New Year's Day, etc.)
 - Allow for multiple Time periods to be set during a 24 hour period.
 - The Real Time Clock and Calendar timer is locked up for all of the time to maintain the current time and date in the event that power is removed from the controller.

Physical Input	Real Time Clock	Calendar	Special Calendar	Annual Calendar	Allow for multiple	Lock up
Time period	X	X	X	X	X	X
Time bar	X	X	X	X	X	X

TECHNICAL SPECIFICATIONS

Parameter	SECTOR II	SECTOR II	SECTOR II
Power supply	12VDC	12VDC	12VDC
Power consumption	10W	10W	10W
Operating temperature	-20°C to 60°C	-20°C to 60°C	-20°C to 60°C
Storage temperature	-40°C to 80°C	-40°C to 80°C	-40°C to 80°C
Humidity	5% to 95%	5% to 95%	5% to 95%
Vibration	10g	10g	10g
Shock	10g	10g	10g
Weight	10kg	10kg	10kg
Dimensions	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm

Barrier mounting specifications

Parameter	SECTOR II	SECTOR II	SECTOR II
Barrier mounting	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Barrier mounting	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Barrier mounting	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm

Barrier pole specifications

Parameter	SECTOR II	SECTOR II	SECTOR II
Barrier pole	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Barrier pole	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Barrier pole	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm

OVERALL DIMENSIONS

Parameter	SECTOR II	SECTOR II	SECTOR II
Overall dimensions	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Overall dimensions	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm
Overall dimensions	100mm x 100mm x 100mm	100mm x 100mm x 100mm	100mm x 100mm x 100mm



SECTOR II

Introducing the best to the throne of high-volume vehicular access control. With an updated look that perfectly matches its superior performance, an updated design for the ultimate in ease of installation and boasting the awe-inspiring speed that made its predecessor king of the access control jungle, the SECTOR II is the embodiment of automation evolution.

Speed. Performance. Intelligence.
The SECTOR II is the benchmark against which all others are measured.

The SECTOR II is available in three stylish and modern colour configurations to suit your aesthetic requirements. Enquire at your local CENTURION agent.



Yellow



White



Black/Silver

1. A colour scheme available for the SECTOR II.

MAIN FEATURES



Rapid opening

Lots of vehicles coming in and out? You need something that goes up and down. Fast! The SECTOR II is ideal for high-volume applications and puts a manually taking mechanism to shame - raising a three metre pole in under 1.5 seconds and lowering it just as quickly.



Battery backup

With our 12V battery-driven motor, your security is never compromised. The SECTOR II will continue to stay on, even when the power is off - holding up and down 3000 times during a 24 hour power failure before it needs a recharge. If you're spending no power for a while, the built-in mains failure detection can be set to keep the barrier raised under power failure conditions.



High-torque boom pole operation

The SECTOR II's DC motor and reduction gearbox generate enough torque to make sure that your boom goes up and down for ever and ever. Come sunbath, rain or howling winds, you'll always be able to get in and out.



Safe sensitivity for boom pole lowering

Your boom won't go BOOM on the roof of a car's car. The SECTOR II will detect any obstruction, so you're safe - and won't have to fill out any of those pesky insurance forms.



Robust, durable and slimline operator casing

Our slim SECTOR II looks particularly fetching - and epoxy-coating, in a highly visible traffic yellow, keeps it safe from damage with better weathering while improved functional rigidity makes the SECTOR II even stronger in windy conditions. Available with different levels of corrosion protection for inland, coastal plains, and marine environments. The solid steel model positively shrugs off all elements thanks to its tough pre-painted finish.

1. New in-line housing available on the next page.



Easy access to electronics

It's so easy and comfortable to set up the SECTOR II's many advanced features thanks to the direct, ergonomic design of the housing, with the electronic assembly at the top of the operator at the perfect working height.



When size matters

Whether closing off an entrance from as narrow as three metres to as wide as six metres, there's a SECTOR II model to suit. Fit the optional jack-knife and your SECTOR II can even be fitted in areas with limited headroom.



Improved cable routing and securing for the neatest installation

Every aspect of the SECTOR II has been designed to streamline installation and ensure that your access control system not only works hard, but looks good, too. The slim cables have been provided on both the control and the electronics box, with cable routing down the front flange of the cabinet, resulting in an installation that's so neat and tidy as an afterthought.



Comprehensive input and output

With our intuitive, user-friendly LCD interface, setting up the SECTOR II is not just simple - it's child's play. Set the SECTOR II to handle any vehicle access control application with the touch of a button. To make things even easier, our state-of-the-art motor controller not only ensures smooth and reliable operation, it allows you to set your boom's opening and closing speed to your liking.



Onboard loop detector support

If you'd like to fit an additional loop, simply clip a CENTURION standalone loop detector into the convenient custom bracket or connect the loops and you're good to go!



Operate wirelessly, thanks to CENTURION!

Besides its code-hopping technology offering the highest level remote control security, CENTURION's onboard receiver is both multichannel and multi-use, allowing a multi-button remote to operate any combination of the system inputs, such as Barrier Raise, Barrier Lower, etc. It stores up to 500 transmitter buttons, and amongst other access control features, it provides the ability to selectively add and delete transmitter buttons saved into its memory.

1. CENTURION reserves the right.

SECTOR II CONTROLLER FEATURES

Hardware features

- Fully-wired plastic housing for controller to prevent ingress of dirt and insects
- Easy setup of controller using LCD user interface
- Removable connection on controller for easy maintenance
- Watchdog IC ensures full and safe operation of controller
- Optional Backup Memory Module allows backing up of all the information that has been set up in the system
- The SECTOR II is available in three styles and modern colour configurations to suit your aesthetic requirements. Enquire at your local CENTURION agent
- Adjustable and removable controller mounting for easy wiring and commissioning

Electronic features

- Barrier raise and lower inputs
- Memory and non-memory barrier activation
- Onboard multichannel CENTURION code-hopping receiver with the ability to:
 - Learn transmitter buttons to specific functions (e.g. Barrier Raise, Barrier Lower, etc.)
 - Set/delete specific transmitters that have been lost or stolen
- Automatic learn transmitters (Autolearn) and automatically delete transmitters that are no longer in use (Delete-Not-Found)
- Full configuration of barrier operating parameters including independent pole raise and lowering speeds, ramp-up and ramp-down angles
- Full configuration of barrier operating parameters including independent pole raise and lowering speeds, ramp-up and ramp-down angles
- Automatic closing
- Multiple Operating Profiles to suit region - select between ZA, CE, etc.
- Multichannel controller with integrated ChronoGuard timer technology (to world first)
- Removable boom pole indicator (gate position, power failure, low battery, multiple collision detection and security light status indicators)
- Courtesy / Pillar Light Timer with adjustable duration
- Fully configurable pre-delays with multi-modal pre-flashes
- Safety / Closing beam input with beam functional test
- Lock / Emergency stop input
- Total Need Indicator

1. Locking key release on manual barrier must be fitted

2. Remote LED must not be fitted

3. In manual open position, the barrier must be able to be raised

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144. In manual open position, the barrier must be able to be lowered

145. In manual open position, the barrier must be able to be raised

146. In manual open position, the barrier must be able to be lowered

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181. In manual open position, the barrier must be able to be raised

182. In manual open position, the barrier must be able to be lowered

183. In manual open position, the barrier must be able to be raised

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3. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents) - RETURNABLES

SANParks has set out the minimum administrative criteria that must be met by a bidder. The below administrative documents must be completed and signed by the authorized representative of a bidder. If a bidder fails to fully comply with the criteria, SANParks reserves the right at its sole discretion to allow such bidder an opportunity to submit and/or supplement the information and/or documentation submitted within a grace period of (seven) 7 calendar days prior to disqualifying the bidder.

SANParks will disqualify (where non-submission is indicated below to result in disqualification) a bidder who does not achieve full compliance with the criteria within the seven (7) calendar days grace period.

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD1 (Invitation to Bid),	Bidders to complete and sign	Yes
Submission of the pricing schedule in the RFQ document	Bidders to submit a completed pricing schedule	Yes
Submission of fully completed SBD 4 (Declaration of Interest),	Bidders to complete and sign	Yes
Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by an original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.	Bidders to complete and sign	No
Proof of registration with National Treasury Central Supplier Database (CSD).	Bidders must be registered on CSD prior to submitting quotation. Bidders are required to submit proof of such registration	No. A bidder must be registered on CSD to be eligible for award.

4. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

5. Evaluation Phase: MANDATORY REQUIREMENTS

Description of requirement	Indicate COMPLY/NOT COMPLY	Comment or reference to proposal
GENERAL		
Valid letter of good standing for Compensation for Occupational Injuries and Diseases Act, 130 of 1993 (COIDA)		
Tenderers should have a valid CIDB contractor grading of 1GB, or higher.		
Fully Completed and signed Compulsory Enterprise Questionnaire		

6. PRICING

NB: No alternative offers/ options will be accepted.

Supply, Delivery, and Installation of Centurion boom gates in Addo Elephant National Park

No	Item Description	Quantity	Unit Price in Rand (R)	Price in Rand(R) Excl. VAT
1	Boom gates Supply and Install (see image below) Leave in Working Order.	1		
2	Preliminary and General	Sum		
3	Delivery fee			
Total VAT EXCL				
VAT @ 15% (For VAT registered vendors only)				
Total incl. VAT				

7. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully, and transparently.

8. TIMELINES

The bidder is expected to start the service immediately after PO is issued.

9. FINANCIAL PAYMENT

Payment will be affected in accordance with the PFMA (within 30 days of receipt of invoice) after delivery of goods.

10. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

DECLARATION OF INTEREST (SBD 4)

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES / NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES / NO**

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES / NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

(a) The applicable preference point system for this tender is the **90/10** preference point system.

(b) The applicable preference point system for this tender is the **80/20** preference point system.

(c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

2.1 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$			

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

2.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$			

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration

3 POINTS AWARDED FOR SPECIFIC GOALS

3.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

3.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Source Documents to be used for Evaluation. (To qualify for the points, bidders must provide the below proof)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Procurement Recognition levels 1-4	- Valid BBBEE certificate issued by SANAS accredited verification Agency. - Affidavit (CIPC, DTIC Sworn affidavit)	10 points Level 1 = 10 Level 2 = 08 Level 3 = 06 Level 4 = 04	
Exempted Micro Enterprises (EME) / Qualifying Small Enterprises (QSE)	- Valid BBBEE certificate issued by SANAS accredited verification Agency. - Affidavit (CIPC, DTIC Sworn affidavit)	10 points EME = 10 QSE = 5	



4. DECLARATIONS WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm.....

4.2. Company registration number:

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3.2, the contractor may be required to furnish documentary proof to the satisfaction

of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.
- (e) forward the matter for criminal prosecution, if deemed necessary

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: CSD Number:

Section 5: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

** Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

Section 6: Particulars of companies and close corporations

Company registration number:

Close corporation number:

Tax reference number:

Section 7: SBD 1 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 8: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 9: SBD6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) Authorises the Employer to obtain a tax clearance certificate from the South African Revenue Services that it is in order.
- ii) Confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) Confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption.
- iv) Confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) Confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Name	Position	Signed
Enterprise name		Date



South African
NATIONAL PARKS

Sanlam - SANParks SMME PROCUREMENT Fund

The fund is a dedicated interest free loan that provides short-term Purchase Order finance to local SMME's that have purchase orders from SANParks. SANParks will run its normal procurement processes and once awarded with a purchase order, an SMME can apply for the fund.

Fund Requirements



Interest-Free
Loan



SMMEs must be within 250kms
radius of the park boundary



Black-Owned
SMMEs



Maximum application
amount R1 000 000



Must have a purchase
order from SANParks



Fund application link
<https://sanlamsanparks.co.za/>

Enquiries:

Regional Manager : Enterprise and Supplier Development
Fumanekile.Makuyekwe@sanparks.org

I AM AN ENTREPRENEUR

