



REQUEST FOR QUOTATION

Terms of Reference

**INVITATION TO SUBMIT FORMAL WRITTEN OUT PRICE
QUOTATIONS FOR THE DEVELOPMENT OF PARKING BAY
INFRASTRUCTURE AT CAPE RESEARCH CENTRE.**

RFQ NUMBER: TMNP310/2025-26

REQUEST FOR QUOTATION	
INVITATION TO SUBMIT FORMAL WRITTEN OUT PRICE QUOTATIONS FOR DEVELOPMENT OF PARKING BAY INFRASTRUCTURE AT CAPE RESEARCH CENTRE	
RFQ NUMBER:	TMNP310/2025-26
ADVERTISEMENT DATE:	24 March 2026
CLOSING DATE:	7 April 2026
CLOSING TIME:	16h00
COMPULSORY SITE VISIT:	Date: 31 March 2026 Venue :Cape Research Centre, Upper Tokai, Tokai Road Time:11:30 am
RFQ DOCUMENT DELIVERY ADDRESS:	tablemountain.scm@sanparks.org Please reference RFQ number on email subject line for bid submission.
RFQ VALIDITY PERIOD:	90 days (commencing from the RFQ Closing Date)
TECHNICALRELATED QUERIES	Onwabile Plaatjie Onwabile.Plaatjie@sanparks.org / 078 614 0992
SCM RELATED QUERIES	Zanele Tamarana Zanele.tamarana@sanparks.org

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration. Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered. Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7). Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS							
BID NUMBER:	TMNP310/2025-26	CLOSING DATE	7 April 2026	CLOSING TIME:	16h00		
DESCRIPTION:	INVITATION TO SUBMIT FORMAL WRITTEN OUT PRICE QUOTATIONS FOR THE DEVELOPMENT OF PARKING BAY INFRASTRUCTURE AT CAPE RESEARCH CENTRE						
BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS							
Via Email: tablemountain.scm@sanparks.org							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Barry Stoffels			CONTACT PERSON	Onwabile Plaatjies		
TELEPHONE NUMBER	021 741 2320			TELEPHONE NUMBER	078 614 0992		
E-MAIL ADDRESS	Zanele.tamarana@sanparks.org			E-MAIL ADDRESS	Onwabile.Plaatjie@sanparks.org		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE		NUMBER				
CELLPHONE NUMBER							
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA		
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]		
	☐ Yes ☐ No				☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]							
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO			
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO IF			
THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.							

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

1. PURPOSE

The purpose of this RFQ is to invite suitably qualified and experienced supplier for the supply, delivery, and development of parking bay infrastructure at the Cape Research Centre.

2. BACKGROUND

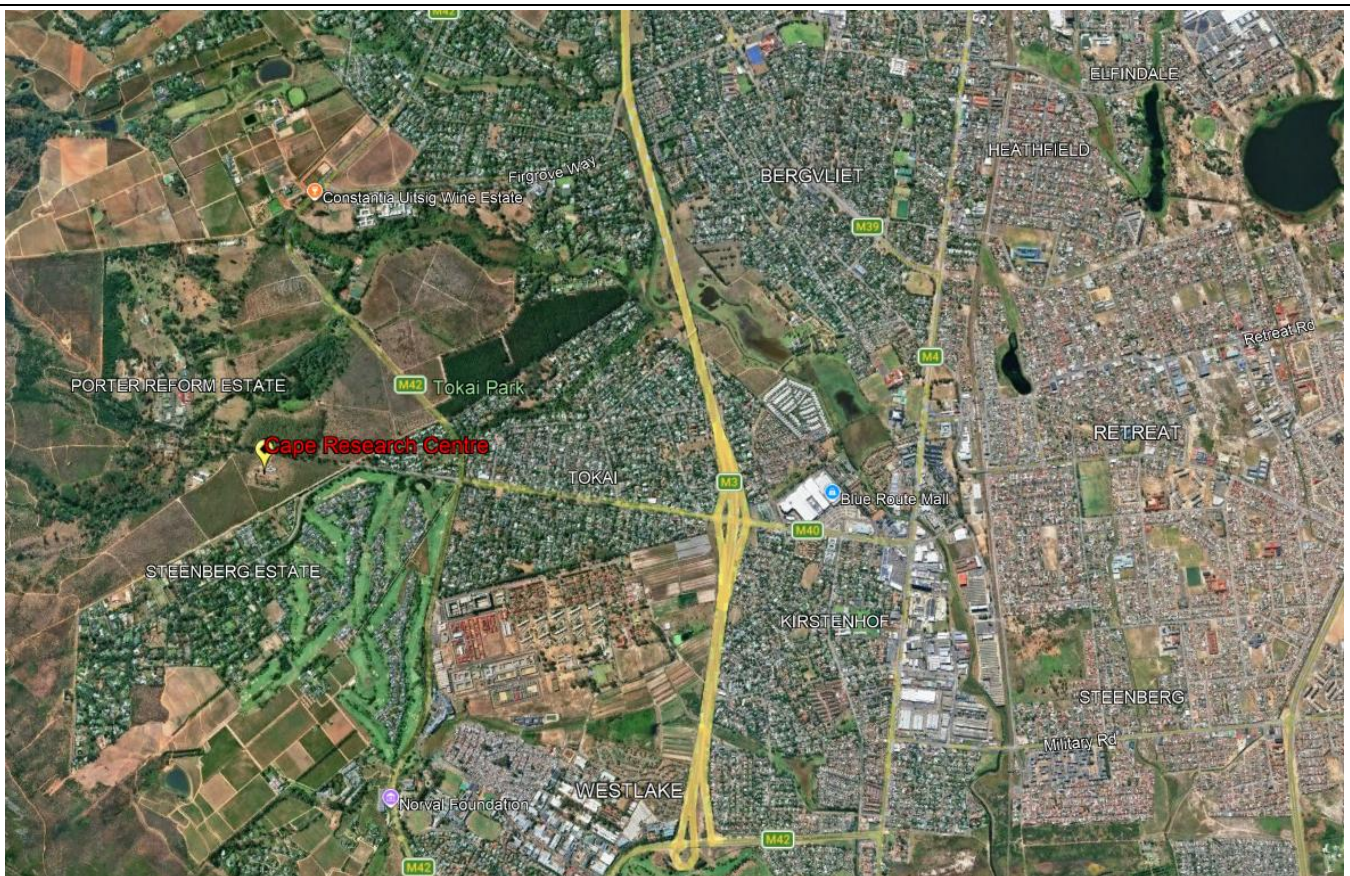
South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

3. SCOPE OF WORK

SANParks needs to appoint a service provider for the full development and construction of parking bay infrastructure at the Cape Research Centre.

Work will be executed at the following area within the Table Mountain National Park, Cape Research Centre.



Cape Research Centre Coordinates 34°03'34.72" S 18°25'39.05" E

The scope of work includes, but is not limited to, the following:

- Site establishment.
- Planning and setting out.
- Clear and grub - $\pm 100\text{m}^3$.
- Cut to fill - $\pm 130\text{m}^3$
- Cut to spoil - $\pm 130\text{m}^3$
- Roadbed preparation - $\pm 100\text{m}^3$
- Sub-base construction (commercial source) – $\pm 150\text{m}^3$
- Parking Pavers 80mm – $\pm 700\text{m}^2$
- Parking bays demarcations
- Kerbs - $\pm 160\text{m}$
- Site Clean-up.

Please note that the works is not limited to the above and is listed on a detailed bill of quantities.

The bill of quantities and related specification provides more detailed to the above brief outline of the scope of works. The above description is not necessarily complete and shall not limit the work to be carried out. Water for construction will be available from fire hydrants within the park boundaries.

GENERAL CONDITION OF THE CONTRACT

Road material must be tested and approved be for construction commence,

- Duration of the Contract is 11 Weeks,
- Accommodation will not be provided inside the park,
- All completed works must be inspected and signed off by both parties,
- General Cleaning after completion of the work, and
- The contractor must comply with the organizational environmental regulation.

- **CIDB GRADING**

Contractors registered by the Construction Industry Development Board with a grading of **2CE** or higher will qualify for this contract.

- **PRICING SCHEDULE**

- The prices and rates in these Bills of Quantities are fully inclusive prices for the work described under the items.
- The Bills of Quantities is not intended for the ordering of materials. Any ordering of materials, based on the Bills of Quantities, is at the Contractor's risk.
- Items are based on The Standard Specifications for Road and Bridge Works for State Road Authorities prepared by the Committee of Land Transport Officials (COLTO) South Africa (1988).

- **Documentation that forms part of the quotation pricing;**

- Committee of Land Transport Officials (COLTO)
- Construction regulations
- Occupational Health & Safety, Base Line Risk Assessment (Annexure A)
- Environmental Management Plan (Annexure B)
- Code of Conduct for Working in a National Park (Annexure C)
- Site visit inspection certificate (Annexure D)

4. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply with requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid).
- Submission of a quotation on the company letterhead. (Quote breakdown)
- Submission of fully completed SBD 4 (Bidder's disclosure).
- Submission of fully completed SBD6.1 (Preferential points claim form).

In order to qualify for preference points for HDI and/or Specific Goals, it is the responsibility of the bidder to submit documentary proof (**BBBEE certificate or sworn affidavits,**) in support of bidder's claims for such preference for that specific goal. Bidders are further referred to the content of the (SBD 6.1) Preference Schedule for the full terms and conditions applicable to the awarding of preference points.

- Registration for the company
- SARS Tax Pin

MANDATORY REQUIREMENTS

Bidder's who fail to meet mandatory requirement will be regarded as non-responsive

DESCRIPTION	COMPLY YES	NON-COMPLY YES
Contractors registered by the Construction Industry Development Board with a grading of 2CE or higher will qualify for this contract.		
Valid letter of good standing for compensation of Occupational Injuries and Diseases Act, 130 of 1993 (COIDA)		

5. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

6. Price Schedule

Table Mountain National Park CRC - Parking					
No	Description	Unit	Qty	Rate	Amount
1	Contractor's Establishment on Site and General Obligations				
	The Contractor's general obligations				
1.1	a) Fixed obligations	Lump Sum	1		
2	Roads				
2.1	Road bed preparation. Compacted to 90% of modified AASHTO density.	m ³	105		
2.2	New gravel layer of road 150mm thick 6 meter wide Compacted to 90% of modified AASHTO density, using;				
	a) Commercial source.	m ³	101		
Total for Section 1:					
	Parking Ground works				
	Remove all topsoil and unsuitable material and soil off-site at approved dumpsite (contractor to confirm).	m ³	105		
	Cut to fill in parking area and compact in 150 mm layers to 93% mod. AASHTO.	m ³	131		
	Cut to spoil in parking area and soil off-site at approved dumpsite (contractor to confirm).	m ³	131		
	<u>SELECTED LAYER</u>				
	Road bed preparation. Compacted to 90% of modified AASHTO density.	m ³	108		
	<u>SUB-BASE (PAVING)</u>				
	Supply approved G5 material from commercial source, stabilize to C4 quality material, and construct 200 mm thick subbase layer. Compact to 95% mod. AASHTO. Stabilizing agent (Portland Cement allowance 2.5%) included.	m ³	146		
Total for Section 2:					

3	Parking Paving				
	Supply all material and place 80mm Interlocking Pavers Type S-A, 35 MPa. All cuttings and 25mm thick sand layer included. Colour: Exposed Aggregate (Match existing)				
3.1	Reception	m ²	708		
3.2	Parking bay markings.				
	Supply and install grey block paver in a T shape to demarcate the parking bays. Rate must included the paver, cutting the paving eraser to install the T-shape (4 pavers per T-shape).	m	120		
	Kerds Including all excavation, spoil and material (kerds and concrete backing) as per project spec and drawing:				
3.3	Edge beam (Technicrete Fig 5)	m	108		
3.4	Barrier kerd (Technicrete Fig 10)	m	57		
	Total for Section 3:				
4	Additional Works.				
4.1	Additional work as instructed by the engineer.	Sum	1	R 100,000.00	R 100,000.00
	Total for Section 4:				R 100,000.00

Bidder sign and Company stamp

Section 1:	
Section 2:	
Section 3:	
Section 4:	R 100,000.00
Total	
VAT 15%	
Grand Total	

SPECIFICATIONS

The Standard Specifications for Road and Bridge Works for State Road Authorities (1998 Edition) as prepared by the Committee of Land Transport Officials (COLTO) are applicable to this Contract. It shall however be noted that reference is made in certain of the specifications to other standardised specifications which may or may not be included in this document. Where such specifications are not included, they shall however be deemed to be included in the Contract documents.

Item 1) The Contractor's General Obligations

Payment of the lump sums tendered under this item include full compensation for all the contractor's charges in respect of the following Items, collectively termed the "contractor's general obligations".

- (I) Complying with OHS Act 1993, Construction Regulations 2014 and SANParks EMP requirements.**
- (II)** Setting up and maintaining his organization, personnel, camps, accommodation, ablution and other facilities, offices, stores, workshops, other temporary structures, fencing, testing facilities and construction plant on the site and their removal on completion of the contract.
- (III)** Complying with the requirements of the general conditions of contract including the effecting of insurances.
- (IV)** All general site and Office overheads, profit, financing costs, risks, legal and contractual responsibilities and other costs and obligations of a preliminary or general nature which are not specifically measured for payment under any other items of payment.

The lump sum tendered above shall represent full compensation for the fixed part of the contractor's general obligations.

Item 2) Road and paving

2.1 Roadbed preparation and the compaction of materials

The unit of measurement shall be the cubic meter of roadbed material prepared and compacted as specified. The quantity shall be computed in accordance with the authorized dimensions of the completed layers. The tendered rates shall include full compensation for shaping, scarifying, mixing of in situ and imported material if required, and preparing and compacting the material as specified.

2.2 New gravel layers constructed from gravel from commercial sources

The unit of measurement shall be the cubic meter of compacted pavement layer, and the quantity shall be calculated from the authorized dimensions of the completed layer. The tendered rates shall include full compensation for procuring, breaking down, placing and compacting the material, including transporting the material for the sources and its removal, disposal and transporting of the oversize material, and the protection and maintenance of the layer and the conducting of control tests, all as specified. The work must include the making good the connection to existing mitre drains.

2.3 Cut to spoil

The unit of measurement shall be the fixed in-situ quantity. It is the bidder's responsibility to make arrangements of a spoiling site; the site must be registered, and proof of delivery must be submitted for payment. There is not spoil area within the park's boundaries.

Item 3) Paving

3.1 Concrete paving blocks and ground works

The unit of measurement shall be the square metre of completed concrete block paving. The quantity shall be calculated from the dimensions shown on the drawings or authorized by the engineer. The tendered price shall include the supply and install 80mm Interlocking Paver Type S-A, 35 MPa work to

include the following - bedding sand should be applied and levelled in a loose layer approximately 40mm thick (to be compacted to 25mm) and concrete interlocking pavers of 80mm thickness are then to be placed in a herringbone pattern as per the attached drawing and all cuttings. The pavement will then be compacted using a suitable vibrating-plate compactor, after which jointing sand will be placed and spread so as to fill all joints between the paving blocks. Surplus sand must then be broom off and the pavement compacted again with the vibrating-plate compactor. Colour of pavers to be determined by Client.

3.2 Prefabricated concrete kerbing

The unit of measurement shall be the meter of completed prefabricated kerb. The quantity shall be calculated from the dimensions shown on the drawings or authorized by the engineer. The tendered price shall include the supply and installation of figure 5 and or 10 Prefabricated concrete kerbing or similar design and shall be laid on the approved bedding with close joints filled up till natural ground level with 3:1 sand: cement mortar not exceeding 10 mm in thickness and neatly pointed with a pointing trowel. The exposed faces of kerbs and edging shall be constructed true to line and elevation. Kerbing around curves shall first be laid along the full curve length before the joints are filled, unless otherwise allowed by the engineer. Kerbs shall be temporarily propped during construction. Joints to be filled up till natural ground level unless otherwise instructed by the engineer, prefabricated concrete kerb units shall be 1.0m in length, except at curves at road junctions, where they shall be 0.3m in length. Prefabricated concrete kerbs shall be laid with a class 1:4:8/25 cast in situ concrete support behind the kerbs in accordance with the details shown on the drawings.

7. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

8. TIMELINES

The Successful supplier will be required to deliver the goods immediately after appointment as per the terms of reference on the RFQ, failure to deliver SANParks reserve the right to cancel the Purchase Order.

9. FINANCIAL PAYMENT

Payment will be made in accordance with the PFMA (within 30 days of receipt of invoice) after the service has been rendered.

10. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award, subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2	Full Name	Identity Number	Name of State institution

ou, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect.

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date

.....	
Position	Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income- generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS

AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to service provider: The service provider must indicate how they claim points for each preference point system. Points will be allocated according to the points claimed in the table below.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1) Enterprises with B-BBEE Procurement Recognition		
Enterprises with B-BBEE Procurement Recognition Level 1	16	
Enterprises with B-BBEE Procurement Recognition Level 2	12	
Enterprises with B-BBEE Procurement Recognition Level 3	8	
Enterprises with B-BBEE Procurement Recognition Level 4	4	
2) Exempted Micro Enterprise		
Exempted Micro Enterprise (annual turn-over below R10 million)	4	
3) Qualifying Small Enterprises		
Qualifying Small Enterprises (annual turn-over between R10 million & R50 million)	2	

NB: Bidders with B-BBEE Level 5-8 and who are not EMEs can still tender but will not claim points for specific goals.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND	
DATE	
ADDRESS	

