

7.1 Phase 1: Technical/Functional evaluation criteria

In this phase all bids that met all the requirements in terms of the submitted proposal per the above set of mandatory requirements will be evaluated as follows:

Qualification Threshold – Bidders must achieve **75 out of 100** per the criteria for consideration to the next phase. Bidders who fail to comply with the set minimum threshold of **75 out of 100** per the technical requirements will be eliminated.

NO	FUNCTIONALITY CRITERIA		MAXIMUM TO BE AWARDED
no	FUNCTIONALITY	Points	Points
1.	<p>Bidder's Experience</p> <p>Number of years in the business of Uniform Manufacturing or Uniform Supply</p> <p>NB: Bidders company profile with the following minimum requirements.</p> <ul style="list-style-type: none"> • Company profile • Company registration documents (CIPC & CSD) • Service offerings • Clientele 	10	<p>0 = No number of years of uniform manufacturing or Uniform Supply</p> <p>5 = Less than ten years' experience of uniform manufacturing or Uniform Supply</p> <p>10 = Ten or more years' experience of uniform manufacturing or Uniform Supply</p>
	<p>1.2 The total value of contracts acquired in the past ten years for the manufacturing of uniform or Uniform Supply</p> <p>Contactable reference letters within the past ten (10) years for the manufacturing of uniform or Uniform Supply.</p> <p>The reference letters should be:</p> <ul style="list-style-type: none"> • In the client's letterhead • Indicate the bidder's name • Indicate the description of the service rendered, • Indicate the value of the contract, • Indicate the actual dates of the contract – start and end date. <p>NB: Actual contract refers to concluded contracts. Contracts will be assessed cumulatively.</p> <p>NB: A reference letter that does not have all the details listed above will not be considered for points.</p>	30	<p>CATEGORY 1</p> <p>0 = The company has had less than R 10 million worth of actual contract amounts in the past 10 years.</p> <p>10 = The company has had between R 10 million – R 20 million worth of actual contract amounts in the past 10 years.</p> <p>20 = The company has had between R 20 million - 30 million worth of actual contract amounts in the past 10 years.</p> <p>30 = The company has had above R 30 million worth of actual contract amounts in the past 10 years.</p> <p>CATEGORY 2</p> <p>0 = The company has had less than R 15 million worth of actual contract amounts in the past 10 years.</p>

		<p>10 = The company has had between R 15 million – R 20 million worth of actual contract amounts in the past 10 years.</p> <p>20 = The company has had between R 20 million – R 25 million worth of actual contract amounts in the past 10 years.</p> <p>30 = The company has had above R 25 million worth of actual contract amounts in the past 10 years.</p> <hr/> <p>CATEGORY 3</p> <p>0 = The company has had less than R 5 million worth of actual contract amounts in the past 10 years.</p> <p>10 = The company has had between R 5 million – R 7 million worth of actual contract amounts in the past 10 years.</p> <p>20 = The company has had between R 7 million – R 10 million worth of actual contract amounts in the past 10 years.</p> <p>30 = The company has had above R 10 million worth of actual contract amounts in the past 10 years.</p> <hr/> <p>CATEGORY 4</p> <p>0 = The company has had less than R 2 million worth of actual contract amounts in the past 10 years.</p> <p>10 = The company has had between R 2 million – R 4 million worth of actual contract amounts in the past 10 years.</p> <p>20 = The company has had between R 4 million – R 6 million worth of actual contract amounts in the past 10 years.</p> <p>30 = The company has had above R 6 million worth of actual contract amounts in the past 10 years.</p>
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2.	<p>2.1 Capacity</p> <p>Proof of Manufacturing Plant and Textile Equipment List</p> <ul style="list-style-type: none"> Title Deed in the Bidder's Name or Valid Lease Agreement in the Bidder's Name of 12 months or longer, or Supplier Agreement / Capability Report (The agreement / capability report should include the manufacturing plant and manufacturing equipment list in the name of the bidder's supplier) 	14	<p>0 = No proof submitted</p> <p>7 = Proof of Manufacturing Plant only</p> <p>7 = Proof of Textile Manufacturing Equipment List only</p> <p>14 = Proof of Manufacturing Plant and Textile Manufacturing Equipment List submitted</p>
	<p>2.2 Personnel</p> <p>Account Manager - Minimum of 10 years of Account Management experience</p> <p>Production Manager - Minimum of 5 years of Uniform Manufacturing experience</p> <p>Quality Assurance Officer - Minimum of 5 years' experience of Quality Assurance in the Textile Industry</p> <p>NB: CVs of key personnel indicating years of experience</p>	6	<p>0 = No proof submitted</p> <p>2 = Proof of a minimum of 10 years of Account Management experience</p> <p>0 = No proof submitted</p> <p>2 = Proof of a minimum of 5 years of Uniform Manufacturing experience</p> <p>0 = No proof submitted</p> <p>2 = Proof of a minimum of 5 years' experience of Quality Assurance in the Textile Industry</p>
3.	<p>Finance</p> <p>Does the company demonstrate sufficient financial stability and capacity to successfully perform the required services:</p> <ul style="list-style-type: none"> Manufacturing of Uniform or Uniform Supply <p>NB: A signed letter from a Financial Service Provider (FSP). The FSP should be registered with the Financial Sector Conduct Authority.</p> <p>The letter should be:</p> <ul style="list-style-type: none"> In the FSP's letterhead and stamped Indicate the bidder's name Indicate the value of the credit facility and the period which the credit facility is valid, or Indicate the positive cash flow forecast for 12 months 	20	<p>CATEGORY 1 TO 4</p> <p>0 Points = No letter from a Financial Service Provider (FSP).</p> <p>CATEGORY 1</p> <p>20 Points = A letter from the FSP confirming a credit facility of at least R 5 million in relation to this bid or a letter from the FSP confirming a cash flow of at least R 5 million in relation to this bid</p> <p>CATEGORY 2</p> <p>20 Points = A letter from the FSP confirming a credit facility of at least R 4 million in relation to this bid or a letter from the FSP confirming a cash flow of at least R 4 million in relation to this bid</p> <p>CATEGORY 3</p>

			<p>20 Points = A letter from the FSP confirming a credit facility of at least R 2 million in relation to this bid or a letter from the FSP confirming a cash flow of at least R 2 million in relation to this bid</p> <p>CATEGORY 4</p> <p>20 Points = A letter from the FSP confirming a credit facility of at least R 1 million in relation to this bid or a letter from the FSP confirming a cash flow of at least R 1 million in relation to this bid</p>
4.	<p>Project Methodology</p> <p>The bidder must provide a detailed Project Methodology that clearly demonstrates their capability to manage and execute the provision of uniforms. The methodology should comprehensively address, but not be limited to, the following key requirements:</p> <ul style="list-style-type: none"> • Production Process: A step-by-step description of the uniform production process, from design and fabric sourcing to manufacturing, finishing, and packaging. • Quality Control Measures: Outline of quality assurance procedures, supported by a Quality Control File that details inspection stages, testing procedures, and corrective action measures. • Lead Times for Delivery: Clear timelines for delivery, including logistical arrangements for distribution to various parts of the country as per bid requirements. • Response to Deficiencies: Defined process and response timeframes for addressing deficiencies such as incorrect sizes, patterns, or defective items. • Occupational Health and Safety Compliance: Submission of a compliant Occupational Health and Safety (OHS) File in accordance with the Occupational Health and Safety Act applicable to the Clothing and Textile Industry. • Note: All bidders are required to submit a complete and compliant OHS File as part of their bid submission. Non-compliance may result in disqualification. 	20	<p>0 Points = The bidder failed to submit Project Methodology.</p> <p>10 Points = The methodology is insufficient. No clear production process or quality control systems described. Missing lead times and response mechanisms. OHS File not included or incomplete (non-compliant with OHS Act).</p> <p>20 Points = The methodology clearly demonstrates understanding of textile manufacturing best practices and risk control. Production process with flow diagrams, quality control stages and performance metrics are fully documented. Lead-time plan is supported by detailed logistics and historical data. It clearly defines escalation and communication process for addressing deficiencies. OHS File is fully compliant, customized for textile operations and includes continuous improvement plan and certification.</p>
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