



# KNP OSV

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Kruger National Park OSV Programme  
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## ANNEXURE A KNP OSV PERMIT APPLICATION FORM

For the period 1 November 2023 to 31 October 2024

Date of KNP OSV Permit Application	
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**For renewal, only expired/changed\* documents need to be resubmitted marked with \***

### PART A: BUSINESS REGISTRATION AND OWNERSHIP

#### Business Registration

Registered Company Name (or name of Sole Proprietor)		
Trading As Name		
Company Registration #	Company Type: (i.e. Private, cc etc.)	

#### Ownership/Shareholding (List owners/shareholders of the business)\*

Name	ID #	Shareholding %	
Name	ID #	Shareholding %	
Name	ID #	Shareholding %	
Name	ID #	Shareholding %	
Name	ID #	Shareholding %	
Name	ID #	Shareholding %	
Name	ID #	Shareholding %	

Black Ownership %       Female Ownership %       Youth Ownership % (Individuals 35 and under)

**Required valid documents to be attached:**

1. Annexure B: KNP OSV SLA Terms and Conditions (signed)
2. Annexure I: KNP OSV Annual Financial, Tax Compliance and B-BBEE Declaration (signed)
3. **Company Registration Documents (CIPC registration documents)\***
4. **Shareholder Identity Documents (for each Shareholder)\***
5. Proof that the company is registered for relevant taxes (verify PIN number issued)
6. Annexure J: B-BBEE Certificate or Affidavit (if available)
7. Annexure K: KNP OSV Debtor / Credit Application for TAX INVOICE (signed)
8. Letter / Policy from Insurer indicating valid **Passenger** and **Third Party** Liability Insurance

Tick to show attached


**For renewal, only expired/changed\* documents need to be resubmitted marked with \***

**PART B: CONTACT DETAILS**

**Business Contact Details**

Physical Address

Building	
Street	
Suburb	
City/Town	
Postal Code	

Postal Address:

Box/Pvt Bag	
Suburb	
City	
Postal Code	
Province	

Company Telephone	
Company Fax	

Email	
Website	

**Owner Contact Details**

Owner Contact Name			
Owner Designation			
Telephone		Cell	
Email			
Alternate Email			

**OSV Contact Person**

Contact Name			
Designation			
Telephone		Cell	
Email			
Alternate Email			

**PART C: OSV VEHICLE/S INFORMATION**

Number of Vehicles Applying for	
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*Please copy and paste table if more space is required*

Vehicle Registration #		Vehicle Registration #	
Vehicle Make & Model		Vehicle Make & Model	
Year		Year	
Colour		Colour	
Conversion Done By		Conversion Done By	
Vehicle Registration #		Vehicle Registration #	
Vehicle Make & Model		Vehicle Make & Model	
Year		Year	
Colour		Colour	
Conversion Done By		Conversion Done By	
Vehicle Registration #		Vehicle Registration #	
Vehicle Make & Model		Vehicle Make & Model	
Year		Year	
Colour		Colour	
Conversion Done By		Conversion Done By	

Required valid documents to be attached (per vehicle):

**Mark with X to show attached**

1. Motor Vehicle Licence, Licence Disk, Road Worthy Certificate and Operator Card (specifying correct vehicle category & description and registered to carry 11 passengers - per vehicle)	
2. NLTA Permit Operating Licence* (if still in process - proof of application and payment will be accepted)	
3. SABS Certificate or Certificate of Compliance* (conversion/builders certificate with roll-over protection)	
4. Valid Vehicle Inspection Certificate* (confirmation that the vehicle has been inspected and passed by SANParks KNP Fleet Manager – for appointments, contact <a href="mailto:piet.vanwyk@sanparks.org">piet.vanwyk@sanparks.org</a> or <a href="mailto:vanessa.vdberg@sanparks.org">vanessa.vdberg@sanparks.org</a> )	

**PART D: OSV GUIDE/S DETAILS**

All guides need to complete and submit signed applications and provide the required supporting documents.

*Please copy and paste table if more space is required*

Guide Full Name		Guide Full Name	
Guide ID #		Guide ID #	
Drivers Licence/PDP #		Drivers Licence/PDP #	
Guide Card #		Guide Card #	
Guide Full Name		Guide Full Name	
Guide ID #		Guide ID #	
Drivers Licence/PDP #		Drivers Licence/PDP #	
Guide Card #		Guide Card #	
Guide Full Name		Guide Full Name	
Guide ID #		Guide ID #	
Drivers Licence/PDP #		Drivers Licence/PDP #	
Guide Card #		Guide Card #	
Guide Full Name		Guide Full Name	
Guide ID #		Guide ID #	
Drivers Licence/PDP #		Drivers Licence/PDP #	
Guide Card #		Guide Card #	

Required valid documents to be attached (per guide):

**Mark with X to show attached**

1. Copy of Valid Drivers' Licence / PDP*	
2. Copy of Valid Guide Card (front and back)*	

**PART E: CONFIRMATION**

I confirm that SANParks may include me in any OSV applicable communications.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**PART F: DECLARATION**

I declare that full and correct information with supporting documents have been provided. I acknowledge that the Annexures and all supporting documentation to this application (updated as required during the duration of OSV Annual Permit) form the total declaration between SANParks and the OSV Operator.

- The use of a key pad, mouse or other device to select an item or to otherwise provide SANParks with electronic data constitutes my signature, acceptance and agreement as if actually signed by me in writing;
- My email is currently and valid and that I (or the company) will advise SANParks of any changes;
- I am duly authorised by the above company to sign this document;
- The company is legally bound by this document's terms and conditions and furthermore confirms adherence to all SANParks' and COVID-19 (if any) regulations for OSVs;
- No certification authority or other third party verification is necessary to validate my E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of my E-Signature or any resulting agreement between the company and SANParks;
- Confirmation that the Company Registration is concluded (CIPC registration documents);
- Confirmation that the company is registered for relevant taxes;
- Declaration of valid Passenger Liability and **Third Party** Liability Insurance;
- Confirming that this application for an annual permit to operate an OSV in the KNP, is only valid until 31 October 2024, and that there is no expectations for automatic renewal for the Annual OSV Permit from 1 November 2024;
- Agree with the payment terms as set out in *Annexure E – KNP OSV Permit Fees Nov 2023*.
- My electronic signature is the legal equivalent of my manual signature; and
- By signing this form I irrevocably indemnifies, holds and undertakes to hold SANParks harmless against all losses suffered and/or damages incurred of whatsoever nature and howsoever arising, by SANParks out of or, in the widest sense, in connection with the issuing of this annual permit by SANParks.

**Electronic Signature Agreement**

By typing your name in the format below and submitting this document via email, you are signing this document electronically with an E-Signature and as such you acknowledge to have read and understand the content and impact of the application and to be bound thereby.

Signed at (City/Town/Suburb)		on this (Date)		day of (Month)		Year _____
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Full Names	
Designation	Signature