



ERRATUM – 1

TO ALL THE PROSPECTIVE BIDDERS

APPOINTMENT OF A QUALIFIED PANEL OF SERVICE PROVIDERS AS AND WHEN REQUIRED TO CONDUCT PROBITY AUDITS FOR FIVE (5) YEARS.

THE RFB PUBLISHED 19 JULY 2024. KINDLY TAKE NOTE OF THE FOLLOWING AMMENDMENTS MADE ON THE BELOW BID.

Bid Number	Alterations
GNP-043-24	<p>First Alteration: under page 21 Audit costing model</p> <p>6. Audit Costing Model Rates shall NOT exceed the Auditor General approved rates for audits performed and audit related services rendered on behalf of the Auditor General of South Africa (AGSA) as may be applicable for the duration of the contract.</p> <p>Second alteration: under page 11: Functionality criteria- ability and capability</p> <p>Team Leader: Experience and Qualification of the team leader to be utilized in the execution of the contract. <i>Team Leader must provide valid proof of registration with SAICA or CIMA.</i></p> <p>5 points = Chartered Accountant (CA(SA)) / Chartered Global Management Accountant (CIMA)</p> <p>Third alteration: under page 11: Functionality criteria- ability and capability</p> <p>Company experience: Experience of the firm in Risk and Compliance Audits, Operational Audits, Supply Chain Management Reviews, and other required services</p> <p>Points allocation</p> <p>20 points = above 10 years of similar projects.</p>

Fourth alteration: under page 9: Phase 1: Mandatory evaluation criteria

Description of requirement	Indicate COMPLY/NOT COMPLY	Comment or reference to proposal
GENERAL		
Membership with relevant professional bodies South African Institute of Chartered Accountants (SAICA) or Chartered Management Accountant (CIMA).		
Membership with relevant professional bodies Certified Internal Audit (CIA) or Independent Regulatory Body for Auditors (IRBA).		
Methodology for undertaking the assignment.		
CV of the Team leader submitted – Qualifications and experience		
CV of the Audit Manager- Qualifications and experience		
Contactable client references- where similar services were rendered.		
Company Profile indicating the relevant experience.		

Fifth alteration: under pages 11-13: Phase 2: Technical/Functional Evaluation

Criteria

No	Functionality criteria	Weighting factors	Points	Documents to be submitted for evaluation purposes	Points allocation
ABILITY AND CAPABILITY	<p>Company experience: Experience of the firm in Risk and Compliance Audits, Operational Audits, Supply Chain Management Reviews and other required services</p> <p><i>The reference letter must state the duration and if the project was completed successfully.</i></p>	50	20	Submit a signed reference letter/s under the client-company letterhead, with contactable details that confirm that the firm is successfully managing or has previously managed projects of probity audit or quality assurance reviews.	<p>20 points = above 10 years of similar projects.</p> <p>15 points = between 7 and less than 10 years of similar projects.</p> <p>10 points = between 4 and less than 7 years of similar project.</p> <p>5 points = less than 4 years of similar projects.</p>
	<p>Team Leader: Experience and Qualification of the team leader to be utilized in the execution of the contract.</p> <p><i>Team Leader must provide valid proof of registration with SAICA or CIMA.</i></p>		5	Submit personnel CV with skill(s)/ experience/ relevant to Risk and Compliance Audits, Operational Audits, Internal Auditing and Supply Chain Management.	<p>5 points = 10 year and above of similar knowledge and experience</p> <p>3 points = between 5 and less than 10 years of similar knowledge and experience</p> <p>1 point = below 5-year of similar knowledge and experience</p>
			10	Submit certified copies of the Team leader's qualifications/accreditation certificates.	10 points = Chartered Accountant (CA(SA))/ Chartered Management Accountant (CIMA)
	<p>Audit Manager: Experience and Qualification of the audit team member to be utilized in the execution of the contract.</p> <p><i>The individual team members must each provide valid proof of registration with IIA as a member.</i></p>		5	Submit personnel CVs with skill(s)/ experience/ relevant to Finance/Accounting, Internal Auditing and Supply Chain Management.	<p>5 points = 8 years and above of similar knowledge and experience</p> <p>3 points = between 5 and less than 8 years of similar knowledge and experience</p> <p>1 point = below 5 years of similar knowledge and experience</p>
			10	Submit certified copies of the audit Manager's qualifications/accreditation certificates.	10 points = Certified Internal Auditor (CIA)
METHODOLOGY	Bidders should provide a comprehensive project execution plan indicating the methods and Tools that will be employed to get the work done.	30	30	Submit Plan demonstrating a comprehensive methodology for each phase of the bid probity audit process.	<p>30 points = The submitted plan demonstrating a comprehensive approach for probity audit.</p> <p>10 points = The submitted plan did not demonstrate a</p>

	<p><i>The execution plan must detail the following:</i></p> <ul style="list-style-type: none"> -Planning phase -Performing the engagement phase -reporting phase. 				comprehensive approach for probity audit.
TRACK RECORD	<p>Contactable reference letters demonstrating expertise of performing probity audit within the public sector.</p> <p><i>Information to be supplied:</i></p> <ul style="list-style-type: none"> • Name of the client on Letterhead. • Contact details and contactable person responsible for the projects. • Phone number. • Scope of work. • Period when the service was rendered, e.g. January 2018 to December 2020. <p>SANParks reserves the right to contact the client/s of the bidder to ascertain the quality of service rendered by the bidder before award of this bid.</p>	20	20	<p>Submit reference letter/s for work performed not older than 6 years, on the client's letterhead, whereby probity audit or quality assurance reviews have been conducted.</p> <p>The reference letter must be completed and signed by the client(s) previously serviced.</p> <p><i>Reference letters which are incomplete or not in compliance with the above requirement will not be considered for evaluation.</i></p>	<p>20 = 5 or more Contactable reference letters for probity audits or quality assurance reviews.</p> <p>15 = 4 Contactable reference letters for probity audits or quality assurance reviews.</p> <p>10 = 3 Contactable reference letters for probity audits or quality assurance reviews.</p> <p>5 = less than 3 Contactable reference letters for probity audits or quality assurance reviews.</p>

Apologies for any inconvenience caused in this regard.

Approved / ~~Not Approved~~



Acting Chief Financial Officer

Khethiwe Silubane

Date