



**South African
NATIONAL PARKS**

REQUEST FOR QUOTATION

Terms of Reference

INVITATION TO APPOINT A CONSULTANT TO CARRY OUT RENOSTERVELD RESTORATION IN TABLE MOUNTAIN NATIONAL PARK

RFQ NO: CRC01/2024-25

REQUEST FOR QUOTATION

INVITATION TO APPOINT A CONSULTANT TO CARRY OUT RENOSTERVELD RESTORATION IN TABLE MOUNTAIN NATIONAL PARK

RFQ NUMBER:	RFQ- CRC01/2024-25
ADVERTISEMENT DATE:	08 May 2024
CLOSING DATE:	20 May 2020
CLOSING TIME:	11.00am
BID DOCUMENT DELIVERY ADDRESS:	(Please note that any submissions made to any other email other than the designated email will not be accepted) Wendy.Foden@sanparks.org or Goodman.Mawela@sanparks.org
BID VALIDITY PERIOD:	90 days (commencing from the RFQ Closing Date)
TECHNICAL RELATED QUERIES	Wendy Foden: 081 845 8902
SCM RELATED QUERIES	Goodman Mawela: 021 741 2320

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
RFQ NUMBER:	CRC01/2024-25	CLOSING DATE:	20 May 2024	CLOSING TIME:	12:00
DESCRIPTION	INVITATION TO APPOINT A CONSULTANT TO CARRY OUT RENOSTERVELD RESTORATION IN TABLE MOUNTAIN NATIONAL PARK				
BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS					
Wendy.Foden@sanparks.org or Goodman.Mawela@sanparks.org					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Goodman Mawela		CONTACT PERSON	Wendy Foden	
TELEPHONE NUMBER	021 741 2320		TELEPHONE NUMBER	081 845 8902	
E-MAIL ADDRESS	Goodman.mawela@sanparks.org		E-MAIL ADDRESS	wendy.foden@sanparks.org	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

1. PURPOSE

The purpose of this RFQ is to appoint a restoration specialist to produce a report guiding restoration of renosterveld in the Groote Schuur section of Table Mountain National Park

BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entity.

SANParks' operations are guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

Table Mountain National Park' Groote Schuur Estate once supported one of the park's only sections of renosterveld vegetation but this was lost historically due to agriculture and invasive plants. During the 2020 wildfire, this vegetation burned, opening the opportunity for restoration of the site. SANParks plans to carry out this restoration, with planting/sowing beginning in 2025. In tandem, a scientific experiment will be carried out to examine the restoration success of various species under specific experimental treatments. This will be carried out in partnership with the University of Cape Town, and specifically the Department of Environment and Geographic Studies.

2. SCOPE OF WORK

SANParks seeks to contract a consultant to implement renosterveld restoration activities planned in Table Mountain National Park at the Groote Schuur Estate. Restoration will be carried out in 20 plots measuring 60X20m with each being a tripled trial (i.e. 2.4ha in total), spread across this area. SANParks will propose a draft list of ≤40 species for the restoration project.

The key outputs will be:

- 1) Engagement with SANParks scientists such that a focal species list can be finalised.
- 2) Gathering and preparing the following plant material (2024-March 2025):
 - a. Seed:
 - i. Gather viable seed material of sufficient quantity to supply the recipient plots, to a minimum of 10kg/ha (=24kg in total).
 - ii. Material should be collected such that damage to source vegetation is negligible (< 20% from any plant or population)
 - iii. Treat (e.g. fungicide and insecticide) and store seed as needed.
 - b. Live material (rootstock production):
 - i. Collect clean healthy plant material for propagation by most appropriate method. Material should be collected such that damage to source vegetation is negligible (i.e. < 20% from any plant or population).
 - ii. At the time of planting, rootstock should be healthy, rooted plants, of minimum (dynaroot) plug size.
- 3) Sow seeds on site (April-early May 2025) and live material after the first heavy rains, but before mid-July.

It is expected that duration of this project is 18 months, with activity timelines as follows:

	2024				2025			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Contract commencement		1						

Input into species list and site locations								
Collect & curate seeds & live material			2					
Sow seeds & plant live material						3		

Milestones for payment:

1. Commencement of contract: 40% upfront payment
2. Collect & store seeds and live material: 30% payment provisional on progress in Jan 2025
 - Criteria:
 - a. Collected material includes 60% of agreed species
 - b. Volume/number of viable seeds at least 60% of final target.
 - c. Number of live rootstock sown or rooted represents 60% of final target
3. Successful sowing of seeds planting of live material into plots: 30% payment provisional on completion.
 - Criteria:
 - a. Sowed material includes 80% of agreed restoration species
 - b. Volume/number of seeds sown exceeds 24kg of clean seed equivalent
 - c. Number of live rootstock sown or rooted represents ≥ 5 species and exceeds 2,000 plugs in total.
 - d. Smoke pre-treatment of seeds where appropriate
 - e. Material is planted in all plots

The project concludes on 30 September 2025.

RESPONSIBILITIES OF THE SERVICE PROVIDER

- Input into target species list.
- Collect plant material.
- Curate and propagate plant material as specified in scope of work.
- Provide records of vegetative propagation success from seed or cuttings.
- Provide final feedback on species available for restoration planting as at 15 December 2024 and 20 March 2025.
- Carry out on-site restoration activities, including:

- Deliver plant material (seeds and cuttings) to the site locations.
- Recruitment and management of field assistants (staff and volunteers) such that both sowing and planting activities are each carried out within one week.
- Overseeing of seed sowing and planting of rootstock.

RESPONSIBILITIES OF SANPARKS

- Timeously provide a proposed restoration species list and site locations for discussion.
- Consider and make reasonable accommodation of the consultant's input into these within 7 days of request.
- Timeously provide relevant permits for the collection of plant material from within TMNP.
- Upon request, a week in advance, provide on-site accompaniment to increase security.
- Prepare restoration plots to be ready by 31 March 2025:
 - Coordination to ensure that woody alien species have been removed.
 - Herbivore exclosure fences are in place and intact.
 - Any other experimental treatment is in place.
- Assistance with sowing and planting.

Service providers interested in contributing towards this work should submit a concise written proposal that addresses the scope of work and the below requirements and outputs.

3. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply with requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of fully completed SBD 4 (Bidder's disclosure),
- Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by the original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.
- Submission of fully completed SBD7.2 (Contract Form),

4. MANDATORY EVALUATION PHASE CRITERIA

Phase 1: Mandatory evaluation criteria

The bidder must indicate its compliance / non-compliance to the requirements and should substantiate its response with supporting evidence. If more space is required to justify compliance, please ensure that the substantiation is attached and **clearly cross-referenced to the relevant requirement.**

NO	CRITERIA	COMPLY	NOT COMPLY
1	5 years' experience in the field of fynbos and/or renosterveld restoration		
2	Demonstrated experience in fynbos and renosterveld propagation		
3	Three recent reference letters indicating that relevant work was completed within the last three years.		

Failure to comply with Mandatory Requirements will lead to the bidder being disqualified, and not considered for further evaluation on the Price and Preference requirements.

5. TECHNICAL REQUIREMENTS

In this phase All service providers that met all the mandatory requirements in terms of mandatory evaluation process will be evaluated as per the below set of criteria:

NB: Minimum Qualification Threshold 75% – Bidders must submit all requested information under technical requirements for consideration to the next phase evaluation. *Service Provider(s) who does not meet the required minimum threshold on the below technical requirements will be eliminated and will not proceed further for evaluation on price.*

The service provider must furnish the following information as part of the tender response.

FUNCTIONALITY CRITERIA			MAXIMUM TO BE AWARDED
FUNCTIONALITY	Weights	Points	Points
<p>1. Proven track record: Per the functional areas listed below:</p>	<p>Total weight: 60</p>		<p>Point will be awarded for each of the functional areas, as follows:</p> <p>4 = Exceptional: The track record & experience demonstrates exceptional ability to deliver on the requirements.</p> <p>3 = Good: The track record & experience is clear and relevant and demonstrates good ability to deliver on the requirements.</p> <p>2 = Average: The track record & experience provided demonstrate average ability to deliver on the requirements.</p> <p>1 = Low: The track record & experience provided demonstrates low ability to deliver on the requirements.</p> <p>0 = Insufficient: Nothing was presented, or it could not be found, or does not demonstrate any ability to deliver on the requirements.</p>
<p>Functional area 1.1: Experience in renosterveld and/or fynbos restoration. Provide written summaries of examples of previous restoration projects (max 500 words each). Include client, dates, duration, project description, outputs and outcomes.</p>	<p>40</p>		<p>As above</p>
<p>Functional area 1.2: Team proficiency. Provide a summary table listing all team members, the roles they will fulfil and their number of years of relevant experience.</p>	<p>10</p>	<p>0 - 4</p>	<p>As above</p>
<p>Functional area 1.3: Project costing and management. Provide a summary table listing project budgets (total</p>	<p>10</p>	<p>0 - 4</p>	<p>As above</p>

FUNCTIONALITY CRITERIA			MAXIMUM TO BE AWARDED
contracted budget amount), dates and durations, noting where delivery costs or time deviated by more than 15% of either.			
<p>2. Quality and practicality of the methodology for achieving the deliverables as set out in the scope of work.</p> <p>Provide a description of methodology must cover at a minimum:</p> <p>2.1 The approach and strategy</p> <p>2.2 Workplan that includes high-level activities with desired outcomes that will be undertaken to timeously deliver the deliverables contained in the Deliverables and Payment Schedule</p>	40	0 - 4	<p>4 = Exceptional Quality and Practicality: The methodology is of exceptional quality and is practical for achieving the deliverables, demonstrating an exceptional ability to achieve the deliverables.</p> <p>3 = Clear, relevant and Practical: The methodology is clear, relevant and practical, showing a good ability to deliver on the requirements.</p> <p>2 = Average Quality: The methodology is average, e.g. briefly described, and shows an average ability to achieve the deliverables.</p> <p>1 = Poorly Described or Irrelevant: The methodology is poorly described or not relevant to the assignment, showing a low ability to achieve the deliverables.</p> <p>0 = Lacking or Inadequate Information: Nothing was presented, or it could not be found, or the proposal fails to explain the planned methodology.</p>
Total Points	100		

6. SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

7. PRICING

APPOINTMENT OF A CONSULTANT TO CARRY OUT RENSOTERVELD RESTORATION IN TABLE MOUNTAIN NATIONAL PARK			
NO	DESCRIPTION	PRICE	
1	Project Fees		
		TOTAL	
		VAT @15%	
		GRAND TOTAL	

8. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

9. TIMELINES

It is anticipated that the assignment to be completed by the end of June 2026

10. FINANCIAL PAYMENT

Payment will be affected in accordance to the PFMA (within 30 days of receipt of invoice) after delivery of goods.

11. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect.

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) Either the 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Level 1- 4	Total Points: 8 Level 1: 8 Level 2: 7 Level 3: 6 Level 4: 5	
Local suppliers adjacent to SANParks operations	Total points: 6 Registered address in: Cape Town or Stellenbosch Metropoles: 6 Western Cape: 4	
Preference to enterprises owned by	Total points: 6 Women shareholders represent:	

women with at least a 30% shareholding	30% or more: 6 20-30%: 4 10-20%: 2 0-10%: 1	
--	--	--

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of Company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders

and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to RFQ
 - Pricing schedule(s);
 - Bidders Disclosure;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations of 2022
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
3	
DATE:

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PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON THIS DATE:

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2