



**South African  
NATIONAL PARKS**

**REQUEST FOR QUOTATION**

**FOR**

**APPOINTMENT OF A SERVICE PROVIDER FOR  
PROVISION OF ELECTRICAL SERVICES FOR  
MOUNTAIN ZEBRA NATIONAL PARK FOR A PERIOD OF  
THREE (03) YEARS**

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**RFQ NO.**

**SANP-53-23**

# REQUEST FOR QUOTATION

You are hereby invited to submit a price quotation for:  
**PROVISION OF ELECTRICAL SERVICES FOR MOUNTAIN ZEBRA NATIONAL PARK FOR A PERIOD OF THREE (3) YEARS**

<b>RFQ NUMBER:</b>	<b>SANP-53-23</b>
<b>ADVERTISEMENT DATE:</b>	<b>12 July 2023</b>
<b>CLOSING DATE:</b>	<b>18 July 2023</b>
<b>CLOSING TIME:</b>	<b>11:00</b>
<b>BID DOCUMENT DELIVERY ADDRESS:</b>	<b>Asanda.kortjan@sanparks.org (Please note that any submissions made to any other email other than the designated email will not be accepted)</b>
<b>BID VALIDITY PERIOD:</b>	<b>90 days (commencing from the RFQ Closing Date)</b>
<b>TECHNICAL RELATED QUERIES</b>	<b>Vuyani Dial Vuyani.Dial@sanparks.org/ 048 801 5700</b>
<b>SCM RELATED QUERIES</b>	<b>Asanda Kortjan Asanda.kortjan@sanparks.org/042 233 8602</b>

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

**NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above**

## PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	SANP-53-23	CLOSING DATE:	18 July 2023	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF ELECTRICAL SERVICES FOR MOUNTAIN ZEBRA NATIONAL PARK FOR A PERIOD OF THREE (3) YEARS				
<b>BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS</b>					
asanda.kortjan@sanparks.org					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	ASANDA KORTJAN		CONTACT PERSON	VUYANI DIAL	
TELEPHONE NUMBER	042 233 8602		TELEPHONE NUMBER	048 801 5700	
E-MAIL ADDRESS	Asanda.kortjan@sanparks.org		E-MAIL ADDRESS	Vuyani.Dial@sanparks.org	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

## **1. PURPOSE**

The purpose of these terms of reference (ToR) is to invite or request bidders to submit a quotation for **Provision of Electrical Services** for Mountain Zebra National Park for a period of three (03) years.

## **2. BACKGROUND**

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

## **3. SCOPE OF WORK**

Mountain Zebra National Park requires the services of a reputable and certified electrician for the repairs and maintenance of electrical equipment and infrastructure in Mountain Zebra National Park.

The scope of work entails the maintenance and repair of a variety of existing and any other additional equipment electrical equipment and appliances that Mountain Zebra National Park may purchase during the contract period. Repair work will be required as and when the need arises.

The contractor is responsible to determine the cause of fault based on the symptom, and to effect necessary mentioned equipment repairs to maintain the original efficiency to acceptable standards. This may include complete overhaul and assembly.

For equipment that has been repaired a detailed test report and certificate shall be submitted to the client. The service provider will be required to maintain and keep proper record of mentioned equipment serviced or repaired.

## **4. DELIVERABLES**

**4.1 Maintenance and repair of infrastructure include the following but not limited to:**

- Admin Building
- Reception & Conference Area
- Tourism laundry and Storerooms
- Restaurant & Shop Area, cold room

- Camping Site
- Family Cottages
- Guest Houses
- Picnic Sites
- Mountain Cottages
- Main Gate
- Staff Houses
- Electrical equipment and installations in the fields of the Park
- Laundry Building
- Water plant station
- Sewerage plant
- Doornhoek water pump station

**4.2 he electrical repairs and maintenance of equipment and appliances include the following but not limited to:**

- New electrical Installations
- Install, modify, repair and maintain power and light systems
- Trouble shoot and repair electrical wiring
- Replace faulty light fixes
- Trouble shoot and repair underground electrical systems and in ground lightning
- Electrical repairs including stoves, fridges, fans, geysers, electrical pumps, Borehole pumps, cold & freezer rooms, switches, gate motors, washing machines, Tumble dryers, solar system, air conditioners & Generators
- Repair of gas fridge, fridges, solar fridges, roller iron, washing machines, tumble dryers, heat pumps, pool pumps, and coffee machine, oven and gas geysers.
- Green energy installation and maintenance.

The switching procedures must be done by qualified technicians for fault finding and other job that requires switching. All the damaged infrastructure must be removed and re-installed with new infrastructure such as:

- Installation of transformers must be done as per NRS standards
- Underground cable joints must be done as per IEEE standards
- The overhead lines must be repaired according to NRS standards.
- Plating of wooden poles must be done as per SANS 754 standard.
- For complaints the service provider would receive a call from the Technical Services and will fill in the call out job card.
- The appointed service provider shall as and when required be expected to lay underground MV-LV cables and restring of MV-LV over-headlines.
- After completion of work, the waste or debris must be disposed to the legal dumping sites. The damaged material or equipment removed must be booked back to Technical Services workshops.
- The contractor is required to have wireman certificate
- Certification in working with AC & DC systems.

#### **4.3 Applicable national and international standards:**

- IEEE
- NRS
- SANS 754
- NS 128
- OHS Act (85 of 1993)
- NEMA

#### **4.4 Particular / Generic specifications**

It is advisable to use the excavating machine where feasible or else digging trenches to expose underground cables may be by use of pick as it would not easily damage cables. The underground cable joints will be done for different cable sizes and different joint kits would be used, for 35mm<sup>2</sup>- 95mm<sup>2</sup> cables use MIRP 01 joint kit and for 120mm<sup>2</sup> – 300mm<sup>2</sup> cables use MRP 02. After completion of the joint, the trench must be backfilled with soft sand and the whole spoil must be the final layer. Tarred wooden pole must be used, holes must be dug according to the pole length, and backfilling must comply with NS122. Testing must be done before switching ON and before Earthing.

#### **4.5 Telkom Requirement**

All power line projects shall be submitted to Telkom in the prescribed manner. (Ref. OHS Act). In view of the time factor involved in the submission and approval of plans it is strongly recommended that the proposed layout be clearly shown on acceptable plans and discussed with Telkom Regional representatives in the very early stage of the project. If Telkom wish to share the infrastructure they should be allowed to do so in terms on NRS 043.

Other statutory bodies from whom permission may have to be obtained are:

- National roads,
- Provincial roads,
- Forestry (SAFCOL and Dept. of Economic Affairs, Environment and tourism),
- Civil aviation,
- TLCs, and
- Any other statutory body that may be considered a stakeholder.

#### **4.6 Performance and operability requirements**

- Overhead lines shall be designed to ensure that the desired line performance for a particular area is achievable. Devices such as re-closers, sectionalises, fused dis-connectors and solid dis-connectors are devices that may be employed to provide a practical system in support of the performance targets. The Technical department shall be consulted before the placement of devices or modifications to ensure optimisation of the network.

- The above devices are costly, and it shall be the responsibility of the line designer to ensure that this requirement is considered to ensure that the most appropriate, cost effective solutions are implemented.
- System protection shall be in accordance.

#### **4.7 Downstream auto-re-closers, auto-sectionalises and switching points**

The application of auto-reclosers and auto-sectionalises is a strategic choice that has to be weighed up against the economic implications. Line length, the number of consumers and the installed capacity are generally the most important considerations. The following factors shall also be considered when placing additional auto-reclosers and auto-sectionalises:

- Lines performing poorly due to lightning. The installation of an additional sectionalising point may be justified to improve the line performance and reduce nuisance outages to upstream customers,
- a local knowledge of forests, irrigation systems, hills, thick vegetation and areas prone to high winds, pollution etc. may provide sufficient justification for the application of a further sectionalising point; and
- Additional switching points shall be provided in the MV line to facilitate the operation of the MV system. The positions of the switching points shall be determined after considering the number of customers affected, demand, and accessibility. These switching points may either be solid or fuse links in accordance with local area philosophies.

#### **4.8 System configuration**

The exact layout of the new distribution system will depend on what exists in the area and what additional loads are to be supplied. Planning, following the guidelines in the Distribution Standard, will determine the conductor size for new lines.

The main considerations for system configuration shall be based on the following:

- the use of auto-re-closers at the supply substation to protect MV lines and isolate the MV line from the system in the case of a permanent fault,
- the use of fuses to isolate T-offs downline from the main feeder protection and in-line auto-re -closers / auto-sectionalisers,
- the installation of individual 20A MV type 'K' uses for transformers connected to the main MV line,
- the group-fusing of transformers connected to T-offs with not more than 500 kVA of installed transformer capacity for each fuse, depending on physical limitations,
- the installation of downline auto-re-closers if the line load exceeds 5MVA or the line length exceeds 80 km; and
- The installation of sectionalisers if the line load exceeds 3MVA or the line length exceeds 40 km.

#### **4.9 Fuse selection considerations**

Fuse selection shall be on the basis that continuous and transient load characteristics shall have a negligible impact on the fuse performance. Several criteria relating the full load rating of the distribution transformer to the transient in-rush currents can be followed, e.g. the 10 ms/100 ms criterion (fuse curve slower

than 10 ms at 25 rated transformer current and slower than 100 ms at 12 rated transformer current) or the fuse derating factor of 1,6 the rated in-zone transformer full-load current. Adopting the 10 ms /100 ms approach, gives the minimum fuse link ratings recommended for application to individual and groups of transformers:

#### **4.10 Requirements**

- The successful bidder(s) must be able to supply and deliver materials to the respective sites in order to complete the required job(s).
- The successful bidder(s) may not report to site unless there is a written instruction or a signed purchase order from the Mountain Zebra Technical Services Department.
- The successful bidder(s) shall attend to emergency breakdown call outs calls as and when required by the Mountain Zebra National Park upon receiving an instruction as stated above
- It is expected of the contractor to have extra stock in possession for emergency repairs. The Service Provider shall adhere to the maintenance schedule provided by the Mountain Zebra National Park for the maintenance thereof.
- The appointed service provider shall be expected to attend planned sectional meetings to report on progress on the work being executed.
- The appointed service provider shall ensure that records of all repairs and maintenance carried through the contract period is submitted to the Technical Service department upon completion of the purchase order and provide proof of daily call out attended (call out form).
- The contractor shall have his/her own store room, workshop or work offices. Under no circumstances will the park provide property for use of a service provider.
- The appointed service provider must be able to transport their Team to and from sites.
  - The appointed service provider must be in possession/ have access to the following minimum plant (i.e. TLB, Crane Truck, Cherry Picker, Auger, Rock Drill and etc.) to be able to render required services
  - Under no circumstances will park's vehicles be utilized for the above mentioned.
- Contractor's staff will be required to comply with a procedure manual when dealing with clients/guests.
- The Contractor must issue identity cards for his/her Team and shall produce such identity cards when requested by clients/guests
- Any revisions of additions to the Standard Code of Conduct, Park By-Laws and Health Safety Rules from time to time will also be applicable to this Contract.

- The appointed service provider shall have a safety file in place on site at all times. Contractor should comply with safety standard as stipulated in the OHS Act No. 85 of 1993
- The requirements of the Occupational Health and Safety Act, Act 85 of 1993, (OHS Act) and all subsequent amendments and regulations shall be observed and adhered to except where exemption has been obtained from the Chief Factories Inspector.
  - If any text or drawings in the standard are in conflict with the OHS Act and no exemption has been obtained, the OHS Act requirements shall take precedence over the standard.

#### **4.11 Procedure to be followed after the contract has been awarded**

- The contractor will be called to repair faulty electrical equipment as and when the need arises. The contractor will issue a quotation once approved, an official order will be issued to the contractor for the time period specified.
- The contractor will issue an invoice and the Job Card to Mountain Zebra National Park.
- The Invoice will be submitted for payment. Payments will take place within 30 days after the invoices are submitted to the financial department

#### **4.12 Material**

All material offered must be the best obtainable for their respective duties and must comply with the respective SABS. Wherever emergency specifications have to be complied with this should be explicitly mentioned. Preference will be given to South African Manufactured goods.

### **5. SPECIAL CONDITIONS**

1. General and Special Conditions of Contract The General Conditions of Contract (GCC) available on the National Treasury website [www.treasury.gov.za](http://www.treasury.gov.za) will be applicable to this closed quotation.
2. The scope of work shall form part of a contract
3. The service provider may not assign or subcontract any part of the order without the written consent of the SANParks..
4. All goods or services purchased will be subjected to inspection by SANParks management
5. Penalty Clause (delivery of inferior quality goods): The delivery of inferior quality will be penalized. Goods which are not up to acceptable standards shall be returned to the supplier at the bidder's cost
6. Only original parts may be used.
7. Service provider is expected to be available for emergency repair weekends, public holidays, Sundays and peak seasons (December and Easter Weekends)

8. Mountain Zebra National Park shall conduct an inspection of the workshop prior to the tender being awarded.
9. All maintenance work shall be done at the local workshop
10. Mountain Zebra National Park shall conduct random inspections at the workshop throughout the duration of the tender period
11. Work shall start within 48 hours of order given and payment will only be done on completion of work to the satisfaction of the Park Manager.
12. If conditions as stipulated in this quotation specification are not met or bad workmanship is detected on any work according to this quotation, the contract may be terminated by Mountain Zebra National Park.
13. Good quality equipment and adequately trained/skilled staff are required for this work as per the applicable legislation.
14. The service provider must have a safety file and at all times comply with the conditions of the Occupational Health and Safety (OHS) Act, regulations and standards and must also comply with the Environmental Regulations and standards as set out in the FSC audit as follows:
  - a. Avoid biohazard spillage; all spillages must be cleaned/removed as per the required standards.
  - b. Ensure availability of biohazard spill kit.
  - c. Ensure use and appropriate equipment and PPE.
  - d. Avoid any engine and Hydraulic oil leakages
15. Dumping sites for each site is indicated under each heading in the specifications above,
16. The service provider is responsible for his own transport and accommodation arrangements.
17. The supply of replacement parts and other goods provided to SANParks by successful bidder(s) in performing any services are subject prior approval by relevant park management
18. Parts inventory shall be organized and maintained by the contractor's Service and Maintenance Team,
19. Service Team technician must have access to these parts and be responsible to maintain an orderly and organized inventory,
20. Contractors must have a Certificate of Compliance / (COC) compliant as per Department of Labour regulations

## 6. EVALUATION PHASES

<b><u>PHASE 1: COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS</u></b>	
In this phase <u>All</u> proposals received will be verified for compliance and completeness of the submitted proposal per the set of minimum requirements	
<b><u>PHASE 2: MANDATORY REQUIREMENTS</u></b>	
<ul style="list-style-type: none"><li>• Compliance responsiveness criteria</li></ul>	
<b><u>PHASE 3: PRICE AND SPECIFIC GOALS</u></b>	
Price	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

## 7. PHASE 1: COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply which requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of an official quotation in line with SBD:3.1 Pricing schedule provided, on the company letter head,
- Submission of fully completed SBD 4 (Bidder's disclosure),
- Submission of fully completed SBD 6.1

## **7. PHASE 2: MANDATORY REQUIREMENTS**

Bidders who fail to comply with the below requirements will be eliminated and not progress to the next phase of evaluation. Bidders who comply with the below will progress to the next phase of Price and Preference Evaluation.

Description of requirement	Indicate COMPLY/NOT COMPLY	Comment or reference to proposal
<b>GENERAL</b>		
Tenderers should have a CIDB contractor grading of 1EB or higher.		
Occupational Health and Safety Policy / Plan		
The electrician must be a certified electrician, a proof of certification must be submitted		
Relevant Project Experience. The bidder must submit at least two (2) relevant projects (current or past), indicate the client name, description of the project, value of contract, period which the project was performed and contact details of the client. <b>(Attach an appointment letter / reference letter / completion certificates for each of the project provided)</b>		
Declare the number of full time technically skilled staff with relevant experience. <b>(Attach CV's)</b>		

## **8. CENTRAL SUPPLIER DATABASE INFORMATION**

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database)

## **9. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)**

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

## 10. FINANCIAL PAYMENT

Payment will be effected in accordance to the PFMA (within 30 days of receipt of invoice) after delivery of goods.

## 11. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RF

## 12. PRICING SCHEDULE

PROVISION OF ELECTRICAL SERVICES TO MOUNTAIN ZEBRA NATIONAL PARK				
Item No	Item Description	Quantity	Unit Price	Price Excluding Vat (currency)
1	Labour Cost per hour			
2	KM Tariff			
3	Price Mark-up on all parts (percentage)			
4	Travel time (if applicable)			
5	Escalation per annum for year 2 and year 3 (percentage)			
<b>SUB TOTAL</b>				R
<b>VAT %</b>				R
<b>GRAND TOTAL</b>				R

**\*NB\* Price will be based on the following factors:**

- Labour costs per hour
- Price mark-up on all parts
- Kilometer tariff
- Travel time costs if any
- Bidders shall include VAT in their prices (where applicable)
- The contract will be for a period of three (3) years, price escalation per annum must be indicated in your quotation.

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with

\_\_\_\_\_

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### **3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect.

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);

**1.2 To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

#### 80/20

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Source Documents to be used for Evaluation	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Procurement Recognition Levels)	<ul style="list-style-type: none"> <li>Valid BBEE certificate issued by SANAS accredited verification Agency</li> <li>Affidavit (CIPC, DTIC Sworn affidavit)</li> </ul>	<p><b>Total Points :10</b></p> <p>Level 1: 20/20 x10=10.00  Level 2: 18/20 x 10= 09.00  Level 3: 14/20 x 10= 07.00  Level 4: 12/20 x 10= 06.00  Level 5: 8/20 x 10 = 04.00  Level 6: 6/20 x 10= 03.00  Level 7: 4/20 x 10 = 02.00  Level 8: 2/20 x 10 = 01.00</p>	
Local suppliers adjacent to SANParks operations and within 30 km radius to Mountain Zebra National Park	<ul style="list-style-type: none"> <li>Recent municipal rates and taxes bill</li> <li>Letter from traditional authorities confirming business address</li> <li>Signed and valid Lease agreement</li> <li>Proof of ownership</li> </ul>	<p><b>Total Points : 5</b></p> <p>0 to 30 kms= 5  31 to 150 kms = 4  151 to 200kms = 3  201 to 250kms = 2  251 to 300 km = 1  More than 300kms = 0</p>	
EMEs/QSEs	<ul style="list-style-type: none"> <li>Valid BBEE certificate issued by SANAS accredited verification Agency</li> <li>Affidavit (CIPC, DTIC Sworn affidavit)</li> </ul>	<p><b>Total Points: 5</b></p> <p>EMEs = 5  QSE = 3  Generic = 0</p>	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of Company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p><b>SIGNATURE(S) OF TENDERER(S)</b></p> <p><b>SURNAME AND NAME:</b></p> <p>.....</p> <p><b>DATE:</b></p> <p>.....</p>
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