



Memorandum

To: Park Managers, Hospitality Service Managers and Duty Managers
From: Norman Johnson
Regional General Manager: Cape
Date: 17 July 2018
Re: Kitchen extractor fan cleaning certificate and fire readiness
Ref No: Cape 9/7/1

addo elephant
agulhas
augrabies falls
bontebok
golden gate highlands
karoo
kgalagadi transfrontier
knysna lake area
kruger
mapungubwe
matakele
mountain zebra
namatjara
table mountain
tankwa-karoo
tsitsikamma
|ai-|ais/richtersveld
vealbos
west coast
wilderness

1. Purpose

To inform Park Managers, Hospitality Services Managers (HSM) and Duty Managers (DM) regarding the regular inspections to be performed in the restaurant kitchen and the readiness of the kitchen staff in the event of a fire.

2. Kitchen extractor duct cleaning certificate

The Duty Managers or Hospitality Services Managers should inspect the restaurant kitchen with the Restaurant Manager in the camp which they are responsible for to verify that there is a certificate of cleaning as per requirement from the SANParks insurance condition and in compliance with SANS 1850:2012. This certificate should be up to date and a copy kept as confirmation that the kitchen equipment was cleaned as indicated above.

3. Readiness for fire

- a) The HSM's and DM's to provide confirmation from the Restaurant Manager that the kitchen staff has been trained on the use of the fire blanket and use of fire extinguishers in the kitchen.
- b) The HSM's and DM's to provide confirmation from the Restaurant Manager that a fire emergency plan is visibly displayed in the kitchen.

Kind Regards,


Mr Norman Johnson
Regional General Manager: Cape Region

17-07-2018
Date