



**REQUEST FOR INFORMATION (RFI):**

**FOR THE ESTABLISHMENT OF A PUBLIC-PRIVATE  
PARTNERSHIP (PPP) FOR THE DEVELOPMENT OF A  
MOBILE APP FOR SANParks**

**RFI NUMBER: RFI-001-21**

## PART A

## INVITATION TO BID

## YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS

RFI NUMBER:	RFI-001-21	CLOSING DATE:	31 January 2021	CLOSING TIME:	11:00am
DESCRIPTION	Request for Information (RFI) for the establishment of a public-private partnership (PPP) for the development of a mobile app for SANParks				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED TO THE DESIGNATED ADDRESS</b>					
Physical Address: 643 Leyds Street Muckleneuk Groenkloof					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Charmaine Muzwayine		CONTACT PERSON	Nedret Saidova	
TELEPHONE NUMBER	012 426 5225		TELEPHONE NUMBER	012 425 5283	
E-MAIL ADDRESS	<a href="mailto:charmaine.muzwayine@sanparks.org">charmaine.muzwayine@sanparks.org</a>		E-MAIL ADDRESS	<a href="mailto:nedret.saidova@sanarks.org">nedret.saidova@sanarks.org</a>	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		C R CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA? NO				<input type="checkbox"/> YES <input type="checkbox"/>	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO					

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  
NO

YES

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  
NO

YES

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO FAXED OR EMAILED DOCUMENTS WILL BE ACCEPTED.**

SIGNATURE OF BIDDER:  
.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:  
.....  
(Proof of authority must be submitted e.g. company resolution)

DATE:  
.....

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## 1. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: 25 public entities. SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to acting in pursuance of the transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

### **Vision**

A world class system of sustainable National Park reconnecting and inspiring society

### **Mission**

Develop, protect, expand, manage and promote a system of national parks that represents natural and cultural heritage assets, through innovation, excellence, responsible tourism and just socio-economic benefit for current and future generations.

### 1.1 SANParks Reach: Overview

SANParks is a world-renowned conservation and tourism brand with an international and domestic client base, which sees approximately seven (7) million visitors in its national parks, annually. South Africans make up roughly between 60-90% of visitor numbers for the majority of national parks. The exceptions are: Table Mountain National Park which receives in excess of 70% international, mainly due to the popular attractions of the Table Mountain Cableway, the Boulders penguin colony and Cape Point; and the Garden Route NP and Addo Elephant NP with an almost equal split between international and domestic visitors. Of the domestic visitors, the majority reside in Gauteng, the Western Cape and Mpumalanga, with smaller percentages from other provinces that vary greatly depending on the park visited.

South African National Parks as **overnight** tourist destinations are frequented mostly by older visitors with more than 80% aged 46 years and above.

Most are married and highly educated. Large percentages of overnight visitors earn in excess of R500k per year.

Roughly a third of overnight visitors to parks have children younger than 18 years of age.

Of the domestic overnight visitors:

- Half are frequent visitors to parks who visit regularly but also spend time at other tourist destinations;
- Almost a third are loyal fans of SANParks, spending most of their holidays and weekend breakaways in national parks.

National park visitors enjoy recreational activities such as wildlife watching, appreciating scenic beauty, bird watching, photography, sightseeing, camping and picnicking.

The [www.sanparks.org](http://www.sanparks.org) website has approximately 2.5 million visitors and over 79,000,000 page views per annum. It has an online audience of 800 000 followers across its social media accounts.

SANParks has five (5) webcams, three (3) of which stream live video footage, situated at waterholes in the Addo Elephant, Kgalagadi and Kruger National Parks.

The webcam pages are amongst the most-viewed on the SANParks website. Over a 12-month period, which includes periods of lockdown, the webcam page (<https://www.sanparks.org/webcams/>) has had 1,791,315 views.

## 1.2 Background of this RFI

SANParks has conducted detailed research which consists of the following high-level specifications relating to the creation of a mobile app. These will be shared with the partner chosen for the PPP initiative.

- Understanding of the pre-COVID target market
- Feature prioritisation
- Mobile application platform approach
- Commercial strategy
- Go to market strategy
- App Store Management plan

- Mobile application performance measurements and analytics
- Functional criteria business, user and system requirements
- UX & UI process checklist
- Technical support specifications
- Back end requirements
- Security & compliance requirements
- Mobile application developer bidder criteria
- Mobile application pricing structure

Among these are the following detailed components:

1. Feature prioritisation as identified by SANParks. The service provider may suggest and substantiate further modules. These may be embeded within one or more apps - provided the SANParks brand is carried with strict consistency.
  - a. Module 1: Tourism
    - i. Core Tourism Info (parks and camps information, gate times, location, directions, crime hotline, forms for gate, etc.)
    - ii. Personal Logbook (Traveller and sighting logbook)
  - b. Module 2: E-Commerce: To be leveraged from website:
    - i. E Commerce (bookings and payments)
    - ii. Quick Pay (payments for existing reservations)
    - iii. Wild Card (currently changing service providers)
  - c. Module 3: Webcam
    - i. Webcam facilities.
    - ii. Location of the webcam (if not endangering animals)
    - iii. Video streaming
  - d. Module 4:(Fault Reporting
    - i. Report any issues within the park.
    - ii. Report any facility issues
  - e. Module 5: Emergency Contact
    - i. Poaching or crime
    - ii. Speeding
    - iii. Animal abuse
    - iv. Traffic issues
  - f. Module 6: Flora And Fauna

- i. Information about the animals
  - ii. Information about the plants
  - iii. Integration with other apps that that already exist
  - iv. Image recognition
  - v. Information for children (needs to be educational)
  - vi. Potential to develop this component for the purposes of citizen science
- g. Module 7: Birding App
  - i. Create personal sightings list
  - ii. View sightings spatially
  - iii. Possible integration with existing apps such as BirdLasser and eBird and ability to pull in distribution and density data on species
  - iv. Virtual community forum where people can share rare/ unusual sightings or ask questions around bird ID.
- h. Module 8: Virtual Guides
  - i. Points of interests (information about historical sites)
  - ii. Information about Fauna and Flora (integration with Module 6).
- i. Module 9: Gate Access Control
  - i. Gate access control integration
  - ii. Quota management
- j. Module 10: Retail And Merchandise
  - i. Merchandise/ shopping
  - ii. Branded items for retail
- k. Module 11: Tuskers Reporting
  - i. Tusker information app
  - ii. Ability for public to report sightings of known or emerging tuskers
  - iii. Sightings database for internal SANParks use.
- l. Module 12: Gamification
  - i. Park related information and educational games for children
  - ii. Treasure hunt or other activity based games for children to follow in parks
- m. Others – outline in a detailed form.

2. Proposed Phased Approach as identified by SANParks. The service provider may suggest and structure the proposed order and sequence of the development phases.

- a. **Phase 1**

- i. Considerations

1. Customer profile, to manage all personal data, reservations, GPS, Maps, logs, CRM, Notifications, Weather.
      2. Core Tourism information, Fauna & Flora Info, Gate times, Park Info, Camp Info, Experiences
      3. E-Commerce and payments.
      4. GPS points of POI, Parks, Camps, Experiences

- ii. Summary

1. To provide the most tangible ubiquitous customer support and information in a modern, streamlined app.
      2. Address core user needs and business requirements
      3. Deliver a balanced Feature vs Cost App

- b. **Phase 2**

- i. Considerations

1. Activity & Experience Bookability, Travel Itinerary, Loyalty+ and GEO Caching, WildCard Integration, Loyalty+ Integration, Customer Service, In-App Translation, Currency Conversion, World-Clock Converter.
      2. Gate Entry digital forms and Payments.
      3. Merchandise Online Store
      4. WebCam Advertising Platform
      5. Fault reporting (Accommodation, Roads, Camp, Park)
      6. Location/GPS, Poaching, Crime, Traffic
      7. Children Games, Education, Self Guided Tourism

- ii. Summary

1. Address added User & Business requirements

- c. **Phase 3**

- i. Considerations

1. GEO Tracked Self-guided tours, with Audio
2. Uber-Like shuttle and transfer services potential component
3. WebCam Advertising & AdServing
4. Loyalty+ Points and Rewards
5. Junior Ranger & Stats Record, Data Capture
- ii. Summary
  1. User & Business requirements
  2. Audio/Visual Geo tracked self-guided tours
  3. Add Gamified features
  4. Feature rich and added business support
3. Embedded within the modules will be VR (Virtual Reality) content. The service provider may suggest ways to generate VR content.
4. Platform approach to be used: **Native**. Must cater for the main industry platforms such as Android and iOS.
5. Financial Model and Commercial strategy as identified by SANParks outlined below. The service provider may suggest and substantiate further channels.
  - a. General app advertising
  - b. Sponsorships
  - c. Referral revenue
  - d. Listings on the app, e.g. restaurants, petrol stations, etc.
  - e. Bookings through the app
  - f. Other – service provider to articulate
6. Measuring the success of the app as identified by SANParks. The service provider may suggest and substantiate further metrics.
  - a. Performance metrics
  - b. User metrics
  - c. App rating criteria
  - d. Engagement criteria
  - e. Business metrics
  - f. Other – service provider to articulate

7. Technical components identified by SANParks. The service provider may suggest and substantiate further relevant aspects.
  - a. The functional criteria – Business, User and System Requirements
  - b. User Experience Design and User Interface Design Process
  - c. Technical Support Specifications
  - d. Data Management Framework
  - e. Back-End Requirements
  - f. Security and Compliance Requirements
  - g. Universal accessibility of the App, particularly for visually impaired.

## **2. OBJECTIVES**

The objectives of this process are (*but are not limited to*):

- To determine the features, functionality and development framework and schedule to develop a mobile app for SANParks.
- To determine the most suitable business model for revenue generation and sharing within the establishment of a PPP – Public-Private-Partnership – in the creation and running of a mobile app for SANParks.
- Comparing advantages, disadvantages associated with proposed business model, best return on investment (ROI) structures and risk factors to mitigate.
- To assist in determining how best to integrate content, including Virtual Reality into SANParks owned mobile digital assets.
- To identify revenue generation opportunities and additional value-adds.
- To propose a solution for offline capabilities of the various modules and components (excluding the E-Commerce services).

## **3. BUSINESS REQUIREMENT**

The purpose of this exercise is to gather information through a Request for Information (RFI) which aims to assist SANParks to develop and inform the scope of work for a process of PPP (Private-Public-Partnership) for the appointment of a company to produce, and maintain a successful mobile app for SANParks. SANParks reserves the

right to request, at any time, additional information or documentation from the service provider.

#### **4. RFI SCOPE**

The service provider will submit a detailed, suitable research response that will reflect the following.

Propose an ideal business model for the development of a financially successful mobile app for SANParks, which includes (but is not limited to) the following components:

1. Financial Model and Commercial strategy that articulates how the app will fund itself with the most desirable and mutually beneficial remuneration model.
2. Service provider to outline ROI analysis framework over 5 years, including:
  - a. Investment (Phase 1, Phase 2, Phase 3)
  - b. Benefit realization (Financial & Non-financial)
  - c. Mobile app pricing recommendation
  - d. Profit-sharing models.
3. Provide information on how to use content to optimize revenue generation.
4. Measure the success of the app.
5. Risk assessment that includes POPIA protection, legal, financial and consumer protection and anonymity.
6. Security and compliance requirements relevant to the mobile app industry.

## 5. SANPARKS INTENT FOR THE REQUEST OF INFORMATION

- To establish the feasibility of initiating the project.
- To establish the supplier market and the respective capabilities to meet the requirements set out above.
- To establish the potential costs of such a service.
- To establish the best business for revenue generation.
- To assess risks involved, including security, auditing, legal and financial.
- To establish the current best technologies utilized in the industry.
- To collect, study and evaluate information that will provide SANParks the best updated knowledge regarding the possibility to appoint a service provider; and compile the criteria necessary for a successful implementation of this venture.
- To consider the most appropriate way to structure an informed, focused PPP arrangement.

### AWARD

**NB:** *No award will be made following the RFI process; however the subsequent request for proposal (RFP) may be restricted to those who responded to the RFI.*

### BRIEFING SESSION (Non-Compulsory)

A non-compulsory briefing session via Microsoft teams will be organized and a link will be made available.\*

**Date:** 20 January 2021

**Time:** 10am

**Venue:** Microsoft teams

**Registration:** [connie.kgoale@sanparks.org](mailto:connie.kgoale@sanparks.org) no later than 19 January 2021

## **6. SPECIAL CONDITIONS FOR REQUEST FOR INFORMATION**

All creation, sourcing, integration, exchange and collaboration on content generation will be governed by strict Intellectual Property (IP) agreement as well as the SANParks.org Privacy Notice and Terms and Conditions.

## **7. STANDARD CONDITIONS FOR REQUEST FOR INFORMATION**

To be read very carefully by supplier

### **7.1 INTERPRETATION AND DEFINITIONS**

#### **7.1.1 Definitions:**

The expressions defined below shall have the meanings hereby assigned to them unless inconsistent with the context of a particular proposal, agreement, contract or order.

7.1.2 “Company”: South African National Parks

7.1.3 “Closing date”: the date and hour specified in the document

### **7.2 REQUEST FOR INFORMATION INVITATION**

#### **7.2.1 Request for Information Preparation**

All costs in the preparation, presentation and demonstration will be for the account of the service provider. SANParks will not compensate the service provider for any such costs, expenses, or losses, regardless of the outcome of the request for information. All supporting documentation and manuals submitted in response to this request for information will become “company’s” property unless otherwise stated by the service provider at the time of submission.

#### **7.2.2 Confidentiality**

The information obtained through this request for information will be regarded as confidential; however, South African National does not accept liability for any information which may become public.

#### **7.2.3 No binding Agreement**

It must be clearly understood that no business will be awarded to any service provider out of this request for information. Prices submitted with the request for information are for information purposes only and no service provider will be held to any price submitted. South African National Parks further reserves the right to contact individual service providers to obtain further information should this be deemed necessary.

#### **7.2.4 Samples**

Service providers may, as part of their response, submit app samples, brochures or documentation of the products supplied by the service provider.

### **7.3 REQUEST FOR INFORMATION DOCUMENTS**

#### **7.3.1 Document requiring completion and return**

Service provider must complete and submit the following documents as part of their response:

- a) Prescribed request for information documents
- b) Any information required in the request for information

#### **7.3.2 Amendment of documents by South African National parks**

South African National Parks may, at any time prior to the deadline for lodging request for information, amend the documents or extend the time for lodging documents by notice in writing to the prospective service providers. (Any amendments under this clause will become part of the request for information).

### **7.4 PREPARATION OF REQUEST FOR INFORMATION**

#### **7.4.1 Language of document**

The request for information and all correspondence and documents related to the request for information exchanged by the service provider and South African National Parks shall be written in English.

## 7.5 SUBMISSION OF REQUESTS FOR INFORMATION

### 7.5.1 Address and marking of requests for information

All requests for information must be:

- a) Enclosed in a plain envelope or wrapping and clearly marked with the request of information number specified on the document.
- b) Lodged so as to ensure that they are received not later than the closing time and date specified for their receipt in accordance with directives issued with the document.

### 7.5.2 Number of copies required

The service provider must submit one (1) hard copy and one (1) memory stick. All request for information submitted at the incorrect location will be disqualified.

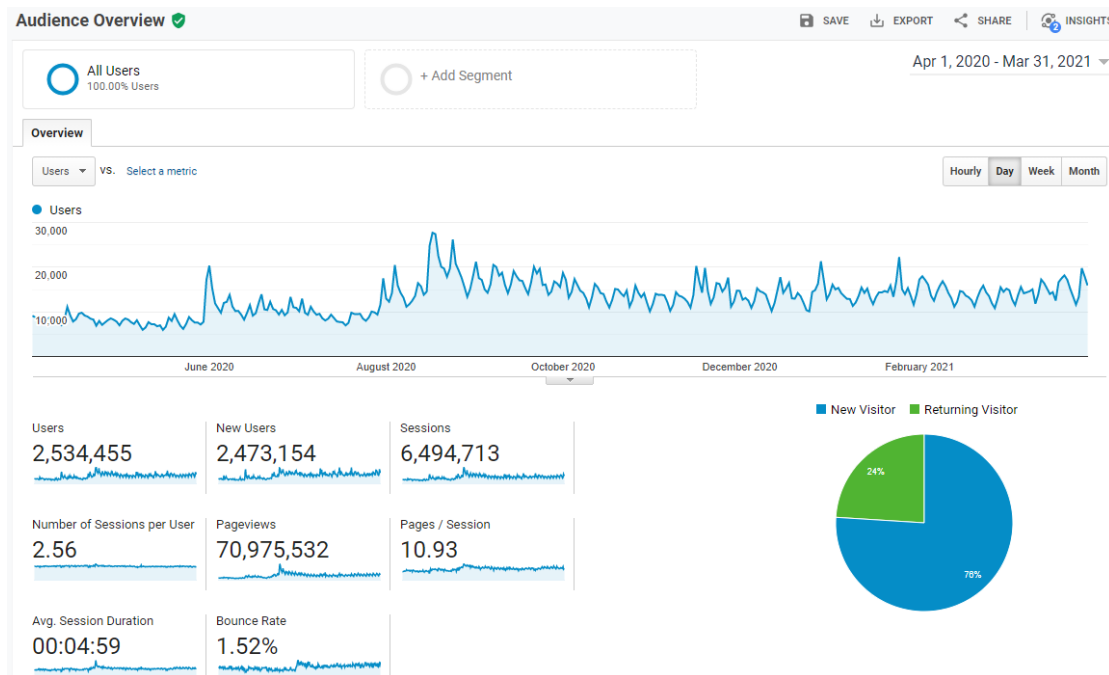
### 7.5.3 Closing date

All requests for information received after the closing date and the time will **not** be accepted and will be considered as late. South African National Parks may, at its discretion, refuse to consider any late request for information.

### SANParks.org At a Glance:

SANParks Numbers					
Number of Visitors Annually		Staff Compliment	Wild Card Members	Website Visits	Online Footprint
No.	LSM	+ - 4000	Over 85	<a href="http://www.sanparks.org">www.sanparks.org</a>	800 000
+ - 7 million Visitors	Overnight visitors – LSM 8-10	Permanent Employees	000 Active Members	website has approximately 2.5 million visitors and over 70 M page views per annum.	Across all social media accounts
			Over 200 000 Wild		

	Day visitors would be a bigger range, say LSM 6-10 –		Cards Issued		
--	--	--	--------------	--	--



### DECLARATION OF INTEREST (SBD 4)

Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
  
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:  
.....

2.2 Identity Number:  
.....  
.....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):

.....

2.4 Company Registration Number:

.....

2.5 Tax Reference Number:

.....

...

2.6 VAT Registration Number:

.....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state?

**YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person  
connected to the bidder is employed :

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain  
the appropriate authority to undertake remunerative  
work outside employment in the public sector?

**YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document?

**YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

**YES / NO**

2.8.1 If so, furnish particulars:

.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

**YES / NO**

2.9.1 If so, furnish particulars.

.....  
.....  
.....

2.10 Are you, or any person connected with the bidder,  
aware of any relationship (family, friend, other) between  
any other bidder and any person employed by the state  
who may be involved with the evaluation and or adjudication  
of this bid?

**YES/NO**

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members  
of the company have any interest in any other related companies  
whether or not they are bidding for this contract?

**YES/NO**

2.11.1 If so, furnish particulars:

.....

.....  
.....

**3 Full details of directors / trustees / members / shareholders.**

<b>Full Name</b>	<b>Identity Number</b>	<b>Personal Reference Number</b>	<b>Tax</b>	<b>State Number / Persal Number</b>	<b>Employee Number</b>

**4 DECLARATION**

I, \_\_\_\_\_ THE \_\_\_\_\_ UNDERSIGNED  
(NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3  
ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN  
TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT  
SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

**DECLARATION OF BIDDER'S PAST SCM PRACTICES (SBD 8)**

<ul style="list-style-type: none"> <li>Is the Bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? If Yes, furnish particulars as an attached schedule:</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>Is the Bidder or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? If Yes, furnish particulars as an attached schedule:</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>Was the Bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years? If Yes, furnish particulars as an attached schedule:</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>Was any contract between the Bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract? If Yes, furnish particulars as an attached schedule:</li> </ul>	Yes	No
<p>The Database of Restricted Suppliers and Register for Tender Defaulters resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the Home Page.</p>		

**CERTIFICATE OF INDEPENDENT BID DETERMINATION (SBD 9)**

<p>I, the undersigned, in submitting this Bid in response to the invitation for the Bid made by the SANParks, do hereby make the following statements that I certify to be true and complete in every respect:</p>		
<ul style="list-style-type: none"> <li>I have read and I understand the contents of this Certificate;</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>I understand that the Bid will be disqualified if this Certificate is found not to be true and complete in every respect;</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>I am authorised by the Bidder to sign this Certificate, and to submit the Bid, on behalf of the Bidder;</li> </ul>	Yes	No
<ul style="list-style-type: none"> <li>Each person whose signature appears on the Bid has been authorised by the Bidder to determine the terms of, and to sign, the Bid on behalf of the Bidder;</li> </ul>	Yes	No
<p>For the purposes of this Certificate and the accompanying Bid, I understand that the word “competitor” shall include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:</p> <ul style="list-style-type: none"> <li>a) Has been requested to submit a Bid in response to this Bid invitation;</li> <li>b) Could potentially submit a Bid in response to this Bid invitation, based on their qualifications, abilities or experience; and</li> <li>c) Provides the same goods and services as the Bidder and/or is in the same line of business as the Bidder</li> </ul>		
<p>The Bidder has arrived at the accompanying Bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.</p>		

In particular, without limiting the generality of paragraphs above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- a) Prices;
- b) Geographical area where product or service will be rendered (market allocation);
- c) Methods, factors or formulas used to calculate prices;
- d) The intention or decision to submit or not to submit, a Bid;
- e) The submission of a Bid which does not meet the specifications and conditions of the Bid; or
- f) Bidding with the intention not to win the Bid.

In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this Bid invitation relates.

The terms of this Bid have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to Bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of Section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**STANDARD BIDDING DOCUMENTS DECLARATION**

The following documents are deemed to form and be read and construed as part of this agreement even where integrated in this document:

Declaration of Interest (SBD4)
Declaration of Bidder’s past SCM practices (SBD8);
Certificate of Independent Bid Determination (SBD9)

**The obligation to complete, duly sign and submit these declarations included in this SBD declaration pack cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the legal entity.**

I declare that I have had no participation in any collusive practices with any Bidder or any other person regarding this or any other procurement. I certify that the information furnished in these declarations (SBD4, SBD8, SBD9) is correct and I accept that SANParks may reject the Offer or act against me should these declarations prove to be false. I confirm that I am duly authorised to sign this SBD declaration pack nominated in writing by the Chief Executive Officer or Senior Member/Person with management responsibility (Close Corporation, Partnership or Individual).

<b>NAME (PRINT)</b>	
<b>CAPACITY</b>	
<b>SIGNATURE</b>	
<b>NAME OF FIRM</b>	
<b>DATE</b>	

<b>WITNESSES:</b>	
<b>1</b>	_____
<b>2</b>	_____
<b>Date</b>	_____