



Table Mountain National Park
A Park for All, Forever 'n Park vir Almal, vir Altyd
iPaka yofuntu lonke ngonaphakade

Application for Filming and Photography in Table Mountain National Park

I/We the undersigned (the applicant) represented by (full names)

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Apply to film, record or take photographs in **Table Mountain National Park**, managed by South African National Parks (SANParks), and hereby agree/s that these rights, once granted, are strictly subject to the conditions and regulations set out by SANParks and by the relevant legislation.

SANParks Reserves the right to not approve a permit for any event, activity or filming or photography if such event/ activity is detrimental to either the environment, facilities, other visitors to SANParks or to the Organization itself or if the application is incomplete or not in line with the SANParks conservation mandate.

I/We, the undersigned agree to **provide one copy, free of charge**, of the finished production or publication in which the said national park has been featured to SANParks for the purposes of education and information only.

I/We agree to acknowledge the national park above-mentioned, or South African National Parks, whichever is deemed appropriate by SANParks officials, in the published or broadcast version of the product created with this footage/material.

I/We agree to abide by the conditions set out in the National Environmental Management: Protected Areas Act 57 of 2003 and regulations made in respect of this Act, as well as any rules and regulations made by the Park Management in addition to the stipulated permit conditions.

In particular the following shall apply:

- The instruction of SANParks staff, delegated officials and the ECO shall be complied with at all times.
- No damage shall be permitted to any natural vegetation, environment or property.
- Fauna and Flora may not be disturbed, bothered, harmed or interfered with in any way
- SANParks normal activities and business operations are not to be interfered with in any way.
- The use of accepted roadways only shall be permitted. Please ensure that the indicated speed limits are not exceeded. No off-road driving or traffic disruption permitted unless stipulated in the permit.
- No parking shall be permitted in entrances to access roads, tracks or routes.
- All vehicles to be parked as per the permit. Parking to be within demarcated parking bays and shall not disrupt the use of the location by the general public or staff.
- Strictly no fires, smoke machines or audible generators will be permitted unless specified by the permit
- Visitors to the area may not be hindered in any way.
- The areas under the control of SANParks are used entirely at your own risk and SANParks shall not be liable for any claims, accidents, injuries, death or loss, etc. arising from such use..
- Conditions on the permits may not be re-negotiated after the commencement of the shoot once the permit holder has already transgressed the conditions of the permit:

The decision of the Law Enforcement Officer/EMI at the scene is final based on conditions of the permit and the applicable legislation.

- The use of SANParks locations are subject to Section 86(1) of the National Environmental Management: Protection Areas Act (Act 57 of 2003) for the duration of a visit in a National Park. Your permit must be retained and kept at all times, and produced on request.

Failure to comply with permit conditions may result in:

A fine and or prosecution plus in addition:

the noncompliance may result in the temporary or complete embargo by SANParks on of all future permits applications submissions by the applicant and the company the applicant presents.

- Any application for an event, which will impact on residents or any City of Cape Town Property will require the Applicant to obtain permission for the relevant City of Cape Town Permit office in conjunction with acquiring permission from SANParks to conduct the event. Applicant to be familiar with the relevant City Events Bylaw (Gazette 6630 of 2009) and the Safety at Sports and Recreational Events Act of 2010.
- Conservation fees apply to all crew (including subcontractors) entries unless the permit specifies otherwise.
- Proof of payment is required prior to a permit being issued
- Weather delays do not mean an automatic roll over of the permit to the following day or extension on times. Application must be made to the permit office for a new date.

Signed:

Applicant or authorised to sign on behalf of Applicant

Witness

Date: _____

APPLICATION FOR COMMERCIAL FILMING/PHOTOGRAPHY IN TMNP

APPLICANT INFORMATION	
Name of Applicant /Company/ Organisation	
Billing Address	
Contact Details:	
Land line	
Cell Phone	
Email Address	
Finance and Legal	
VAT Number or PBO or similar	
Name and Designation of person Authorised to sign the application	
TYPE OF PRODUCTION	
Film 0 to 50	
Film 50 plus	
Documentary	
Stills	
News	
Provide the name of the production and the type of production: e.g. Feature film, Documentary , TV movie, Magazine Feature, advertisement	
Target audience (approx. number) and country/s	
LOCATION DETAILS	
Identify Proposed Location	
What time is set up?	
What time is will break down be complete?	
NUMBERS ON SITE	
Total Number of persons on Location?	
<i>This must include a breakdown of all actors, film crew, catering crew, emergency crew, helicopter crew, wardrobe , waste and clean-up crew and baboon monitors. List if there will be other crew or spectators (extras)</i>	
Name of person in charge of production or event on site?	
Identify Location/s to be used	

Provide Proposed Itinerary with dates and times for such of each site. Identify on a map each location	
EQUIPMENT : PROPS AND SET	
Will you be requesting permission to bring in props or build or bring in a set to the park? Mark Yes or No	
<i>If Yes please provide a full spec of props and / or the set and indicate on the map where the props/set will be located – as an attachment to this application</i>	
When will the props/ set arrive on site and when will the props/set leave site. (set up and break down times)? <i>Indicate name and contact details if a separate company / crew is responsible for delivery</i>	
Indicate how the props/set will arrive on site?	
Indicate how long the props/set will be on site?	
Is a crane /specialised equipment needed to assemble the set?	
FAUNA AND FLORA	
Will you be requesting to bring fauna or flora into the park for use in the shoot or production? Indicate Yes or No?	
If so provide details of the species and their intended use. <i>Note: No fauna and flora may be brought into Boulders and Cape Point</i>	
Attach the following documents pertaining to the plants/ animals as relevant : Transport permit Proof of the Inoculations certificate of the animal involved. Veterinary certification and diseases tested for. <i>Please note: plants to be checked for spores, diseases/fungi and seeds – letter that this is checked and the plant is free of</i>	

<i>spores, disease and seeds must be supplied.</i>	
Attach details of the animal handler who will be on set and copy of qualifications of handler and animal (e.g. dog training received etc.)	
How will animal be secured whilst on set?	
Indicate on map where animal will be kept during duration of filming?	
SPECIAL EFFECTS	
Will you be requesting permission for any special effects during the course of the shoot/production/? Indicate Yes or No?	
Indicate on map of location where special effect will take place – <i>attach map to this application</i>	
Equipment required to create the effect	
Safety precautions to be in place when special effect takes place	
What time of day and duration the special effects will be used on the set	
List the potential impacts on the environment or other users in the area	
WARDROBE	
Will there be a wardrobe department as part of the shoot / production? Indicate Yes or No	
Size of wardrobe department /	
Structures to be used for the wardrobe department?	

Indicate on the map where the wardrobe department will be located when on set	
Will a wardrobe include a Dedicated change room? Indicate Yes or No?	
NOISE	
Will the production be making a noise of any kind? Yes or No: If so please indicate	
Type of noise anticipated	
Length of noise disturbance	
Methods for creating the noise	
TOILETS	
Will you be bringing additional toilets on site with you? Yes or No: <i>If so please indicate</i>	
How many toilets do you propose to bring with you?	
Where do you propose to locate said toilets? Indicate on the map of the location	
What kind of vehicle will be delivering the toilets?	
When will the toilets arrive on the proposed site?	
When will the toilets be removed from the proposed site?	
How will the toilet facilities be secured cleaned and managed?	
WASTE	
Detail how you will manage the waste and litter you create on site?	
Will you be bringing in additional refuse bins to the site? Indicate Yes/No	
If Yes - Indicate location on the map	
Number of proposed bins?	
Are they baboon proof?	
How will the bins be secured?	
How will smokers be managed on site? Note smoking is not permitted except in designated areas	
How will litter risks be managed on site?	
How will you manage clean up after the shoot or production?	
HELICOPTERS	
Will you be requesting permission for a helicopter to be used as part of the	

shoot/production? Yes or No If so please indicate	
Size and Type of Helicopter	
Proposed flight route <i>Attach Map of route and alternate route</i>	
If the helicopter is required to land indicate where on the map	
Where will you pick up your field guide/ ECO/ Sanparks Staff for the flight?	
Commencement time of flight	
Duration of flight	
Proposed helicopter company details	
Confirm you have done a reccie to ensure that the reccie is suitable for landings: Yes or No	
In event of emergency what is the protocol ?	
If the weather changes what alternate route would you propose	
VEHICLES	
Will Vehicles be used as part of the production: please indicate Yes/No	
If Yes, please complete the following:	
Number of Vehicles:	
Type of Vehicles:	
Sedan, 4x2 or 4x4, trucks, cherry picker or crane	
Size , Make and Registration numbers of each vehicle to be used : <i>Attach list to application</i>	
Will you require parking for the vehicles brought onto site? Is so indicate	
Number of parking bays required	
Time frame parking bays needed for	
Parking plan indicated on map	
Will you require parking outside of the park and if so have you gained approval from the City of Cape Town? Yes or No <i>Please attach approval</i>	

Will your activities take place outside of demarcated areas (e.g. roads, car parks, paths? Yes or No	
Indicate on the map the proposed roads , car parks or tracks you wish to shoot in	
Will you be requesting permission to drive on a management track during the time frame of the production/shoot?	
If so indicate location/s on the map	
Number and type of vehicle which require said permission	
Number of people involved in the process	
Please note off road driving is not permitted/ i.e.. No driving into the veld	
CATERING	
Will you be requesting permission to bring catering or craft onto the proposed site/s? Yes or No :If so indicate	
Location of proposed Catering site on the map?	
Nature of proposed Catering?	
Time frame proposed catering crew will arrive on site? Includes arrival and pack up	
Name of proposed catering company	
Size of catering team	
Numbers for proposed catering	
Will you be using an open flame?	
Explain how the area will be managed with respect to problem animals such as baboons	
INTERVIEWS	
Will you be requesting interviews with SANParks employees? Yes or No : If so indicate	
Name and designation of employee	
Nature of interview	
Proposed time of interview	
Location for interview	
Note you need to submit questions in advance	
SIGNAGE	
Will you want to put up signage/branding/advertising/directional signage? Yes or No ? If Yes indicate	
Type of signage : describe and give indication of size	

Indicate on map location of signage and number of signs?	
Time signs are to be put up?	
Time signs are to be removed?	
How are signs to be affixed?	
EMERGENCY PLAN : FIRE AND GENERATORS AND ALCOHOL	
Will there be generators required? Yes or no? If Yes indicate	
Will it be a blimped generator?	
Will there be fuel required on site?	
As per legislation: Will there be sufficient drip trays and fire extinguishers?	
Will you be using gas cookers or any type of cooking equipment	
Will you be serving alcohol on set? Yes or No?	
If yes have you the obtained the relevant permit for the city of Cape Town? Yes or No	
SECURITY	
Will you be providing additional security on the set? Yes or No? If yes indicate	
Number of security crew?	
Will they be armed? Yes or No? If yes indicate with what?	
ECO SERVICES	
Which ECO company Have you engaged?	
Please give name and surname of ECO and contact number	
INSURANCE	
Do you have public liability insurance?	
Amount of insurance?	
Please confirm with a yes or no if the PLI covers SANParks locations	

Code of Conduct for Filmmakers/Photographers in National Parks

The use of SANParks locations are subject to Section 86(1) of the National Environmental Management: Protection Areas Act (Act 57 of 2003) for the duration of a visit in a National Park.

Regulation 20(1) provides that a person may not undertake any of the following activities in a special nature reserve, national park or world heritage site except pursuant to a license, permit or agreement and subject to the payment of the appropriate fees between that person, or some other person, and the management authority:

- (i) Subsection 20(1)(a) – the filming and simultaneous transmitting of photographic images by the use of a webcam or other image recording or transmitting device;
- (ii) Subsection 20(1)(e) – the provision of, or the offering to provide, any service for a fee or a reward;
- (iii) Subsection 20(1)(h) - an activity of any kind for the purpose of fund raising, personal gain or making a profit.

Never cause any damage or harm, to fauna and flora.

Do not interfere or disrupt natural processes. And do not damage the habitat in any way.

Make sure that all information included in films is accurate and scientifically justifiable.

Enlist the help and heed the advice of experts when dealing with natural history

Do not disturb other users in the Park.

Comply with all instructions given to you by officials and law enforcement staff and permit conditions

If a permit is granted to you and your group/team/clients to carry out requested activity you agree that South African National Parks (SANParks), its directors, employees and agents are not liable to you for:

- loss, damage or destruction of any property; or
- death or bodily injury to any person

even if caused by the negligence of SANParks, its directors, employees or agents.

By entering SANParks premises you or your heirs, executors and administrators also agree that you will indemnify SANParks and hold it harmless against any claim which may be made against SANParks as a result of such loss, damage, destruction, death or bodily injury.

I confirm that the above is a true and correct and within my personal knowledge, and that I as a representative of the applicant or the applicant myself accept and agree to the terms of the code of conduct and will work within the boundaries of code of conduct and the permit as issued.

Signature of Applicant on behalf of _____

Date _____