REQUEST FOR PROPOSAL

RFQ NO 41/2022

You are hereby invited to submit proposal/ price quotation for:

PRINTING OF BOOKS FOR THE GARDEN ROUTE NATIONAL PARK
<table>
<thead>
<tr>
<th><strong>Bid Number</strong></th>
<th>RFQ 41/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advert Date</strong></td>
<td>31 August 2022</td>
</tr>
<tr>
<td><strong>Issuer</strong></td>
<td>Garden Route National Park</td>
</tr>
</tbody>
</table>
| **Closing date and time** | Date: Friday, 09 September 2022  
|                     | Time: 11:00am             |
| **Bid Document Submission Address:** | GRNP.RFQS@sanparks.org     |
| **For Attention:**  | GRNP Quotations            |
| **Contact details** | 044 302 5639              |
PART A

INVIITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS

<table>
<thead>
<tr>
<th>BID NUMBER:</th>
<th>RFQ 41/2022</th>
<th>CLOSING DATE:</th>
<th>09 SEPTEMBER 2022</th>
<th>CLOSING TIME: 11:00am</th>
</tr>
</thead>
</table>

DESCRIPTION
PRINTING OF BOOKS FOR THE GARDEN ROUTE NATIONAL PARK

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO
CONTACT PERSON Siyamthanda Mcoso
TELEPHONE NUMBER 044 302 5639
E-MAIL ADDRESS siyamthanda.mcoso@sanparks.org

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:
CONTACT PERSON Marie Baard
TELEPHONE NUMBER 044 302 5620
E-MAIL ADDRESS marie.baard@sanparks.org

SUPPLIER INFORMATION

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
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<tr>
<th>POSTAL ADDRESS</th>
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<th>STREET ADDRESS</th>
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<tr>
<th>TELEPHONE NUMBER</th>
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<tr>
<td>CODE</td>
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<tr>
<td>NUMBER</td>
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<table>
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<tr>
<th>CELLPHONE NUMBER</th>
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<tr>
<th>E-MAIL ADDRESS</th>
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<tr>
<th>VAT REGISTRATION NR</th>
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<tr>
<th>SUPPLIER COMPLIANCE STATUS</th>
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<tbody>
<tr>
<td>TAX COMPLIANCE SYSTEM PIN:</td>
</tr>
<tr>
<td>CENTRAL SUPPLIER DATABASE No:</td>
</tr>
<tr>
<td>MAAA</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE</td>
</tr>
<tr>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ No</td>
</tr>
</tbody>
</table>

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

<table>
<thead>
<tr>
<th>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?</th>
<th>[IF YES ENCLOSE PROOF]</th>
<th>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES/WORKS OFFERED?</th>
<th>[IF YES, ANSWER PART B:3 ]</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.
PART B

TERMS AND CONDITIONS FOR BIDDING

BID SUBMISSION:

BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7) AND/OR AN SLA.

TAX COMPLIANCE REQUIREMENTS

BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.

APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
SIGNATURE OF BIDDER: …………………………………………….

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……………………………………………

(Proof of authority must be submitted e.g. company resolution

DATE: …………………………….
1. PURPOSE

The purpose of this exercise is to appoint a legible service provider for the printing of Gate Registration and Indemnity Forms; Vessel Permit Registration Forms and Petrol/Oil Request books for the Garden Route National Park.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: 25 public entities. SANParks’ operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa’s society in support of entrenching South Africa’s democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

3. SPECIFICATIONS

Bidders are requested to quote for printing of the following books as per specifications:

1. Gate Registration & indemnity Docket books for 3 different Parks (Knysna, Wilderness and Tsitsikamma)
2. Vessel Permit Registration Form books
3. Petrol/Oil Request book

1. Gate Registration & indemnity Docket books for 3 different Parks: (As per example attached)
   - Knysna (150 books)
   - Wilderness (400 books)
   - Tsitsikamma (200 books)

The 3 different books have different headings to identify the Gate/ Park of entry and indicate different contact telephone numbers.

Specifications for Gate Registration and Indemnity books:

- Size - A4- Landscape
- Numbered
- Perforated
- Triplicate
- 50 permits per book
- Bind with fold-in covers
- NCR paper
- 1st permit – white paper
- 2nd copy – yellow paper
- 3rd copy – green paper
- Printed in black
First page printed on front and backside (backside – the rules)
  - Knysna and Wilderness the same Park Rules
  - Tsitsikamma – different Park Rules from Wilderness and Knysna (no. 16 differs and no. 20 added)
- 2nd Page – printed on front and backside (backside - Demographics)
- 3rd page – printed on front

Summary: Quantity of Gate Registration and Indemnity books:

<table>
<thead>
<tr>
<th>Book Name</th>
<th>Quantity of books: (50 permits per book - triplicate)</th>
<th>Starting number of books per gate</th>
<th>Delivered to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knysna</td>
<td>150</td>
<td>63501</td>
<td>Knysna</td>
</tr>
<tr>
<td>Wilderness</td>
<td>400</td>
<td>866501</td>
<td>Wilderness</td>
</tr>
<tr>
<td>Tsitsikamma</td>
<td>200</td>
<td>809001</td>
<td>Knysna</td>
</tr>
</tbody>
</table>

**Total: 750 Gate Registration and Indemnity Books - triplicate**

Attached find copies of the following documents related to the Gate Registration and Indemnity Books:
1. Landscape example of indemnity form
2. Detail of 3 different Gate Indemnity book headings and telephone numbers
3. Park Rules – back of Page 1 – Knysna and Wilderness Section
4. Park Rules – back of Page 1 – Tsitsikamma Section
5. Demographic template – back of page 2

2. Specification for printing of Vessel Permit Registration Form books for: As per attached examples

- Size - A4
- Numbered
- Perforated
- Triplicate
- 50 permits per book
- Bind with fold-in covers
- NCR paper
- 1st permit – white paper
- 2nd copy – green paper
- 3rd copy – pink paper
- Printed in black
- First page printed on front and backside (backside – the rules & regulations)
- 2nd Page – printed on front
- 3rd page – printed on front
- Quantity: 120 x A4 books (50 x 3 pages per book) (start number 28051)

Attached find copies of the following documents related to the Vessel Permit Registration book:

Portrait example of Registration form

Rules and Regulations (back of page 1)
3. Petrol/Oil Request book (as per attached example/template)

- Size – A6
- Numbered – to start at number A2501
- Perforated
- Triplicate
- 50 receipts per book
- Request size A6
- Binded with fold-in covers
- NCR paper
- 1st request – white paper
- 2nd copy – blue paper
- 3rd copy – green paper
- Printed in black
- Quantity – 100 books
- All pages the same

4. PRICING SCHEDULE

<table>
<thead>
<tr>
<th>Item no.</th>
<th>Book Type</th>
<th>Quantity</th>
<th>Price Vat Excl.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Gate Registration &amp; Indemnity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1</td>
<td>Gate Registration &amp; Indemnity – Knysna</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>1.2</td>
<td>Gate Registration &amp; Indemnity – Wilderness</td>
<td>400</td>
<td></td>
</tr>
<tr>
<td>1.3</td>
<td>Gate Registration &amp; Indemnity – Tsitsikamma</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>1.4</td>
<td>Template design cost if applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.1</td>
<td>Vessel Permit Registration</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>2.2</td>
<td>Template design cost if applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.1</td>
<td>Petrol/Oil Request</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>3.2</td>
<td>Template design cost if applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Delivery cost to Knysna &amp; Wilderness (note: if supplier is in Knysna or George, books will be collected from the Supplier)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sub-Total VAT Excl.
15% VAT

Total Incl. VAT

5. SPECIAL CONDITIONS

National Treasury Practice Note 8 of 2007/2008 paragraph 5.3 state that “The invitation of price quotations from the compiled list of prospective suppliers per commodity or service should be done on a rotation basis in such a manner that ongoing competition amongst suppliers is promoted.” It is against this background that SANParks reserves its right not to appoint a service provider who was awarded a contract for the same commodity or service in the last six months, with an intention to afford a fair rotation and equal opportunities to all service providers as registered on Central Supplier Database for servicing of Garden Route National Park.

6. DELIVERY

Knysna – Thesen Jetty, Thesen Islands, Knysna, 6570
Wilderness – Dumbleton Crescent, Wilderness, 6560
Tsitsikamma – Stormsriver Mouth, off N2, Tsitsikamma, 6308

7. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

- SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.
- As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

8. MINIMUM REQUIREMENTS COMPLIANCE RESPONSIVENESS CRITERIA (Compliance to legislative and treasury requirements)

In this phase all responses received will be verified for compliance and completeness of the submitted proposal per the below set of mandatory requirements.

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of fully completed SBD 4 (Declaration of Interest),
- Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by the original or certified B-BBEE Status Level Verification Certificate or original B-BBEE Sworn Affidavit,
- Proof of registration with National Treasury Central Supplier Database (CSD).
- Submission of General Condition of a Contract (successful bidder).

9. EVALUATION CRITERIA AND WEIGHTING
The RFP stipulated that the responses to be evaluated using the 80/20 preference points system in accordance with the PPPFA guidelines. Based on this system the points will be allocated as follows:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>80</td>
</tr>
<tr>
<td>Participation Goals/BEE</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

10. EVALUATION FORMULA FOR PRICE

The following formula will be applied to calculate the scores:

**Price Formula**

The following PPPFA formula was used to evaluate the price proposals submitted by bidders, this formula was used because price was the only criterion that was scored i.e. the whole 80 points were allocated to price.

\[ PS = 80 \times (1 - \frac{Pt - Pmin}{Pmin}) \]

- \( PS \) = Points scored for price of the bid under consideration.
- \( Pt \) = Rand value of bid under consideration.
- \( Pmin \) = Rand value of lowest acceptable bid

11. FINANCIAL PAYMENT

Payment will be made in accordance to the PFMA (within 30 days of receipt of valid invoice).

12. FINAL AWARD

Bidder who complies with the specifications and scores highest total points on PRICE and B-BBEE claimed points shall be awarded the contract. SANParks reserves the right to:

- Award the contract in full or partially
- Award to more than one bidder, and/or
- Not to award
- Re-advertise should the minimum of three written quotations not be received
ANNEXURE A – STANDARD BIDDING DOCUMENTS

BIDDER’S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER’S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>Name of State institution</th>
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<tbody>
<tr>
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</tr>
</tbody>
</table>

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1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.
2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

..........................................................................................................................................................................................

..........................................................................................................................................................................................

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

..........................................................................................................................................................................................

..........................................................................................................................................................................................

3 DECLARATION

I, the undersigned, (name)...................................................................................... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

………………………………  ……………………………………………
Signature                      Date

………………………………  ……………………………………………
Position                       Name of bidder
SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND ASSOCIATED REGULATIONS

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND ASSOCIATED REGULATIONS.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:
(a) Price; and
(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>Points</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
<td>80</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTOR</td>
<td>20</td>
</tr>
<tr>
<td>Total points for Price and B-BBEE must not exceed</td>
<td>100</td>
</tr>
</tbody>
</table>
1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- $Ps$ = Points scored for price of bid under consideration
- $Pt$ = Price of bid under consideration
- $Pmin$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Paragraph 2 (1) of the Preferential Procurement Policy Framework Act, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>
5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PPPFA,2000**

6.1 B-BBEE Status Level of Contributor: \( \underline{\ldots} = \underline{\ldots}\) (maximum of 10 or 20 points)

(Points claimed in respect of Paragraph 6.1 must be in accordance with the table reflected in Paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. **SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

7.1.1 If Yes, indicate:

i) What percentage of the contract will be subcontracted \( \underline{\ldots} \) %

ii) The name of the sub-contractor \( \underline{\ldots} \)

iii) The B-BBEE status level of the sub-contractor \( \underline{\ldots} \)

iv) Whether the sub-contractor is an EME or QSE:

**(Tick applicable box)**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of Company/Firm: \( \underline{\ldots} \)

8.2 VAT Registration Number: \( \underline{\ldots} \)
8.3 Company Registration Number:.................................................................

8.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

☐ One person business/sole propriety

☐ Close corporation

☐ Company

☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

..........................................................................................................................................................
..........................................................................................................................................................
..........................................................................................................................................................
..........................................................................................................................................................

8.6 COMPANY CLASSIFICATION

☐ Manufacturer

☐ Supplier

☐ Professional service provider

☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:..............

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 4.1 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

RFQ NO 41/2022: PRINTING OF BOOKS FOR THE GARDEN ROUTE NATIONAL PARK
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution

STANDARD BIDDING DOCUMENTS DECLARATION

The following documents are deemed to form and be read and construed as part of this agreement even where integrated in this document:

<table>
<thead>
<tr>
<th>Declaration of Interest (SBD4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preference points claimed (SBD6.1) – Original or certified copy of B-BBEE certificate or Sworn Affidavit</td>
</tr>
</tbody>
</table>

The obligation to complete, duly sign and submit these declarations included in this SBD declaration pack cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the legal entity.
I declare that I have had no participation in any collusive practices with any Bidder or any other person regarding this or any other procurement. I certify that the information furnished in these declarations (SBD4, SBD6.1) is correct and I accept that SANParks may reject the Offer or act against me should these declarations prove to be false. I confirm that I am duly authorised to sign this SBD declaration pack nominated in writing by the Chief Executive Officer or Senior Member/Person with management responsibility (Close Corporation, Partnership or Individual).

| NAME (PRINT) |  |
| CAPACITY |  |
| SIGNATURE |  |
| NAME OF FIRM |  |
| DATE |  |

WITNESSES:

1  
__________________________________________

2  
__________________________________________

Date
__________________________________________