# PART A
## INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)**

- **BID NUMBER:** AGNP01/2022-23
- **CLOSING DATE:** 02/05/2022
- **CLOSING TIME:** 11H00

**DESCRIPTION**

THE PROVISION OF LAUNDRY SERVICES TO AGULHAS NATIONAL PARK FOR A PERIOD OF SIX (06) MONTHS

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)**

214 MAIN ROAD, AGULHAS, 7287

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO**

<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>VERONIQUE GABRIELS</th>
<th>CONTACT PERSON</th>
<th>DERICK STRYDOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>TELEPHONE NUMBER</td>
<td>028 435 -6078</td>
<td>TELEPHONE NUMBER</td>
<td>028 435-6078</td>
</tr>
<tr>
<td>FACSIMILE NUMBER</td>
<td></td>
<td>FACSIMILE NUMBER</td>
<td></td>
</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:veronique.newman@sanparks.org">veronique.newman@sanparks.org</a></td>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:derick.strydom@sanparks.org">derick.strydom@sanparks.org</a></td>
</tr>
</tbody>
</table>

**SUPPLIER INFORMATION**

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th>POSTAL ADDRESS</th>
<th>STREET ADDRESS</th>
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</thead>
<tbody>
<tr>
<td>TELEPHONE NUMBER CODE</td>
<td>NUMBER</td>
<td></td>
</tr>
<tr>
<td>CELLPHONE NUMBER CODE</td>
<td>NUMBER</td>
<td></td>
</tr>
<tr>
<td>FACSIMILE NUMBER CODE</td>
<td>NUMBER</td>
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</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td></td>
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<tr>
<td>VAT REGISTRATION NUMBER</td>
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</tbody>
</table>

**SUPPLIER COMPLIANCE STATUS**

TAX COMPLIANCE SYSTEM PIN: [ ] OR CENTRAL SUPPLIER DATABASE No: [ ]

**B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE**

[TICK APPLICABLE BOX] □Yes □No

B-BBEE STATUS LEVEL SWORN AFFIDAVIT [TICK APPLICABLE BOX] □Yes □No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? [IF YES ENCLOSE PROOF] □Yes □No

ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? [IF YES, ANSWER PART B.3 ] □Yes □No

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? □YES □NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? □YES □NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THERSA? □YES □NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? □YES □NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? □YES □NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.
PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
   1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
   1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
   1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
   1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS
   2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
   2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
   2.3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
   2.4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
   2.5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
   2.6. WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
   2.7. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:  ............................................................
CAPACITY UNDER WHICH THIS BID IS SIGNED:  ............................................................
(Proof of authority must be submitted e.g. company resolution)
DATE:  .............................................................
# REQUEST FOR QUOTATION

**Attention**

TO WHOM IT MAY CONCERN

**Name of Company**

**Central Supplier Database (CSD) Code**

**CSD Unique reference number**

**Supplier Telephone / Cell Number**

**Supplier Fax & E-mail address**

**Description**

THE PROVISION OF LAUNDRY SERVICES TO AGULHAS NATIONAL PARK FOR A PERIOD OF SIX (06) MONTHS

**Validity period of the quotation**

90 DAYS (COMMENCING FROM THE RFQ CLOSING DATE)

**Date of RFQ issue**

26/04/2022

**Deadline for submission of quote & Time**

02/05/2022 AT 11H00

**RFQ number**

AGNP 01/2022-23

You are requested to quote on the goods or services as detailed in the Specification / Scope of service as listed overleaf.

<table>
<thead>
<tr>
<th>Contact persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>For commercial questions</td>
</tr>
<tr>
<td>For technical questions</td>
</tr>
</tbody>
</table>

**Terms**

- Delivery period upon receipt of purchase order? REFER TO SECTION 11 - DELIVERY AND COLLECTION
- Other terms REFER TO NT GENERAL CONDITIONS OF CONTRACT (GCC)

**Quality requirements**

- SABS or other sample quality verification
- Warranty/ guarantee period NONE

**Logistical Information**

- Name of the Park AGULHAS NATIONAL PARK
- Contact Person DERICK STRYDOM
- Contact Telephone Number 028 435-6078
- Fax Number and E-mail address DERICK.STRYDOM@SANPARKS.ORG
- Physical street address 214 MAIN RD
- City and Province AGULHAS, WESTERN CAPE

**NB:**

- Please indicate on your quotation the lead-time (delivery period) which is required for delivery of the ordered goods / services.
- Service provider must have been registered on National Treasury Central Supplier Database (CSD). Proof must be submitted with the quotation submission. No award will be made to a service provider whose tax matters are not in order with SARS. To claim for preference points, please submit together with this RFQ your valid BBBEE Certificate or BBBEE Sworn Affidavit.
1. **SCOPE OF THE WORK**
SANParks aims to acquire the services of a service provider that has the capability of providing Laundry Services for SANParks. The required services will be contracted for a period of six (06) months. Bids are sought from reputable suppliers that have experience and capability in the laundry service industry. Proof of such experience and capacity will be requested as part of the tender process.

2. **DESCRIPTION OF SERVICES**

   **SITE TO BE SERVICED**

<table>
<thead>
<tr>
<th>Camp</th>
<th>Nr. of Units</th>
<th>Beds</th>
<th>Annual Unit Occupancy</th>
<th>Annual Bed Occupancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGULHAS REST CAMP</td>
<td>20</td>
<td>68</td>
<td>42.7% (12 months ending 31 March 2022)</td>
<td>34.1% (12 months ending 31 March 2022)</td>
</tr>
</tbody>
</table>

3. **GENERAL REQUIREMENTS**
   a) Bidders must show infrastructure and deployment plan to be able to provide laundry services.
   b) The bidder must be in an existing operation providing laundry services to the hospitality sector totaling at least 50 beds per day.
   c) Bidders must be able to demonstrate the ability/capacity to cope with SANParks linen demands during peak season.
   d) The workplace must comply with all the set of regulations under Health and Safety Act. SANParks will conduct a site visit to confirm such infrastructure at any time if deemed necessary and will inform service provider within reasonable time.
   e) The bidder should be knowledgeable of hospitality infection control protocols.

4. **SPECIAL CONDITIONS**
   **The following must be provided by the bidders**
   a) List of cleaning products to be used for the cleaning of the linen.
   b) Proof that these cleaning products are SABS compliant.
   c) Proof that the cleaning products adhere to required health and safety regulations.
   d) List of current and previous clients for reference purposes.

5. **SUBCONTRACTS**
   a) No sub-contracting is allowed. Should the successful bidder sub-contract, the contract will be terminated with immediate effect.

6. **LOSS OR DAMAGE**
   a) Items damaged or lost due to the service providers negligence will be replaced at the service provider’s costs (damage includes shrinking).
   b) Damaged items due to excessive use of chemicals must be replaced at service provider’s cost with the same standard of existing linen.
   c) Discrepancies and shortages must be reported and negotiated within 24hrs.

7. **INVOICING**
   a) The laundry service provider will invoice SANParks once a month.
8. **STANDARD OF QUALITY**

a) The service provider to provide good quality laundry bags for soiled and clean linen. The bag must have proper closing mechanism. Bags for soiled linen to be clearly marked (permanent labelling or colouring).
b) The laundry bags must be properly sealed to avoid loss and the seal number be recorded by both the service provider and SANParks.
c) Provide transparent laundry bags for stained linen (e.g. linen with blood stains). The size of the bag will be specified after the bid is awarded.
d) SANParks reserves the right to return any linen not cleaned according to their standards. Costs of this will be for the account of the contractor.
e) The contractor will be notified in writing of substandard services. SANParks reserves the right to terminate the contract should sub-standard services continue.
f) All issues regarding this contract are to be communicated with the Hospitality Manager – Agulhas.
g) Proof of chemicals to be used must be provided – letter from company supplying chemical.
h) Chemicals used must adhere to the same standards applicable to hospitals.

9. **INSURANCE**

a) Losses at the laundry to be for the contractor’s cost. The bidder must submit proof that reasonable arrangement have been made to compensate SANParks for any loss that SANParks may suffer while linen is under the contractor’s possession.

10. **QUALITY ASSURANCE**

a) It is expected that all items returned to AGNP must be free from lint, hair, dull casts, soap and other contaminants.
b) All items repacked and returned must be free from creases and stains.
c) Linen must be well presented when delivered, ironed and folded.
d) Washing of all linen must be done under at the correct temperature using the correct detergent to remove blood and other stains, without damaging or affecting the quality of linen.
e) Linen must be disinfected during the washing process, in order to ensure that it conforms to high health and safety requirements.
f) All stains must be removed from linen – such as rust and mill dew.
g) All stained items must be rewashed at no additional charge to AGNP at least once to recover all usable linens before isolating them into the heavily stained group.
h) Heavily stained group of linens must be washed with a caustic solution (hard wash) to attempt to eliminate as many stains as possible.
i) All items retaining stains after the “hard wash” must be returned to their carrier marked “permanently stained”
j) Where it is not possible for stains to be removed the contractor must bring this to the attention of the Hospitality Manager – Agulhas and provide sufficient reasons why.
k) Linen that needs special treatment such as dry cleaning to be cleaned accordingly (i.e. curtains).

11. **COLLECTION AND DELIVERY**

a) The successful bidder must provide relevant and necessary personnel including equipment to collect and deliver the laundry items to the collection points.
b) Linen must be transported in sealed containers to prevent contamination.
c) Linen must not be transported with an open vehicle.
d) For control purpose packing slips must be placed inside the laundry bags, this applies to both soiled and clean linen.
e) Laundry bags must be properly sealed to avoid loss.
f) Linen to be collected and delivered by contractor from and to the relevant sites.
g) All linen collected on a day, must be delivered in total on the following day i.e. when next collection of dirty
linen or upon special request.

h) Bidder and SANParks has dual responsibility to ensure that collection and delivery notes be signed by both the bidder as well as a SANParks representative.

i) Every day – delivering and collecting at 11:00

j) Flexibility is expected from the successful bidder - must be willing and able to accommodate any irregular operations and requests to do ad hoc deliveries on short notice from time to time, especially during peak seasons.

k) Bidder to ensure that collection and delivery notes be signed by both the bidder as well as a SANParks representative. It is required that the successful bidder must conduct accurate hand-over counts of the stock items from and to the collections points.

12. COUNTS

a) The successful bidder shall furnish detailed delivery tickets of all items collected from the collection point(s).

b) The AGNP management shall return these delivery tickets to verify contractor’s invoices.

13. COLLECTION POINTS / CAMPS

- AGULHAS MAIN CAMP – SUIDERSTRAND

14. LIST OF ITEMS TO BE CLEANED ON AN AD-HOC BASIS

<table>
<thead>
<tr>
<th>ITEM DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. BATHROOM LINEN</strong></td>
</tr>
<tr>
<td>HAND TOWEL</td>
</tr>
<tr>
<td>BATH TOWEL</td>
</tr>
<tr>
<td>BATH SHEET</td>
</tr>
<tr>
<td>BATH MAT</td>
</tr>
<tr>
<td><strong>B. BEDROOM LINEN</strong></td>
</tr>
<tr>
<td>PILLOW CASE STANDARD</td>
</tr>
<tr>
<td>PILLOW CASE CONTINENTAL</td>
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<tr>
<td>FITTED SHEET - SINGLE</td>
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<td>FITTED SHEET - DOUBLE</td>
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<td>FITTED SHEET - KING</td>
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<td>FLAT SHEET - SINGLE</td>
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<td>FLAT SHEET - DOUBLE</td>
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<td>FLAT SHEET - KING</td>
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<tr>
<td>DUVET COVER - SINGLE</td>
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<td>DUVET COVER - DOUBLE</td>
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<td>DUVET COVER - KING</td>
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<td>DUVET INNER - SINGLE</td>
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<tr>
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<tr>
<td>MATTRESS PROTECTOR - SINGLE</td>
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<tr>
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<tr>
<td>ELECTRIC BLANKET - SINGLE</td>
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<td>BLANKET - DOUBLE</td>
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<td>BLANKET - KING</td>
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<tr>
<td>BASE WRAP - SINGLE</td>
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<tr>
<td>BASE WRAP - DOUBLE</td>
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</tbody>
</table>
15. QUOTATION PRICE
   a) Bidders are required to quote prices according to the price schedules and specifications.
   b) The quoted price must be in South African Rand and be inclusive of 15% Vat.
   c) Price(s) quoted must be valid for at least 90 (ninety) days from bid closing date.
   d) Pricing should include collection and delivery fee

16. PRICING SCHEDULE

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ITEM DESCRIPTION</th>
<th>UoM</th>
<th>UNIT PRICE (EXCLUDING VAT)</th>
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<td>R</td>
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<tr>
<td>2</td>
<td>BATH TOWEL</td>
<td>EACH</td>
<td>R</td>
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<tr>
<td>3</td>
<td>BATH SHEET</td>
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<td>R</td>
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<tr>
<td>4</td>
<td>BATH MAT</td>
<td>EACH</td>
<td>R</td>
</tr>
<tr>
<td>5</td>
<td>PILLOW CASE - STANDARD</td>
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<td>28.</td>
<td>CURTAINS PER DROP</td>
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<td>THROWS 150X180</td>
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<td>PILLOW SCATTER 45X70</td>
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<td>31.</td>
<td>CURTAINS</td>
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<td>32.</td>
<td>CUSHION COVER</td>
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<td>R</td>
</tr>
<tr>
<td>33.</td>
<td>MAT - SMALL</td>
<td>EACH</td>
<td>R</td>
</tr>
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<td>34.</td>
<td>MATS - MEDIUM</td>
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<td>R</td>
</tr>
<tr>
<td>35.</td>
<td>MATS - LARGE</td>
<td>EACH</td>
<td>R</td>
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<tr>
<td><strong>SUB TOTAL</strong></td>
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<tr>
<td><strong>VAT 15%</strong></td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
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</tbody>
</table>

If there are any conditions in one way or another that are attached to the final quote of the bid, please provide details:

........................................................................................................................................................................
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17. **VALUATION CRITERIA**

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. 80/20 preference point system will apply.
18. **GENERAL CONDITIONS OF CONTRACT**

General Conditions of Contract (GCC) as per National Treasury will be applied. Service providers must familiarised themselves with these conditions as they will be applicable throughout the process and during contracting.

---

**Authorised Bidder’s Signature**  
**Date**

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**NOTE**

1. All quotations must be sent by **Fax OR e-mailed** in a **pdf** format and **NOT** in **Word or Excel** format.
2. Any quotation submitted after the closing date and time shall **NOT** be considered.
3. Ensure that your quotation clearly covers **ALL** the above aspects of the RFQ.
4. **DO NOT** includes insurance to your quote as SANParks provides its own insurance.
5. **ALL QUOTATIONS and ENQUIRIES** are to be addressed to sender of the Request for Quotation in **Supply Chain Management**.
6. SANParks reserves the right to cancel the procurement process at any time without notice, and not issue the order.
7. Conditional quotations will be subject to SANParks acceptance.
8. It is no longer compulsory for bidders to submit SBD 4, 8 & 9 together with this RFQ on the stipulated closing date. SANParks shall request the preferred bidder to complete and submit SBD 4, 8 & 9 before any awards are finalised. The SBD form shall be valid for a period of twelve (12) months from the date submitted. The onus is with the awarded bidder to inform SANParks of any changes to the information provided on such SBD forms. Failure to inform SANParks of such changes on the forms in possession of SANParks and valid for 12 months will result in misrepresentation of facts or information and may result in SANParks terminating the service or contract.
9. Payment of compliant invoice will be effected within 30 days after receipt.

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**COMPANY STAMP**
This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:
   - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
   - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated **not to exceed R50 000 000** (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:
   (a) Price; and
   (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>Points</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
<td>80</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTION</td>
<td>20</td>
</tr>
<tr>
<td>Total points for Price and B-BBEE must not exceed</td>
<td>100</td>
</tr>
</tbody>
</table>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS
(a) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:
   1) B-BBEE Status level certificate issued by an authorized body or person;
   2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
   3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_s = 80 \left(1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}}\right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}}\right)
\]

Where

\[
P_s = \text{Points scored for price of bid under consideration}
\]

\[
P_t = \text{Price of bid under consideration}
\]

\[
P_{\text{min}} = \text{Price of lowest acceptable bid}
\]

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
</tbody>
</table>
5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: \[ \text{Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.} \]

7. **SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted: \[ \text{Percentage}\]

ii) The name of the sub-contractor: \[ \text{Name}\]

iii) The B-BBEE status level of the sub-contractor: \[ \text{Level}\]

iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

<table>
<thead>
<tr>
<th>Designated Group: An EME or QSE which is at least 51% owned by:</th>
<th>EME</th>
<th>QSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black people</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Black people who are youth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are women</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people with disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people living in rural or underdeveloped areas or townships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative owned by black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are military veterans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any EME</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any QSE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm: \[ \text{Name}\]

8.2 VAT registration number: \[ \text{Number}\]
8.3 Company registration number: .................................................................

8.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

...............................................................................................................
...............................................................................................................
...............................................................................................................
...............................................................................................................
...............................................................................................................

8.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business: .........................

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES

1. ............................................................

............................................................

SIGNATURE(S) OF BIDDERS(S)