TABLE MOUNTAIN NATIONAL PARK

REQUEST FOR QUOTATION

<table>
<thead>
<tr>
<th>Attention</th>
<th>To whom it may concern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Company</td>
<td></td>
</tr>
<tr>
<td>Central Supplier Database (CSD) Code</td>
<td></td>
</tr>
<tr>
<td>CSD Unique reference number</td>
<td></td>
</tr>
<tr>
<td>Supplier Telephone / Cell Number</td>
<td></td>
</tr>
<tr>
<td>Supplier Fax &amp; E-mail address</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quotation for Rental of Business Premises in the Table Mountain National Park</td>
</tr>
<tr>
<td>Validity period of the quotation</td>
<td>30 Days</td>
</tr>
<tr>
<td>Date of RFQ issue</td>
<td>28 October 2021.</td>
</tr>
<tr>
<td>Deadline for submission of quote &amp; Time</td>
<td>04 November 2021.</td>
</tr>
<tr>
<td>RFQ number</td>
<td>TMNP83 /2021-22</td>
</tr>
</tbody>
</table>

You are requested to quote on the rental of Business Premises as detailed in the Specification / Scope of service as listed overleaf.

<table>
<thead>
<tr>
<th>Contact persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>For commercial questions</td>
</tr>
<tr>
<td>For technical questions</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delivery period upon receipt of purchase order?</td>
</tr>
<tr>
<td>Other terms</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Quality requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>SABS or other sample quality verification</td>
</tr>
<tr>
<td>Warranty/ guarantee period</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Logistical Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the Park</td>
</tr>
<tr>
<td>Contact Person</td>
</tr>
<tr>
<td>Contact Telephone Number</td>
</tr>
<tr>
<td>Fax Number and E-mail address</td>
</tr>
<tr>
<td>Physical street address</td>
</tr>
<tr>
<td>City and Province</td>
</tr>
</tbody>
</table>

**NB:**
- Please indicate clearly in your submission the sites for which your company has quoted. The bids will be evaluated as such.
- Service provider must have been registered on National Treasury Central Supplier Database (CSD). Proof must be submitted with the quotation submission. No award will be made to a service provider whose tax matters are not in order with SARS. To claim for preference points, please submit together with this RFQ your valid BBBBEE Certificate or BBBEE Sworn Affidavit.
SCOPE OF WORK

1. **Service description and scope of work**

   The Table Mountain National Park (TMNP) is one of 19 National Parks managed by South African National Parks (SANParks). The protected area consists of several iconic tourist destinations, including Table Mountain, Lions Head, Signal Hill and Cape Point and receives over 4.5 million visits per annum across the Park. These visitor numbers create a platform for business opportunities in the Cape Town area.

   SANParks, as a parastatal organ of state, wishes to promote entrepreneurship and support of SMMEs as a driver of the local economy. To this end, TMNP wishes to invite prospective commercial operators and traders to quote on the Rental of Business Premises for commercial purposes.

   The locations of the Business Premises for rent are confined to the TMNP North section of the Park. In terms of the Park Management Plan, TMNP makes provision for a Tourism Product Development Framework. This details a guideline to inform the development potential of the Park. Identified opportunities remain subject to comprehensive feasibility studies and applicable permitting requirements prior to implementation. Therefore, listing an activity does not automatically result in development or implementation.

   The opportunities identified for the sites include:
   - Food and edible item sales where food is pre-packaged and sold on site (no on site food preparation with heating or cooking implements permitted). Examples of what may be sold include sandwiches, crisps, chocolate bars or similar, soft serve ice cream or similar.
   - Beverage sales where beverages may be sold on site in the form of a variety of hot or cold drinks (beverages sold on site excludes alcoholic drinks, hot or cold). Examples of what may be sold include bottled water, fizzy drinks, fruit juice.

   SANParks will only consider applications that fall within the listed activities. Trading may take place out of a mobile facility placed within the defined footprint of the trading space. Each trading site has a pre-determined location and footprint (extent) from which the trader may not deviate.

   The trader must include in their submission:
   - Which site(s) are being tendered for;
   - Full description of the proposed business operation to take place on site;
   - Price quoted for each site being tendered on;
   - All SBD documentation included in this bid;
   - Valid Tax Clearance documentation;

   **Information provided by the Service Provider in the Quotation shall constitute a binding offer to the TMNP that shall form part of any subsequent contract between the parties.**

   **Location:**

   The location is in the TMNP, two parking Bays will be cordoned off and made available for the opportunity, the service provide will be required to provide rubbish bins.

   The site does not have any ablution facilities and the service provide is encouraged to provide a take away service.

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Product/Service</th>
<th>Extent/ Size</th>
<th>Water available</th>
<th>Electricity available</th>
</tr>
</thead>
<tbody>
<tr>
<td>At gate entrance to the Groote Schuur Estate (Car Park)</td>
<td>Food &amp; Beverage Outlet</td>
<td>8.6m by 5.5m</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

   **Operative Specification**

   The successful commercial operator will be expected to familiarise themselves with and be in compliance with the following legislation/operational plans whilst operating a business in the National Park:
   - National Environmental Management: Protected Areas Act 57 of 2003;
   - Table Mountain National Park: Park Management Plan for the period 2015 – 2025
   - Conservation Development Framework for Table Mountain National Park
   - National Environmental Management: Biodiversity Act 10 of 2004
   - Relevant OEMP or SOP for trading within the National Park
Service Levels

The commercial operating contract will be for a duration of **18 months** where trading may take place every day at the site.

2. **Special Conditions to the Request for Quotation (RFQ).**

2.1 Quotation price

- These requirements are only minimum requirements. It is required that Service provider familiarise himself/herself with the details of the sites to be serviced for him/her to quote accordingly
- The quoted price must be in South African Rands and be inclusive of **15% Vat.**
- In promoting SMME’s and unlocking opportunities within TMNP, we reserve the right to allocate one site per bidder.

2.2 **Pricing Schedule**

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Product/Service</th>
<th>Monthly Rental</th>
<th>Total 18 Months</th>
</tr>
</thead>
<tbody>
<tr>
<td>At gate entrance to the Groote Schuur Estate (Car Park)</td>
<td>Food and Beverage Sales</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. **Period of Contract**

The contract shall be for a period **18 months.**

4. **General Conditions of Contract**

General Conditions of Contract (GCC) as per National Treasury will be applied. Service providers must have familiarised themselves with these conditions as they will be applicable throughout the process and during contracting.

5. **Evaluation Criteria**

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. 80/20 preference point system will apply.

6. **Contract Management**

Successful service provider will be expected to enter into a contract agreement with SANParks. The contract will include a Service Level Agreement.

Authorised Bidder’s Signature  ___________________________  Date  ___________________________

**NOTE**

1. All quotations must be sent by Fax OR e-mailed in a **pdf** format and NOT in Word or Excel format.
2. Any quotation submitted after the closing date and time shall NOT be considered.
3. Ensure that your quotation clearly covers ALL the above aspects of the RFQ.
4. DO NOT include insurance to your quote as SANParks provides its own insurance.
5. ALL QUOTATIONS and ENQUIRIES are to be addressed to sender of the Request for Quotation in Supply Chain Management.
6. SANParks reserves the right to cancel the procurement process at any time without notice, and not issue the order.
7. Conditional quotations will be subject to SANParks acceptance.
8. It is no longer compulsory for bidders to submit SBD 4, 6.1, 8 & 9 together with this RFQ on the stipulated closing date. SANParks shall request the preferred bidder to complete and submit SBD 4, 6.1, 8 & 9 before any awards are finalised. The SBD form shall be valid for a period of twelve (12) months from the date submitted. The onus is with the awarded bidder to inform SANParks of any changes to the information provided on such SBD forms. Failure to inform SANParks of such changes on the forms in possession of SANParks and valid for 12 months will result in misrepresentation of facts or information and may result in SANParks terminating the service or contract.
9. Payment of compliant invoice will be effected within 30 days after receipt.
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:
   - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
   - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated **not to exceed R50 000 000** (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:
   (a) Price; and
   (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th></th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRICE</strong></td>
<td>80</td>
</tr>
<tr>
<td><strong>B-BBEE STATUS LEVEL OF CONTRIBUTION</strong></td>
<td>20</td>
</tr>
<tr>
<td><strong>Total points for Price and B-BBEE must not exceed</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of
a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
\]

Where

\[
P_s \quad = \quad \text{Points scored for price of bid under consideration}
\]

\[
Pt \quad = \quad \text{Price of bid under consideration}
\]

\[
P_{\min} \quad = \quad \text{Price of lowest acceptable bid}
\]

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>12</td>
</tr>
</tbody>
</table>
5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: \[ \ = \quad \text{(maximum of 10 or 20 points)} \]

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. **SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.................................% 

ii) The name of the sub-contractor.................................................................

iii) The B-BBEE status level of the sub-contractor........................................

iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

<table>
<thead>
<tr>
<th>Designated Group: An EME or QSE which is at last 51% owned by:</th>
<th>EME</th>
<th>QSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black people</td>
<td>√</td>
<td></td>
</tr>
<tr>
<td>Black people who are youth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are women</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people with disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people living in rural or underdeveloped areas or townships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative owned by black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are military veterans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any EME</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any QSE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:..............................................................................

8.2 VAT registration number:...........................................................................

8.3 Company registration number:....................................................................
8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

………………………………………………………………………………………………………………
………………………………………………………………………………………………………………
………………………………………………………………………………………………………………
………………………………………………………………………………………………………………
………………………………………………………………………………………………………………

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

8.7 Total number of years the company/firm has been in business:…………………………

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES
1. ........................................
2. ........................................

SIGNATURE(S) OF BIDDERS(S)
DATE: ........................................