REQUEST FOR QUOTATION

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS

QUOTATION NUMBER: TMNP 08/2019-20

DESCRIPTION: HIRE OF PLANT AND HEAVY MACHINERY-

IT IS A REQUIREMENT OF THIS QUOTATION THAT ONLY CONTRACTORS REGISTERED WITH THE CIDB ARE ELIGIBLE TO TENDER. IT IS ESTIMATED THAT TENDERERS SHOULD HAVE A CIDB CONTRACTOR GRADING DESIGNATIONATION OF 1GB AND HIGHER.

ALL QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THE INVITATION TO PROVIDE A WRITTEN QUOTE DOCUMENT ISSUED COMPRISES:

- Company Information
- SBD Forms
  - SBD 6.1 – Preferential Points Claim Form
- Technical specifications
- Drawings / Measurements

Other Documents that MUST be submitted together with quote:
- Addendum A: B-BBEE Level of Contribution certificate – original or certified copy.
- Addendum B: Valid Tax Clearance Certificate
- Addendum C: Proof of CIDB Grading designation
**Attention**

**To whom it may concern**

<table>
<thead>
<tr>
<th>Name of Company</th>
<th>CSD Supplier Code</th>
<th>CSD Unique Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSD</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supplier Telephone / Cell Number</th>
<th>Supplier Fax &amp; E-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Hire of Plant and Heavy Machinery (3 year Contract)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Validity period of the quotation</th>
<th>6 months</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date of issuance</th>
<th>06 August 2019</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Deadline for submission of quote &amp; Time</th>
<th>15 August 2019 @ 11h00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>RFQ number</th>
<th>TMNP 08 2019-20</th>
</tr>
</thead>
</table>

You are requested to quote on the goods or services as detailed in the Specification / Scope of service as listed overleaf.

### Contact persons

<table>
<thead>
<tr>
<th>For commercial questions</th>
<th>Meagan du Plessis</th>
</tr>
</thead>
<tbody>
<tr>
<td>For technical questions</td>
<td>Mathabatha Matjila</td>
</tr>
</tbody>
</table>

### Terms

- Delivery period upon receipt of purchase order?
- Other terms: Refer to General Conditions of Contract (GCC)

### Quality requirements

<table>
<thead>
<tr>
<th>SABS or other sample quality verification</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warranty/ guarantee period</td>
<td>n/a</td>
</tr>
</tbody>
</table>

### Logistical Information

<table>
<thead>
<tr>
<th>Name of the Park</th>
<th>Table Mountain National Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person</td>
<td>Mathabatha Matjila</td>
</tr>
<tr>
<td>Contact Telephone Number</td>
<td>021 422 1601</td>
</tr>
<tr>
<td>Fax Number and E-mail address</td>
<td><a href="mailto:Mathabatha.matjila@sanparks.org">Mathabatha.matjila@sanparks.org</a></td>
</tr>
<tr>
<td>Physical street address</td>
<td>8 Signal hill drive, Kloofnek.</td>
</tr>
<tr>
<td>City and Province</td>
<td>Cape Town, Western Cape Province</td>
</tr>
</tbody>
</table>

**NB:**

- Please indicate on your quotation the lead-time (delivery period) which is required for delivery of the ordered goods / services.
• Service provider must have been registered on National Treasury Central Supplier Database (CSD). Proof must be submitted with the quotation submission. No award will be made to a service provider whose tax matters are not in order with SARS. To claim for preference points, please submit together with this RFQ your valid BBBEE Certificate or BBBEE Sworn Affidavit
• Due to the nature of services required, only suppliers based in Cape Town will be considered
• Suppliers to submit proof of equipment ownership.

RFQ NUMBER: TMNP 08/2019-20

1. DESCRIPTION: HIRE OF PLANT AND HEAVY MACHINERY – FOR A PERIOD OF 3 YEARS

SPECIFICATIONS

Table Mountain National Park seeks to appoint a supplier on a three year contract to supply machinery rental (with operator) services for work on gravel and tar roads within the National Park.

Suppliers are required to quote on the following:
• Rental Rate of the machine per hour (including an operator where indicated on the Pricing Schedule)
• Transport rate from suppliers premises to the TMNP depot (rate per km)
• Machinery (including operator) must be available each day of the year (including public holidays and weekends)
• Services will include the following depots in Table Mountain National Park
  ➢ Newlands
  ➢ Kloofnek
• Quote to include supply of suitable experienced and qualified operator (proof of training in the use of the relevant machinery must be up to date, valid and certified)
• Supplier must indicate by means of an asset list all machinery (make and quantity) in its inventory
• Supplier to show proof of equipment ownership and operator training

Machinery Required:
  o Excavator
  o Bulldozer
  o Backhoe Loader
  o Road Grader
  o Tipper Truck
  o Front End Loader
  o Jack Hammer
  o Bomag steel drum roller
  o Road paint Marking Machine
  o Auger drill

2. SPECIAL CONDITIONS TO THE REQUEST FOR QUOTATION (RFQ)

2.1 Quotation price
• These requirements are only minimum requirements. It is required that Service provider familiarise himself/herself with the details of the sites to be serviced for him/her to quote accordingly
• The quoted price must be in South African Rands and be inclusive of 15% Vat, if VAT registered vendor.
### 2.2 Pricing schedule

<table>
<thead>
<tr>
<th>Item no.</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit price (vat incl.)</th>
<th>Discount offered</th>
<th>Total price (vat incl)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Excavator with operator (14 ton) (14 ton)</td>
<td>Per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Bulldozer with operator (Mini) (Mini)</td>
<td>Per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Backhoe loader with operator (3CX) (3CX)</td>
<td>Per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Road Grader with operator (14 ton) (14 ton)</td>
<td>Per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Tipper truck with operator (7 ton) (7 ton)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Front end Loader with operator (2800 kg) (2800 kg)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Jack Hammer with operator (Heavy Duty – Petrol operated)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Bomag steel drum roller with operator (650 mm Double drum)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Road paint marking machine (Handheld) (Handheld)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Auger Drill (150 mm – Petrol Operated) (150 mm – Petrol Operated)</td>
<td>Per Hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Transport Rate (Per km)</td>
<td>Per km</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GRAND TOTAL**

### 3 General Conditions of Contract

General Conditions of Contract (GCC) as per National Treasury will be applied. Service providers must familiarised themselves with these conditions as they will be applicable throughout the process and during contracting.

### 4. Evaluation Criteria

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. The 80/20 preference point system will apply. Please refer to SBD 6.1 for allocation of preference points.

### 5. Contract Management

Successful service provider will be issued with an official purchase order which will form a contract between SANParks and the service provider.

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**NOTE**

1. All quotations must be sent by Fax OR e-mailed in a pdf format and NOT in Word or Excel format.
2. Any quotation submitted after the closing date and time shall NOT be considered.
3. Ensure that your quotation clearly covers **ALL** the above aspects of the RFQ.

4. **DO NOT** includes insurance to your quote as SANParks provides its own insurance.

5. **ALL QUOTATIONS and ENQUIRIES** are to be addressed to sender of the Request for Quotation in Supply Chain Management.

6. SANParks reserves the right to cancel the procurement process at any time without notice, and not issue the order.

7. Conditional quotations will be subject to SANParks acceptance.

8. It is no longer compulsory for bidders to submit SBD 4, 8 & 9 together with this RFQ on the stipulated closing date. SANParks shall request the preferred bidder to complete and submit SBD 4, 8 & 9 before any awards are finalised. The SBD form shall be valid for a period of twelve (12) months from the date submitted. The onus is with the awarded bidder to inform SANParks of any changes to the information provided on such SBD forms. Failure to inform SANParks of such changes on the forms in possession of SANParks and valid for 12 months will result in misrepresentation of facts or information and may result in SANParks terminating the service or contract.

9. Payment of compliant invoice will be effected within 30 days after receipt.

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB:** **BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLYABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

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**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(a) Price; and
1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTION</td>
</tr>
<tr>
<td>Total points for Price and B-BBEE must not exceed</td>
</tr>
</tbody>
</table>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10
\[ P_s = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \]

Where

\[ P_s = \text{Points scored for price of bid under consideration} \]
\[ P_t = \text{Price of bid under consideration} \]
\[ P_{\text{min}} = \text{Price of lowest acceptable bid} \]

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: \( \ldots \ldots \text{(maximum of 10 or 20 points)} \)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

| YES | NO |

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted\( \ldots \ldots \% \)
ii) The name of the sub-contractor\( \ldots \ldots \)
iii) The B-BBEE status level of the sub-contractor\( \ldots \ldots \)
iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

| YES | NO |
v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

<table>
<thead>
<tr>
<th>Designated Group: An EME or QSE which is at last 51% owned by:</th>
<th>EME</th>
<th>QSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are youth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are women</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people with disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people living in rural or underdeveloped areas or townships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative owned by black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are military veterans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any EME</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any QSE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm: .................................................................

8.2 VAT registration number: ................................................................

8.3 Company registration number: ...........................................................

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited
[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

........................................................................................................
........................................................................................................
........................................................................................................

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business: ............

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES

1. ............................................

2. ............................................

SIGNATURE(S) OF BIDDERS(S)

DATE: ........................................

ADDRESS ........................................

........................................

........................................

........................................
Addendum A;
B-BBEE Level of Contribution certificate – original or certified copy.
Addendum B;
Valid Tax Clearance Certificate.
Addendum C;
Addendum C: Proof of CIDB Contractor Grading Designation of 1GB or Higher
Addendum D;
Contractor's Acknowledgement:

I, __________________________________________________________ representing ____________________________ (Contractors), have satisfied myself with the content of this Health and Safety Specification and have made the relevant provision under my Preliminary & General Section for any and all costs involved to ensure compliance of this Specification and shall we be the successful contractor, we shall ensure that our employees and contractors on site comply with the requirements of this documents, our safety documentation and health and safety legislation.

Signature of Contractor ___________________________ Date __________

Comments:
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________