Offer to Purchase MAN M2000 EVOLUTION
From SANParks

VETERINARY WILDLIFE SERVICES

WHEREAS SANParks has publicly advertised for offers from third parties to purchase a MAN M2000 Evolution Truck (the MAN TRUCK) on offer from the Veterinary Wildlife Services;

Offer to Purchase GAME CRATE
From SANParks

VETERINARY WILDLIFE SERVICES

WHEREAS SANParks has publicly advertised for offers from third parties to purchase a game crate (the GAME CRATE) on offer from the Veterinary Wildlife Services;

Offer to Purchase MAN M2000 4x4
From SANParks

VETERINARY WILDLIFE SERVICES

WHEREAS SANParks has publicly advertised for offers from third parties to purchase a MAN M2000 4X4 Truck (the MAN 4X4) on offer from the Veterinary Wildlife Services;

AND WHEREAS the BIDDER wishes to make an offer before 25 October 2018 to purchase some or all of the Vehicles from SANParks;
NOW THEREFORE the BIDDER submits an offer to SANParks to purchase some or all of the vehicles from SANParks on the basis set out in this Offer read with the attached Conditions of Sale;

1. **BIDDER’s DETAILS:**

   **Personal identification detail:**
   - Name of Bidder: ………………………………………………………………………
   - ID Number: ……………………………………………………………………………

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>Physical Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   **Contact detail:**
   - Tel: ……………………………………………………………………………………
   - Fax: ……………………………………………………………………………………
   - Cell: ……………………………………………………………………………………

2. **SPECIFIC TERMS TO APPLY TO BIDDER’S OFFER**

2.1 The BIDDER hereby agrees that the following terms and conditions shall apply to this Offer:

2.2 The SANParks Sale of Vehicles Conditions of Sale attached to this Offer shall apply to this Offer.

2.3 SANParks shall be entitled in its absolute discretion to accept or to reject this Offer in whole or in part.

2.4 This Offer, if accepted by SANParks, shall be subject to the suspensive condition that the Bidder and SANParks sign a Sales Agreement for the sale of vehicles referred to in this Offer, on terms and conditions acceptable to SANParks, within a period of 10 calendar days after SANParks advising the Bidder in writing of SANParks’ acceptance of the Offer, failing which this Offer will lapse and be of no further force or effect.
2.5 Only if a Sales Agreement is validly concluded, will delivery of vehicle take place.

2.6 The sales price owing for the purchase of the vehicles shall be paid to SANParks, in cash, without deduction or set – off, in accordance with the Sales Agreement, and into a bank account nominated by SANParks, prior to any delivery.

2.7 SANParks will be under no obligation to allow any of the vehicles to move out of the control of SANParks unless and until it is satisfied that all amounts owing for some or all of the vehicles have been paid.

2.8 All vehicles are sold “VOETSTOOTS”.

3. COMPLIANCE WITH APPLICABLE LEGISLATION

3.1 In making this Offer and in subsequently agreeing to contract with SANParks to purchase the MAN Truck and/or the MAN 4X4 and/or the Game Crate specified in this Offer, the Bidder undertakes and agrees that the Bidder will adhere to all applicable national and provincial legislation as may apply to the sale, change of ownership and registration of the vehicles.

3.2 As such the Bidder agrees, insofar as any such provisions will apply to the sale of the vehicles:

3.2.1 To comply with the provisions of the National Road Traffic Act 93 of 1996 and the regulations;

3.2.2 To comply with the provisions of all applicable provincial legislation;

3.2.3 To apply for and to be in possession of all permits/licenses as may be required under the said National Road Traffic Regulations as published in the Government Gazette on the 9th of March 2012 and provincial legislation at the time of the delivery of the MAN Truck, MAN 4X4 and/or Game Crate to the Bidder, or such earlier time as may be specified by SANParks;

3.3 Where a permit is issued subject to conditions, the Bidder shall prove to the satisfaction of SANParks that the Bidder has complied with all such road traffic regulations.

3.4 In terms of the National Road Traffic Act and regulations, all vehicles registered or after 1 September 2012 are required to have microdots fitted. The Department of Transport will not register any vehicle if the proof of the installation of the microdots is not provided. The responsibility and costs of microdotting the vehicles are that of the bidder and not SANParks.
4 MINIMUM REQUIREMENTS

4.1 Any bidder who fails to comply with the below requirements WILL be eliminated and the bid will not be considered.
4.2 Bid forms must be properly received on the bid closing date and time.
4.3 Bid forms must be fully completed, dated, signed in ink and initialed on every page.
4.4 Submission of original valid Tax Clearance Certificate (SBD 2).
4.5 Any bid proposal without an original valid Tax Clearance Certificate will be considered non-responsive and shall be disqualified.
4.6 Submission of fully completed SBD4 (Declaration of Interest).
4.7 Submission of fully completed SBD 8 (Declaration of Bidder’s Past SCM Practice).
4.8 Submission of fully completed SBD 9 (Certificate of Independent Bid Determination).

5 PREFERENCES

5.1 Preferences are offered to bidders for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution in case of equal submitted offers/prices. For this purpose complete SBD 6.1 and submit valid B-BBEE certificate to qualify for preference in cases of equally submitted bids / prices offers.

Signature: ............................................. Date: .......................
5. BIDDER’s BID/ OFFER (KVS-005-2018):

5.1 The Bidder hereby offers to purchase the following **MAN TRUCK** from SANParks, **Veterinary Wildlife Services**, at the prices referred to in the table below.

<table>
<thead>
<tr>
<th>Number of Vehicles</th>
<th>Make</th>
<th>Model</th>
<th>Registration Year</th>
<th>Kilometers</th>
<th>Price Per Vehicle (Excluding Vat)</th>
<th>Vat (15%)</th>
<th>Total (VAT Inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MAN</td>
<td>M2000 Evolution 25.280</td>
<td>2006</td>
<td>231643</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.5 The Bidder hereby offers to purchase the following **GAME CRATE** from SANParks, **Veterinary Wildlife Services**, at the prices referred to in the table below.

<table>
<thead>
<tr>
<th>Description</th>
<th>Year Manufactured</th>
<th>Price (Excluding VAT)</th>
<th>VAT (15%)</th>
<th>Total (VAT Inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two compartment Game Crate with two dividing panels and push board : 8m x 2.6m x 4m</td>
<td>2006</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5.6 The Bidder hereby offers to purchase the following MAN 4X4 from SANParks, **Veterinary Wildlife Services**, at the prices referred to in the table below.

<table>
<thead>
<tr>
<th>Number of Vehicles</th>
<th>Make</th>
<th>Model</th>
<th>Registration Year</th>
<th>Kilometers</th>
<th>Price Per Vehicle (Excluding Vat)</th>
<th>Vat (15%)</th>
<th>Total (VAT Inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MAN</td>
<td>M2000 4x4</td>
<td>1999</td>
<td>228372</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Special Notes***

1. The truck is fitted with a FASSI F215 Crane
2. Truck damaged during an accident
**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (SOUTH AFRICAN NATIONAL PARKS)

**BID NUMBER:** KVS– 005 - 2018  **CLOSING DATE:** 25 October 2018  **CLOSING TIME:** 11H00

**DESCRIPTION**  SANParks invite prospective bidders to submit offers for: MAN M2000, GAME CRATE and MAN M2000 4X4

**BID RESPONSE DOCUMENTS MAY BE EMAILED** to wildlifesales@sanparks.org or delivered

South African National Park

97 Memorial Road

South Ridge, Kimberley

8301

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO**

<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Mrs Lindiwe Nkwe</th>
</tr>
</thead>
<tbody>
<tr>
<td>TELEPHONE NUMBER</td>
<td>012 426 5032</td>
</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:Lindiwe.nkwe@sanparks.org">Lindiwe.nkwe@sanparks.org</a></td>
</tr>
</tbody>
</table>

**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**

<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Rudi Williams</th>
</tr>
</thead>
<tbody>
<tr>
<td>TELEPHONE NUMBER</td>
<td>053 802 1900</td>
</tr>
<tr>
<td>MOBILE NUMBER</td>
<td>082 887 4058</td>
</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:rudi.williams@sanparks.org">rudi.williams@sanparks.org</a></td>
</tr>
</tbody>
</table>

**SUPPLIER INFORMATION**

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>POSTAL ADDRESS</td>
<td></td>
</tr>
<tr>
<td>STREET ADDRESS</td>
<td></td>
</tr>
<tr>
<td>TELEPHONE NUMBER</td>
<td>CODE NUMBER</td>
</tr>
<tr>
<td>CELLPHONE NUMBER</td>
<td></td>
</tr>
<tr>
<td>FACSIMILE NUMBER</td>
<td>CODE NUMBER</td>
</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td></td>
</tr>
<tr>
<td>VAT REGISTRATION NUMBER</td>
<td></td>
</tr>
<tr>
<td>SUPPLIER COMPLIANCE STATUS</td>
<td></td>
</tr>
<tr>
<td>TAX COMPLIANCE SYSTEM PIN:</td>
<td></td>
</tr>
<tr>
<td>OR CENTRAL SUPPLIER DATABASE No:</td>
<td>MAAA</td>
</tr>
</tbody>
</table>
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE | [TICK APPLICABLE BOX]
| [IF YES ENCLOSE PROOF]       |                  |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | [IF YES, ANSWER PART B:3 ]

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

| ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | [IF YES, ANSWER PART B:3 ] |

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

<table>
<thead>
<tr>
<th>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?</th>
<th>[YES NO]</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOES THE ENTITY HAVE A BRANCH IN THE RSA?</td>
<td>[YES NO]</td>
</tr>
<tr>
<td>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?</td>
<td>[YES NO]</td>
</tr>
<tr>
<td>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?</td>
<td>[YES NO]</td>
</tr>
<tr>
<td>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?</td>
<td>□ YES □ NO</td>
</tr>
<tr>
<td>---------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS</td>
<td></td>
</tr>
<tr>
<td>NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE</td>
<td></td>
</tr>
<tr>
<td>STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE</td>
<td></td>
</tr>
<tr>
<td>SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</td>
<td></td>
</tr>
</tbody>
</table>
SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or

- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative: ..............................................................

2.2 Identity Number: ..............................................................................................................

2.3 Position occupied in the Company (director, trustee, shareholder², member): ..................

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust: .................

2.5 Tax Reference Number: ...................................................................................................

2.6 VAT Registration Number: ................................................................................................

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹“State” means –
(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) any municipality or municipal entity;
(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: ..................................................
Name of state institution at which you or the person connected to the bidder is employed: .................................................................
Position occupied in the state institution: .................................................................

Any other particulars:

........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attach proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:...
2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? 

YES / NO

2.8.1 If so, furnish particulars:

……………………………………………………………………..
……………………………………………………………………..
……………………………………………………………………..

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? 

YES / NO

2.9.1 If so, furnish particulars.

……………………………………………………………………..
……………………………………………………………………..
……………………………………………………………………..

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? 

YES/NO

2.10.1 If so, furnish particulars.

……………………………………………………………………..
……………………………………………………………………..
……………………………………………………………………..

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract 

YES/NO
2.11.1 If so, furnish particulars:

...........................................................................................................
...........................................................................................................
...........................................................................................................

3 Full details of directors / trustees / members / shareholders.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>Personal Income Tax Reference Number</th>
<th>State Employee Number / Persal Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4 DECLARATION

I, THE UNDERSIGNED (NAME)........................................................................................................................................
CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.......................................................... ..........................................................
Signature                          Date

.......................................................... ..........................................................
Position                          Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011
This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R1 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R1 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed/not exceed R1 000 000 (all applicable taxes included) and therefore the……………………system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(a) Price; and
(b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.3.1.1 PRICE</td>
</tr>
<tr>
<td>1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION</td>
</tr>
</tbody>
</table>

Total points for Price and B-BBEE must not exceed 100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
2. **DEFINITIONS**

2.1 “all applicable taxes” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

2.2 “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

2.3 “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

2.4 “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

2.5 “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

2.6 “comparative price” means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;

2.7 “consortium or joint venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

2.7 “contract” means the agreement that results from the acceptance of a bid by an organ of state;

2.9 “EME” means any enterprise with an annual total revenue of R5 million or less.

2.10 “Firm price” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

2.11 “functionality” means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;

2.12 “non-firm prices” means all prices other than “firm” prices;

2.13 “person” includes a juristic person;

2.14 “rand value” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
2.15 “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

2.16 “total revenue” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;

2.17 “trust” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

2.18 “trustee” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

3.1 The bidder obtaining the highest number of total points will be awarded the contract.

3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;

3.3 Points scored must be rounded off to the nearest 2 decimal places.

3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_{80} = 80\left(1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}}\right) \quad \text{or} \quad P_{90} = 90\left(1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}}\right)
\]

Where
Ps = Points scored for comparative price of bid under consideration
Pt = Comparative price of bid under consideration
Pmin = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>8</td>
<td>16</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA’s approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.

5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. **BID DECLARATION**

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. **B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1**

7.1 B-BBEE Status Level of Contribution:....... = ............(maximum of 10 or 20 points) (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8 **SUB-CONTRACTING**

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:
(i) what percentage of the contract will be subcontracted? .................... %
(ii) the name of the sub-contractor? ........................................
(iii) the B-BBEE status level of the sub-contractor? ......................
(iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9 DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:........................................................................................................
9.2 VAT registration number:..................................................................................................
9.3 Company registration number:..............................................................................................

9.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited
[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
................................................................................................................................................
................................................................................................................................................
................................................................................................................................................
................................................................................................................................................

9.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business? ..............................................

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

(i) The information furnished is true and correct;
The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution

WITNESSES:

1. ........................................

........................................

SIGNATURE(S) OF BIDDER(S)

2. ........................................

DATE:....................................

ADDRESS:................................
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Standard Bidding Document must form part of all bids invited.

2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-
   
   a. abused the institution’s supply chain management system;
   
   b. committed fraud or any other improper conduct in relation to such system; or
   
   c. failed to perform on any previous contract.

4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <em>audi alteram partem</em> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.1.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.2</td>
<td>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.2.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.3</td>
<td>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.3.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4</td>
<td>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.4.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I, THE UNDERSIGNED (FULL NAME)........................................................................................................................................

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.
This Standard Bidding Document (SBD) must form part of all bids invited.

Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution’s supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_________________________________________________________________________________

(Bid Number and Description)

in response to the invitation for the bid made by:

_________________________________________________________________________________

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:______________________________________________________________that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

   (a) has been requested to submit a bid in response to this bid invitation;
   (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
   (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

   (a) prices;
   (b) geographical area where product or service will be rendered (market allocation)
   (c) methods, factors or formulas used to calculate prices;
   (d) the intention or decision to submit or not to submit, a bid;
   (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

..................................................... ........................................
Signature                                     Date

..................................................... ........................................
Position                                     Name of Bidder