



WEST COAST NATIONAL NATIONAL PARK

Phone: 27 227722144

Website: http://www.sanparks.org/parks/west_coast/

PERMIT APPLICATION FORM FOR COMMERCIAL OPERATORS

SANParks is bound by a number of statutes with relevance to environmental and conservation management of national parks, including the National Environmental Management Act of 1998 (NEMA), Environment Conservation Act of 1989, Protected Areas Act of 2003 and National Water Act of 1998.

Please contact the park office at the contact details shown above, to obtain further details and a copy of the Permit Conditions and Indemnity, which you are required to sign and submit with your application.

Please supply the following information if you are applying for a permit to conduct commercial business in a national park, under the National Environmental Management: Protected Areas Act, 2003(Act No. 57 of 2003) and the regulations in terms of that Act.

COMMERCIAL ACTIVITIES THAT MAY BE CARRIED OUT IN TERMS OF SECTION 50

SANParks is authorised under section 50 to carry out and allow commercial activities in a national park.

REGULATION 20 AUTHORISED ACTIVITIES

20.1 A person may not undertake any of the following activities in a special nature reserve, national park or world heritage site except pursuant to a licence, permit or agreement and subject to the payment of the appropriate fees between that person, or some other person, and the management authority:

- (a) the filming and simultaneous transmitting of photographic images by the use of a webcam or other image recording or transmitting device; or
- (b) conducting tours; or
- (c) conducting any kind of competition; or
- (d) selling or hiring goods or offering goods for sale or hire; or
- (e) providing, or offering to provide, any service for a fee or reward; or
- (f) conducting speed trials; or
- (g) the conducting of research; or
- (h) an activity of any kind for the purpose of fund raising, personal gain or making a profit.
- (i) undertake any organized or special event, including sporting or cultural events without permission of management authority.
- (j) Visual imaging of animals for the purposes of any virtual hunting or other such activity without permission from management authority.

PART A – Details of applicant and proposed permit holder(s)

A1. Proposed permit holder(s)

Include the name of each individual or group (company, partnership or association) to whom the permit would be issued. In the case of a company, partnership or association, include:

- full names of all directors, partners or committee members;
- South African Company Registration Number , Tax Certificate and VAT number
- any business or trading name used in the conduct of the activity for which a permit is sought;
- whether any such business or trading name is registered;

In the case of an individual(s), include the full name of each person to whom the permit is to be issued.

Please note that businesses must be compliant with all statutory regulations

A2. Contact details

Include business address, postal address, telephone, fax and email of each proposed permit holder.

A3. Applicant (if different from proposed permit holder(s))

Include full name, address, postal address, telephone, fax and email.

A4. Experience and/or qualifications of each proposed permit holder in conducting commercial activities in the park.

A5.1 Briefly give us an outline of your Black Economic Empowerment Plans that you have in your company in terms of shareholding, management , staffing , procurement, social investment etc

A5.2 Briefly outline the training programmes provided by your company to your staff

A6. Declaration regarding offences

The applicant declares that I

- have been convicted of / have not been convicted of _____

- am subject to proceedings for / am not subject to proceedings for

an offence under:

a. South African Law about the protection, conservation or management of the natural environment or ecological communities;

b. South African Criminal Law

Delete the parts of the declaration that do not apply to you

PART B – Description of the activity

B1. Briefly describe the activity and its objective(s) or purpose(s)

B2. Permit reference number

Have you previously held a permit to conduct this activity in any park or reserve? If so, please write the reference number from that permit and the date of expiry.

B3. When, where, how often and for how long is the activity proposed to be taken?

Include number of visits to this park anticipated during the permit period, and usual length of stay in the park.

B4. Vehicles and/or vessels to be used

Include registration number, type, size and carrying capacity; please indicate whether vessels have sewage holding tanks.

B5. Minimal impact

Describe what steps will be taken to ensure that all permit holders and other people authorised under this permit will comply with the Environmental Management Regulations of the national park, and what steps will be taken to minimise adverse impacts on any indigenous species or ecological community.

B6. Other approvals or permits

Provide details of any other approvals, permits or licences relating to this activity that you are applying for or have obtained, e.g. under National Environmental Management Act of 1998 (NEMA), Environment Conservation Act of 1989, Protected Areas Act of 2003 and National Water Act of 1998.

PART C – Details specific to commercial operators within national parks

C1. Public Liability Insurance (minimum R5 million)

Applicants must provide documentary evidence that they hold sufficient Public Liability Insurance in a current policy. A permit cannot be issued until such evidence is forwarded.

Amount of cover:

Insurer:

Expiry Date:

Should your insurance cover expire during the term of the commercial permit, please provide proof of continued insurance cover within 14 days.

C2. If you held a permit for this activity for the previous twelve months, state the number of visitors accompanied into the park on tour for each month in the twelve month period.

_____ Adults _____ Children _____ PDI participation

If not provide estimate : _____

C3. Impacts on indigenous species

To the best of your knowledge, will the action

- result in the death or injury/damage of plants or animals; YES / NO

- involve taking, trading, keeping or moving indigenous species; YES / NO

or

- result in damage to or destruction of the nests or dwelling place of indigenous species. YES / NO

If you answered YES to one or more of the above questions provide details of how the action will affect the indigenous species, including how many will be affected.

PART D – Details specific to commercial operators in West Coast National Park

D1. List all destinations and activities within the park which you propose to offer to your tour customers.

PART E – Permit Fees Schedule

E1. An administration fee of R 150 per annum is payable. This administration fee does not include permit replacement/ reissue applications.

E2. A registration fee which is also a once off annual payment is payable.

In addition to registration, individual permits will be required. Costs will be determined by the impacts, frequency and location of the activity)

E3. A fee concession may be considered in respect of applications received from recognised research institutions or projects, and in respect of conservation programs that are not conducted for commercial gain.

E4. Entrance fees at pay points to the park will have to be paid by each customer every time that they enter the park.

PART F: Permit Duration

F1. The permit is valid for one year.

Declaration

Please complete the application form, then read carefully and sign the following declaration.

I, _____ (*full name*), declare that the information contained in this application is correct to the best of my knowledge.

Signature _____

Date _____ Attachments _____

Please tick to indicate that you have included the following material with your application

____ Copy of the Permit Conditions and Indemnity signed witnessed and dated.

____ Copy of Tax Certificate

____ Copy of Public Liability Insurance Policy (minimum R5 million)

____ Copy of audited financial statements of latest fiscal

____ One copy of all current printed promotional material - pamphlets, brochures, tour guides, AND submit any proposed promotional material for approval prior to going to print.

____ Proof of Payment

Send this application and fee to

West Coast National Park

Postal Address: P O Box 25

Langebaan

7357

Or Physical Address: West Coast National Park, Main Street, Langebaan, 7357