TABLE MOUNTAIN NATIONAL PARK

REQUEST FOR QUOTATION

<table>
<thead>
<tr>
<th>Attention</th>
<th>To whom it may concern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Company</td>
<td></td>
</tr>
<tr>
<td>Central Supplier Database (CSD) Code</td>
<td></td>
</tr>
<tr>
<td>CSD Unique reference number</td>
<td></td>
</tr>
<tr>
<td>Supplier Telephone / Cell Number</td>
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</tr>
<tr>
<td>Supplier Fax &amp; E-mail address</td>
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**Description**
Quotation to operate a Segway Tour Operator business in the North Section of the Table Mountain National Park

| Validity period of the quotation | 30 Days |
| Date of RFQ issue | 16 May 2019 |
| Deadline for submission of quote & Time | 14 June 2019 at 11h00 |
| RFQ number | TMNP 39/2019-20 |

You are requested to quote on operating a Segway Tour Service as detailed in the Specification / Scope of service as listed overleaf.

**Contact persons**
- For commercial questions: Meagan Du Plessis
- For technical questions: Jaclyn Smith

**Terms**
- Delivery period upon receipt of purchase order?
- Other terms: National Treasury General Conditions of Contract

**Quality requirements**
- SABS or other sample quality verification

**Logistical Information**
- Name of the Park: Table Mountain National Park
- Contact Person: Jaclyn Smith
- Contact Telephone Number: 021 422 1601
- Fax Number and E-mail address
- Physical street address: Kloofnek Office, Signal Hill Road, Cape Town
- City and Province: Cape Town, Western Cape

**NB:**
- Service provider must have been registered on National Treasury Central Supplier Database (CSD). Proof must be submitted with the quotation submission. No award will be made to a service provider whose tax matters are not in order with SARS. To claim for preference points, please submit together with this RFQ your valid BBBEE Certificate or BBBEE Sworn Affidavit.
SCOPE OF WORK

1. Service description and scope of work

The Table Mountain National Park (TMNP) is one of 19 National Parks managed by South African National Parks (SANParks). The protected area consists of several iconic tourist destinations, including Table Mountain, Lions Head, Signal Hill and Cape Point and receives over 4.5 million visits per annum across the Park. These visitor numbers create a platform for business opportunities in the Cape Town area. SANParks, as a parastatal organ of state, wishes to promote entrepreneurship and support of SMMEs as a driver of the local economy.

There is currently an opportunity for a commercial operation within the North Section of Table Mountain National Park (TMNP) in the form of a *Segway Tour business.

Location

TMNP makes provision for a Tourism Product Development Framework. This details a guideline to inform the development potential of the Park. Identified opportunities remain subject to comprehensive feasibility studies and applicable permitting requirements prior to implementation.

The location of the activity is confined to the TMNP North Section only, namely:
- Signal Hill Road and the parking area next to Scouts Camp down to Military Road; and
- Tafelberg Road down to Deer Park Boom at picnic area

The operating contract will be for a duration of 36 months where trading may take place 7 days a week from 08h00 till 17h00 with a maximum of five trips a day

Operative Specification

The operator will be expected to only use the demarcated areas for all aspects of their business operation. Parking and vehicles access will only be permitted on the pathways and areas mentioned herein.

The successful Segway Operator will be expected to familiarise themselves with and be in compliance with the following legislation/operational plans whilst operating a business in the National Park:
- National Environmental Management: Protected Areas Act 57 of 2003;
- Table Mountain National Park: Park Management Plan for the period 2015 – 2025
- Conservation Development Framework for Table Mountain National Park
- National Environmental Management: Biodiversity Act 10 of 2004
- Relevant OEMP or SOP for trading within the National Park.

The submission of the quote must include the specification of the proposed Segway that will be used as a part of the business operation. The business owner will be responsible for any maintenance required to the track used for the purpose of the operation according to SANParks specification.

NB: Strictly no drones may be used as a part of this operation for any purpose.

The bidder must take into account periods of non-operation in the Park as a result of natural disasters/occurrences that may render the trading locations inaccessible. No alternative trading location will be offered by the organisation.

The submission must also include proof of third party liability insurance to the minimum value of **R 5 million**.

2. Special Conditions to the Request for Quotation (RFQ).

2.1 Quotation price

The quoted price must be in South African Rands and be inclusive of 15% Vat. Information provided by the Operator in the Quotation shall constitute a binding offer to the TMNP that shall form part of any subsequent contract between the parties.

3. Period of Contract
The contract shall be for a period **36 months**.

*Segway: two wheeled off road motorised vehicle*

4. **General Conditions of Contract**

General Conditions of Contract (GCC) as per National Treasury will be applied. Service providers must familiarise themselves with these conditions as they will be applicable throughout the process and during contracting.

5. **Evaluation Criteria**

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. 80/20 preference point system will apply.

6. **Contract Management**

Successful service provider will be expected to enter into a contract agreement with SANParks. The contract will include a Service Level Agreement.

<table>
<thead>
<tr>
<th>Authorised Bidder’s Signature</th>
<th>Date</th>
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</table>

8. **Evaluation Criteria**

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. The 80/20 preference point system will apply. Please refer to SBD 6.1 for allocation of preference points.

<table>
<thead>
<tr>
<th>Authorised Bidder’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

**NOTE**

1. All quotations must be sent by Fax OR e-mailed in a pdf format and **NOT** in Word or Excel format.
2. Any quotation submitted after the closing date and time shall **NOT** be considered.
3. Ensure that your quotation clearly covers ALL the above aspects of the RFQ.
4. **DO NOT** includes insurance to your quote as SANParks provides its own insurance.
5. **ALL QUOTATIONS and ENQUIRIES** are to be addressed to sender of the Request for Quotation in Supply Chain Management.
6. SANParks reserves the right to cancel the procurement process at any time without notice, and not issue the order.
7. Conditional quotations will be subject to SANParks acceptance.
8. It is no longer compulsory for bidders to submit SBD 4, 6.1, 8 & 9 together with this RFQ on the stipulated closing date. SANParks shall request the preferred bidder to complete and submit SBD 4, 6.1, 8 & 9 before any awards are finalised. The SBD form shall be valid for a period of twelve (12) months from the date submitted. The onus is with the awarded bidder to inform SANParks of any changes to the information provided on such SBD forms. Failure to inform SANParks of such changes on the forms in possession of SANParks and valid for 12 months will result in misrepresentation of facts or information and may results in SANParks terminating the service or contract.
9. Payment of compliant invoice will be effected within 30 days after receipt.
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:
(a) Price; and
(b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th></th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
<td>80</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTION</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total points for Price and B-BBEE must not exceed</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
(b) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on
black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:
   1) B-BBEE Status level certificate issued by an authorized body or person;
   2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
   3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_s = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\]

Where

\[
P_s = \text{Points scored for price of bid under consideration}
\]

\[
P_t = \text{Price of bid under consideration}
\]

\[
P_{\text{min}} = \text{Price of lowest acceptable bid}
\]

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = ........(maximum of 10 or 20 points)

   (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. **SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

   *(Tick applicable box)*

   YES NO

7.1.1 If yes, indicate:

   i) What percentage of the contract will be subcontracted.........................%

   ii) The name of the sub-contractor.................................................................

   iii) The B-BBEE status level of the sub-contractor.........................................

   iv) Whether the sub-contractor is an EME or QSE

      *(Tick applicable box)*

      YES NO

   v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

<table>
<thead>
<tr>
<th>Designated Group: An EME or QSE which is at last 51% owned by:</th>
<th>EME</th>
<th>QSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black people</td>
<td>√</td>
<td></td>
</tr>
<tr>
<td>Black people who are youth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are women</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people with disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people living in rural or underdeveloped areas or townships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative owned by black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are military veterans</td>
<td></td>
<td></td>
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</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Any EME</th>
<th>QSE</th>
</tr>
</thead>
</table>

Any QSE

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.................................................................

8.2 VAT registration number:.............................................................

8.3 Company registration number:......................................................

8.4 TYPE OF COMPANY/ FIRM

   - Partnership/Joint Venture / Consortium
   - One person business/sole propriety
   - Close corporation
   - Company
   - (Pty) Limited

   *(Tick applicable box)*

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
8.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[ Tick Applicable Box ]

8.7 Total number of years the company/firm has been in business: ..............................................

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/firm for the preference(s) shown and I/we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

   (a) disqualify the person from the bidding process;
   (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
   (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
   (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
   (e) forward the matter for criminal prosecution.

WITNESSES
1. .............................................

2. .............................................

SIGNATURE(S) OF BIDDERS(S)
DATE:  .............................................
ADDRESS .............................................
.............................................
.............................................