

To acquire and manage a system of national parks which represents the Indigenous wildlife, vegetation, landscapes and significant cultural assets of South Africa for the pride and benefit of the nation.



## APPLICATION FORM FOR FILMING OR PHOTOGRAPHY IN SOUTH AFRICAN NATIONAL PARKS

I/We the undersigned (the applicant) represented by (full names)

.....

Apply for filming/recording/photography rights in .....  
National Park, managed by South African National Parks (SANParks), and hereby agrees that these rights, once granted, are strictly subject to the conditions and regulations set out by SANParks and by the relevant legislation.

We also agree that SANParks reserves the right not to agree to any or all of the assistance or requests applied for.

We agree to provide one copy, free of charge, of the finished production or publication in which the said national park has been featured to SANParks for the purposes of education and information only. SANParks will not use this production or publication for public broadcast and will not charge a fee for the viewing of such a production.

We agree to acknowledge the national park above-mentioned, or South African National Parks, whichever is deemed appropriate by SANParks officials, in the published or broadcast version of the product created with this footage/material.

We agree to abide by the conditions set out in the National Environmental Management: Protected Areas Act 57 of 2003 and regulations made in respect of this Act, as well as any rules and regulations made by the Park Management. In particular the following shall apply:

- The instruction of SANParks staff shall be complied with.
- No damage shall be permitted to any natural vegetation, environment or property.
- No form of wildlife may be injured, fed or disturbed in any way.
- The SANParks normal activities or business operations are not to be interfered with in any way.
- The use of accepted roadways only shall be permitted. Please ensure that the indicated speed limits are not exceeded. No off-road driving will be allowed.
- No parking shall be permitted in entrances to access roads. All vehicles parked in the rest camps shall be parked legally i.e. within demarcated parking bays and shall do not disrupt the use thereof by the general public.
- Strictly no fires, smoke machines or audible generators will be permitted.
- Visitors to the area may not be hindered in any way.
- The areas under the control of SANParks are used entirely at your own risk and SANParks shall not be liable for any claims, accidents, injuries or loss, etc. arising from such use.
- You are subject to Section 86(1) of the National Environmental Act; Protection Areas Act (Act 57 of 2003) for the duration of your filming in the National Park.

Signed:

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Witness

Date: \_\_\_\_\_



*Please fill in the following details:*

|   |  |
|---|--|
| <b>Name of company</b>  |  |
| <b>Address of company</b>   |  |
| <b>Contact Telephone No.</b>  |  |
| <b>Email Address</b>  |  |
| <b>Fax No.</b>  |  |
| <b>Name and designation of representative authorized to sign agreement and name and designation of witness signing the agreement</b>  |  |
| <b>Is this, a film production or a stills photography production?</b>   |  |
| <b>Title of production and type of production (e.g. feature film, TV movie, magazine features, advertisement, etc).</b>   |  |
| <b>Proposed itinerary including dates, times and locations to be used (Attach itinerary to application).</b>  |  |
| <b>Give full details of the filming or photography that will be conducted in the park. Also state in what context it will be used and for what purpose etc. (Attach your response to the application form).</b> |  |
| <b>Target audience (approx number) and country.</b>   |  |
| <b>If accommodation is required please contact 012 428 9111 for reservation. Please indicate where accommodation has been booked.</b>   |  |
| <b>Vehicle entering the park</b>  |  |
| <b>Please give details of the number of vehicles to be used in the park, the type of vehicle (e.g. 4x2, 4x4, trucks, etc) and the registration numbers of these.</b>  |  |

|  |  |
|--|--|
| <b>Exact number of persons on location.</b>  |  |
| <b>Names and role of each principal crew members.</b>  |  |
| <b>Will you need to leave your vehicles during filming?</b>  |  |
| <b>Will you require guides to accompany the crew during production?<br/>If yes, state why, how many, and when will this be required?</b>       |  |
| <b>Will you require additional vehicle from SANParks?<br/>If yes, how many, what type and when will this be required?</b>                      |  |
| <b>Will you require off-road access?<br/>If yes, please provide details.</b>   |  |
| <b>Will you require access to a non-tourist area?<br/>If yes, please provide details</b>   |  |
| <b>Will you be working at night or early morning (i.e. outside of regular gate hours)?<br/>If yes, please provide details including dates.</b> |  |
| <b>Please give full details of any other resources you may require from SANParks.</b>  |  |
| <b>Will you be requiring any other SANParks employees to be available during your production (e.g. Veterinarians, Officials etc)?</b>          |  |
| <b>If you require interviews with SANParks employees, please state who, when and the topic of the interview.</b>                               |  |





**Advise on set activities & what will occur. (Mark with X Yes/No) If yes, attach details and drawings.**

|                               |     |    |  |
|-------------------------------|-----|----|--|
| Animals/birds/plants          | Yes | No |  |
| Car Action sequence           | Yes | No |  |
| Dangerous Substances          | Yes | No |  |
| Helicopter/Aeroplane required | Yes | No |  |
| Other, please specify         | Yes | No |  |

Signed: \_\_\_\_\_  
Applicant

\_\_\_\_\_   
Witness

Date: \_\_\_\_\_

Note: Each page of agreement to be signed by applicant and witness.  
Vanessa Fletcher, email [vanessaf@sanparks.org](mailto:vanessaf@sanparks.org)  
Tel: 021 701 8692 Fax: 021 701 8773

## Code of Conduct for Filmmakers/Photographers in National Parks

1. Never cause any physical harm or anxiety to any wild creature.
  - 1.1. Avoid using sound recordings to attract certain species for prolonged periods.
  - 1.2. Accept that the welfare of subjects is more important than the sequence.
  - 1.3. Ensure that filming does not result in the consequential predation or lessened reproduction success of the species involved.
  - 1.4. Vacate a scene immediately should subjects show signs of abnormal stress.
  - 1.5. Report the inhumane and illegal treatment of wild animals to the relevant authorities whenever it is encountered.
  - 1.6. In the case of predators, care should be taken not to disrupt its hunting techniques for prolonged periods so that it becomes impossible for the animal to feed itself adequately.
2. Endeavour to leave the environment as it was found.
  - 2.1. Minimize interference in and the disruption of natural processes as far as possible.
  - 2.2. Cause minimal damage to the habitat.
  - 2.3. Stick to recognised roads and bush tracks wherever possible and not cause unnecessary vehicle damage to the bush.
  - 2.4. Do not traverse ecological sensitive areas in a vehicle.
3. Research their subjects properly before entering an area so that they fully understand the consequences of their actions on their surroundings.
  - 3.1. Strive to portray as accurately as possible authentic and natural behaviour.
  - 3.2. Make sure that all information included in films is accurate and scientifically justifiable.
4. As far as possible enlist the help and heed the advice of experts when dealing with natural history films.
  - 4.1. Possible after dark filming should be accomplished with no artificial lights and using only the latest approved technology in wildlife filming & photography.
  - 4.2. Spotlights for night filming should be covered with infra-red filters.
  - 4.3. Illumination of a subject at night should not result in the subject being killed or maimed by predators in unnatural or unethical circumstances.
5. Forge good relationships with all officials and conservation bodies they have contact with.